



Hamilton

INFORMATION REPORT

TO:	Chair and Members Audit, Finance and Administration Committee
COMMITTEE DATE:	March 24, 2014
SUBJECT/REPORT NO:	Freedom of Information Quarterly Report (October 1 to December 31, 2013) (CL13001(c)) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Lisa Barroso, Manager, Records/FOI 905 546-2424 x2743
SUBMITTED BY:	Rose Caterini City Clerk City Manager's Office
SIGNATURE:	

Council Direction:

In response to direction given by Council in 2004, quarterly reports on Freedom of Information activity are presented to the Audit, Finance & Administration Committee. The intent of these reports is to keep the Committee and Council informed of the types of requests received under the Municipal Freedom of Information and Protection Act and what, if any, exemptions have been applied to municipal records.

Information:

Listed on Appendix "A" attached to Report CL13001(c) are details of the Freedom of Information requests received during the fourth quarter of 2013 from October 1 to December 31. These details include the length of time it took to process each request and the status of the request, noting which exemptions, if any, were applied, as well as the type of request, and the originator of the request, based on the categories of private citizen, business and media. We also include the total of time spent by each city department on Freedom of Information requests for each quarter.

Should Committee and Council wish to address a specific access request identified in this report, the matter would have to be dealt with, in closed session, in accordance with the Municipal Act and the City's Procedural By-law.