



Hamilton

MINUTES

Hamilton Veterans Committee

Tuesday, January 14, 2014

10:00 a.m.

City Hall – Room 192

Present:	Chair: Bob Fyfe Members: David Steckham, Bill Eisan, Art Tompkins, Councillor Merulla
Absent with Regrets:	Gerry Rattray, Fern Viola, Harry McEwen, Councillor Morelli
Also Present:	Anna Bradford, Director, Tourism and Culture Elizabeth Wakeford, Cultural Projects Specialist, Tourism and Culture Carrie Brooks-Joiner, Senior Project Manager, Tourism and Culture Rebecca Oliphant, Minute Taker, Staff Liaison, Tourism and Culture

CHAIR'S REMARKS: Remembrance of Fallen Comrades

- 1. CHANGES TO AGENDA**
- 2. DECLARATION OF INTEREST**
None declared.
- 3. APPROVAL OF MINUTES OF PREVIOUS MEETING**

(Steckham/Eisan)

- 3.1** Hamilton Veterans Committee Meeting Minutes, dated 10 December 2013.

CARRIED

- 4. BUSINESS ARISING FROM THE MINUTES**
 - 4.1 Role & Function of Hamilton Veterans Committee**
Update: Elizabeth Wakeford, Cultural Projects Specialist
Carrie Brooks-Joiner, Senior Project Manager
Next steps for revised Terms of Reference

Staff interviewed 14 individuals who were identified as key people by the HVC and Georgie Elms.

John Dinsmore – Canadian Military Tattoo

Georgie Elms - Special Assistant to the Mayor on Military Heritage and Protocol

Bob Fyfe – Chair HVC, President United Council of Veterans

Lawrence Hatfield – Argyll and Sutherland Highlanders

Hoojung Jones – Korea Veterans Association

Grant Lawson - RHLI

Linda Furchner - RHLI

Gerry Rattray – member HVC

Mike Rehill - RHLI

Richard Seager – Canadian Military Tattoo

Gord Sharpe, RCL Branch 36, Dundas

David Steckham – member HVC

John Terrance – Canadian Military Tattoo

Art Tompkins – member HVC, RCL Branch 622 Stoney Creek

All of the interviewees were very helpful and quite willing to assist. Staff identified common thoughts, key findings. Staff heard HVC roles and responsibilities are not understood in broader military community. All interviewees understood the HVC was responsible for Remembrance Day. All felt that Remembrance Day could be more inclusive of those currently serving and that the HVC could be more reflective of broader military community in Hamilton.

Staff developed two recommendations for HVC's consideration.

1. Mandate – committee focus should be on Remembrance and commemoration activities. Councillor Merulla is concerned about the committee losing their advocacy mandate particularly with Federal gov't. Recommendation is to make focus clearer to potential new members.
2. Membership – in addition to veterans, include current serving members of the military (include Reservists) who share commitment to Remembrance and commemoration. Add one and only one citizen member with background as a necessary resource such as Fern Viola.

Unanimous that HVC approves of recommendations and request staff to come back with a revised Terms of Reference for consideration.

4.2 Fields of Honour

Update: Rebecca spoke to Crystabelle. She will provide report shortly.

4.3 Event Template / Dropbox

Update: both template and dropbox are in use. David hasn't received any feedback on the dropbox. Item can be removed from Agenda.

Remembrance Day Manual draft was shared with members. It puts all roles, responsibilities in one place, outlines prep work necessary.

Next steps – flesh out roles of HVC and City staff.

4.4 Remembrance Day 2014

Garrison Parade – Sunday, November 9

City Service – Tuesday, November 11

Location discussion – LIUNA Station suggested for Nov 9, City Hall forecourt for Nov 11.

Investigate possibility of a temporary marker at which to lay the wreaths. Investigate with Geordie if something suitable exists.

Invite Tourism and Culture event staff for remainder of 2014 meetings.

Need to ensure public are made aware of the location changes well in advance.

Deadlines for decisions: Location - February meeting

Temporary marker - March meeting

4.5 Veterans Place at Gore Park - Gore Park Pedestrianization

Update: staff met with Le'Ann Seely January 13. Ken Coit, Art in Public Places Coordinator is meeting with the designers of enclaves. Staff will contact the 14 people involved in the roles and responsibilities interviews as to what should be on the enclaves. Staff will come forward with several suggestions that HVC will participate in choosing the final content.

5. STANDING ITEMS

5.1 BUDGET Review

- **Event Expense Review**

Remembrance Day may be more expensive this year for venue (Nov 9) but less for sound (Nov 11).

5.2 WWI Anniversary Commemorations

Plaque re-installed for unveiling on Nov 11, need to determine timing – before or after the Remembrance Day service.

5.3 Upcoming Events

Her Majesty's Army/Navy 125th Anniversary – October 3-5, 2014 – Club location

No update.

6. NEW BUSINESS

6.1 Sub-committees – citizen volunteer committees can strike sub-committees with specific purpose that can include non-members. The Hamilton Historical Board has several working committees – Editorial, Communication, Heritage Day.

7. ADJOURNMENT

The meeting adjourned at 11:20 a.m.

Next Meeting: February 11, 2014
10:00 a.m. to Noon
City Hall – Room 192