

INFORMATION REPORT

TO: Chair and Members Audit, Finance & Administration Committee	WARD(S) AFFECTED: CITY WIDE
COMMITTEE DATE: February 11, 2013	
SUBJECT/REPORT NO: Freedom of Information Quarterly Report (October 1 to December 31, 2012) (CL12004(c)) (City Wide)	
SUBMITTED BY: Rose Caterini City Clerk Corporate Services, Clerk's Division	PREPARED BY: Lisa Barroso x2743
SIGNATURE:	

Council Direction:

In response to direction given by Council in 2004, quarterly reports on Freedom of Information activity are presented to the Audit, Finance & Administration Committee. The intent of these reports is to keep the Committee and Council informed of the types of requests received under the Municipal Freedom of Information and Protection Act and what, if any, exemptions have been applied to municipal records.

Information:

Listed on Appendix "A" attached to Report CL12004(c) are details of the Freedom of Information requests received during the fourth quarter of 2012 from October 1 to December 31. These details include the length of time it took to process each request and the status of the request, noting which exemptions, if any, were applied, as well as the type of request, and the originator of the request, based on the categories of private citizen, business and media. We also include the total of time spent by each city department on Freedom of Information requests for each quarter.

Should Committee and Council wish to address a specific access request identified in this report, the matter would have to be dealt with, in closed session, in accordance with the Municipal Act and the City's Procedural By-law.

**Access Requests Received Under the Municipal Freedom of Information and Protection of Privacy Act
for September 1, 2012 to December 31, 2012**

File #	Type	Information Requested From	Date Received	Date Completed	No. of Days to Finish	Disposition of Request	Clerk Time (Min.)	City Manager	Community Services	Corporate Services	Emergency Services	HRC	Human Resources	Legal Services	Mayors Office	Planning Economic Development	Public Health	Public Works	Purchasing	Source - Personal, Business, Media
12-002	G	Planning & Economic Development, Mayor's Office, City Councillors	Jan 3/12			In Progress	347									360				B
12-003	G	Planning & Economic Development, Corporate Services	Jan 5/12	June 29/12	30	Under Appeal	1143	0	0	15	0	0	0	0	0	30	0	0	0	P
12-032	G	Planning & Economic Development, Public Health Services	Mar 15/12			In Progress	181									30				M
12-033	G	Community Services	Mar 19/12			In Progress	82		5											B
12-039	G	Public Health Services, Emergency Services	Apr 4/12	Nov 27/12	30	Partial Disclosure	505	0	0	0	0	0	0	0	0	0	1718	0	0	B
12-045	G	Corporate Services	Apr 18/12			In Progress	88													M
12-046	G	Corporate Services	Apr 18/12	Apr 30/12	12	Full Disclosure	60	0	0	8	0	0	0	0	0	0	0	0	0	M
12-047	G	Corporate Services	Apr 18/12	Apr 30/12	12	Full Disclosure	60	0	0	8	0	0	0	0	0	0	0	0	0	M
12-048	G	Corporate Services	Apr 18/12			In Progress	60			8										M
12-083	G	Planning & Economic Development	July 12/12			In Progress	158									70				B
12-086	G	Public Works	July 23/12			In Progress	264													B
12-091	G	Public Works	July 30/12			In Progress	222											195		P
12-092	G	City Manager's Office	July 31/12			In Progress	110			11		8		13						P
12-093	G	City Manager's Office	July 31/12			In Progress	11													P
12-094	G	Planning & Economic Development, City Manager's Office, Council Offices	Aug 10/12			In Progress	819							30		30				P
12-095	G	Emergency Services	Aug 13/12			In Progress	47				35					80				P
12-096	G	Public Health Services	Aug 13/12	Oct 15/12	52	Full Disclosure	109	0	0	0	0	0	0	0	0		6	0	0	P
12-099	G	Planning & Economic Development	Aug 20/12	Dec 6/12		Partial Disclosure	32	0	0	0	0	0	0	0	0	60	0	0	0	P
12-101	G	Planning & Economic Development Legal Services	Aug 24/12			In Progress	112									53				P
12-103	G	Planning & Economic Development	Aug 30/12			In Progress	78									77				P
12-104	G	Public Works	Sept 6/12	Oct 16/12	30	Records available directly through Department	146	0	0	0	0	0	0	0	0	0	0	2	0	B
12-105	G	Planning & Economic Development	Sept 7/12	Oct 17/12	38	Abandoned	95	0	0	0	0	0	0	0	0	35	0	0	0	P
12-106	G	Public Works	Sept. 7/12	Oct 18/12	39	Partial Disclosure	118	0	0	0	0	0	0	0	0	0	0	8	0	P
12-107	G	Planning & Economic Development	Sept 7/12	Oct 18/12	39	Partial Disclosure	207	0	0	0	0	0	0	0	0	20	0	0	0	P

**Access Requests Received Under the Municipal Freedom of Information and Protection of Privacy Act
for September 1, 2012 to December 31, 2012**

File #	Type	Information Requested From	Date Received	Date Completed	No. of Days to Finish	Disposition of Request	Clerk Time (Min.)	City Manager	Community Services	Corporate Services	Emergency Services	HRC	Human Resources	Legal Services	Mayors Office	Planning Economic Development	Public Health	Public Works	Purchasing	Source - Personal, Business, Media
11-072	G	Public Works, Planning & Economic Development	June 21/11			In Progress	106			35				4				30		B
11-075	G	Corporate Services	July 6/11			In Progress	112			30										P
11-078	G	Public Works	July 19/11			In Progress	222											63		B
11-096	G	Corporate Services	Aug 23/11			In Progress	243									0		18	87	B
11-102	G	Planning & Economic Development	Aug 29/11			In Progress	71									2				P
11-103	G	Corporate Services, Public Works	Aug 29/11			In Progress	525											174		A
11-105	G	Corporate Services	Aug 29/11			In Progress	123			135										B
11-106	G	Public Works	Aug 30/11			In Progress	150											12		B
11-130	G	Public Works	Nov 4/11			In Progress	46													B
11-133	G	Emergency Services	Nov 16/11			In Progress	68				270									B
11-136	G	Public Works	Nov 22/11			In Progress	46													B
11-137	G	Planning & Economic Development	Nov 23/11			In Progress	40													M
11-138	G	Planning & Economic Development, Corporate Services	Nov 23/11			In Progress	45													M
10-147	G	Planning & Economic Development	Dec 22/10			In Progress	87									5				P
10-148	G	Planning & Economic Development	Dec 22/10			In Progress	68									22				P
09-151	G	Corporate Services	Dec 9/09			In Progress	1009							87		85				P