



Hamilton

MINUTES

Hamilton Veterans Committee

Tuesday, November 12, 2013

10:00 a.m.

City Hall – Room 192

Present:	Chair: Bob Fyfe Members: Art Tompkins, David Steckham, Bill Eisan, Fern Viola, Councillor Merulla
Absent with Regrets:	Harry McEwen, Councillor Morelli
Also Present:	Anna Bradford, Director, Tourism and Culture Carrie Brooks-Joiner, Senior Project Manager, Tourism and Culture Elizabeth Wakeford, Cultural Projects Specialist Christopher Redford, Heritage Presentation Coordinator Lee' An Seely, Supervisor, Landscape Architectural Services Geordie Elms, Special Assistant to the Mayor on Military Heritage and Protocol Rebecca Oliphant, Minute Taker, Staff Liaison, Tourism and Culture

CHAIR'S REMARKS: Remembrance of Fallen Comrades

1. CHANGES TO AGENDA

Items 4.5 Remembrance Day 2013 review will follow immediately after
Item 4.1.

Item 4.7 Veterans Place at Gore Park will follow Item 4.5.

2. DECLARATION OF INTEREST

None declared

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

(Steckham/Tompkins)

3.1 Hamilton Veterans Committee Meeting Minutes, dated 08 October 2013.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

4.1 Role & Function of Hamilton Veterans Committee

Update:

Guests: Carrie Brooks Joiner, Senior Project Manager and Elizabeth Wakeford, Cultural Projects Specialist

What the Veterans Committee does, mandate and activities

Are there any others who should be on the essential list for interviews

What has been completed so far, and what still needs to be done, those interviewed to date are very pleased to have a chance to be heard

Next steps/results - cut-off date to finish interviews is the end of November

Summary report of feedback received and will make recommendations

4.2 Fields of Honour

Update: Crystabelle has prepared a report with the revisions/changes as requested by the Hamilton Veterans Committee. It is being reviewed by her supervisor and then will be shared with the HVC.

4.3 Event Template / Dropbox

Update:

4.4 Arm Bands

Update: arm bands were received. All but the Colour Commander have been returned and were given to Christopher for safe-keeping until needed. Bob will try to get the Colour Commander armband.

4.5 Remembrance Day 2013 Review

Garrison Parade – Sunday, November 10

City Service – Monday, November 11

Guest: Christopher Redford

HVC pleased with Christopher's work.

Create a container with laminated instruction cards, arm bands, etc. for future events. Put the information up on dropbox location.

Ensure contractors are aware of how pleased HVC is with their work.

Geordie - Mayor should be asked to speak (after Reveille). Reviewing officer should be chosen with more care, should be a prominent Hamilton veteran.

Ensure reviewing stand is more prominent.

Order of March needs to be better planned and enforced to regulate cadence. Bands need to be better positioned.

Repeated concern about media coverage.

Stoney Creek receives a proclamation from the Prime Minister's office. Request to be made to the PM's office for 2014 Hamilton Remembrance service. Perhaps the Mayor could read the proclamation during service. Art to request a copy of the proclamation received in Stoney Creek for HVC records.

Why has Mayor never been asked to speak in the past. Merulla – can we find out? Christopher to flag in his evaluation.

Review what we have done in the past and perhaps make changes in order to make the Hamilton Cenotaph Service better.

- App on phone for the service.
- Remembrance Day planning to start in earnest in August.

4.6 Annual Presentation to Standing Committee – Monday, December 9 – 1:30 p.m. – Council Chambers

Committee reviewed the revisions to the annual presentation.

4.7 Veterans Place at Gore Park - Gore Park Pedestrianization

Update: Geordie Elms

Guest: Le'Ann Seely, Supervisor, Landscape Architectural Services

Schedule: It is likely Veterans Place at Gore Park will be the first phase of construction.

Repositioning of the cenotaph will allow repairs to be completed to correct water leakage inside the cenotaph. Need confirmation from this committee.

Motion:
(Fyfe/Steckham)

That the cenotaph be turned 180° facing west and be centred in Veterans Place at Gore Park.

CARRIED

Staff will facilitate a process to determine what should be highlighted on the 13 enclaves. Process will involve a stakeholders group, with at least 2 members of the HVC (Dave, Bob) public programmers, local historians, some current military. Using a facilitator the stakeholder group will come up with 2 or 3 ideas, then the public will be allowed to comment and provide feedback.

Enclaves will be 4 ft tall to ensure they can be seen over when viewer is standing. Landscape Architectural Services are meeting later in the week to discuss materials. We will know materials before decisions are made about content.

Note: HVC will need to come up with an alternative plan for 2014 Remembrance Day service. Add to future agenda for decision about location.

5. STANDING ITEMS

5.1 BUDGET Review

- **Remembrance Day Expenses**

- **2014 Budget Submission**

Note: After discussions with the staff assisting with the coordination of HVC events the 2014 Budget ask has been increased to \$25,000.

5.2 WWI Anniversary Commemorations

Geordie will bring more information in coming months,

5.3 Upcoming Events

**Her Majesty's Army/Navy 125th Anniversary – October 3-5, 2014 –
Club location**

No update at this time

6. NEW BUSINESS

6.1 Stoney Creek Remembrance Day

Attendance is increasing to a point that they may need road closures for Hwy 8, flag was in tatters. Staff to notify Public Works.

6.2

7. ADJOURNMENT

The meeting adjourned at 11:30 a.m.

Next Meeting: December 10, 2013
 10:00 a.m. to Noon
 City Hall – Room 192