



**CITY OF HAMILTON**  
**PUBLIC WORKS DEPARTMENT**  
**Engineering Services Division**

<b>TO:</b>	Chair and Members Public Works Committee
<b>COMMITTEE DATE:</b>	March 17, 2014
<b>SUBJECT/REPORT NO:</b>	2014 Special Events Requiring Temporary Road Closure Approval (PW14019) - (Wards 1, 2 and 15)
<b>WARD(S) AFFECTED:</b>	Wards 1, 2 and 15
<b>PREPARED BY:</b>	Rich Shebib (905) 546-2424, Extension 3909
<b>SUBMITTED BY:</b>	Gerry Davis, CMA General Manager Public Works Department
<b>SIGNATURE:</b>	

**RECOMMENDATION**

That each of the following applications:

- (a) Lynne's Legacy Run for the temporary closure of Macklin Street between Longwood Road and the 403 Underpass Road (refer to Appendix A), from 9:00 a.m. to 11:00 a.m. on Sunday, May 3, 2014, to hold a charity run;
- (b) The Waterdown Arts and Music Streetfest for the temporary closure of Highway 5 between Hamilton Street and Mill Street, and Main Street between Parkside Drive and Barton Street (refer to Appendix B), from 1:00 a.m. Sunday, May 18, 2014, to 6:00 a.m. Monday, May 19, 2014, to hold an Arts and Music Festival;
- (c) Acclamation Bar & Grill for the temporary closure of Mulberry Street between MacNab Street and James Street (refer to Appendix C), on Saturday May 31, 2014 from 12:00 noon to 12:00 midnight to hold a Festival;
- (d) Feast of Maria SS. del Monte for the temporary closure of MacNab Street between Barton Street and Colbourne Street, and Colbourne Street between MacNab Street and Severn Street (refer to Appendix D), on Saturday June 21, 2014 and Sunday June 22, 2014 from 6:00 p.m. to 11:00 p.m. each day to hold a Festival,

be approved, subject to the following conditions:

- (i) That the City may revoke the temporary road closure at any time to gain access for emergency services;
- (ii) That no property owner or resident within the barricaded area be denied access to their property upon request;

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- (iii) That the applicant ensure that clean-up operations be carried out immediately before the re-opening of the roads, to the satisfaction of the General Manager of Public Works or designate at the expense of the event organizer;
- (iv) That all barricading and traffic control be supplied by the applicant, and must conform to “Ministry of Transportation Book 7 - Temporary Conditions”;
- (v) That all barricading and traffic control be subject to the direction and satisfaction of the General Manager of Public Works or designate with all costs the responsibility of the applicant;
- (vi) That all warning boards and detour signs manufactured and installed by the City of Hamilton in advance of the closure be at the expense of the applicant;
- (vii) That the applicant notify all property owners and tenants along the closed portion of the route of the event in writing a minimum of two weeks in advance of the closure. The notice must be completed prior to the event in a form acceptable to the General Manager of Public Works or designate, providing, but not limited to a 24-hour contact name and telephone number;
- (viii) That the applicant provide proof of \$2,000,000 public liability insurance naming the City of Hamilton as an added insured party with a provision for cross liability, and holding the City of Hamilton harmless from all actions, causes of action, interests, claims, demands, costs, damages, expenses and loss;
- (ix) That the applicant pay the required full road closure fee of \$609.55 made payable to “The City of Hamilton” prior to road closure.

**EXECUTIVE SUMMARY**

Lynne’s Legacy Run is requesting a temporary closure of Macklin Street between Longwood Road and the 403 bridge underpass road (Appendix A), from 9:00 a.m. to 11:00 a.m. on Sunday May 3, 2014, to hold 5k and 10k charity runs. The annual event started in 2011, but was previously contained on trails only. This year they have expanded the route to include a section of Macklin Road which connects the two trails. It will involve approximately 500 participants.

The Waterdown Arts and Music Streetfest Incorporated are requesting the temporary closure of Highway 5 and Main Street in Waterdown (Appendix B) to hold an Arts and Music Festival. The event is geared towards young families with children as well as tourists to promote the area. It will involve approximately 200 artists and vendors and twenty bands.

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Acclamation Bar & Grill is requesting the temporary closure of Mulberry Street between MacNab Street and James Street (Appendix C), on Saturday May 31, 2014 from 12:00 noon to 12:00 midnight to hold a Festival to celebrate Portugal Day.

Comunita' Matia SS del Monte is requesting the temporary closure of MacNab Street between Barton Street and Colbourne Street, and Colbourne Street between MacNab Street and Severn Street (Appendix D), on Saturday June 21, 2014 and Sunday June 22, 2014 from 6:00 p.m. to 11:00 p.m. each day to celebrate Feast of Maria SS. del Monte.

**Alternatives for Consideration - See Page 4**

**FINANCIAL - STAFFING - LEGAL IMPLICATIONS**

**Financial:** All City of Hamilton costs associated to road closures for special events are recovered through permit fees and external billing.

**Staffing:** N/A

**Legal:** N/A

**HISTORICAL BACKGROUND**

Lynne's Legacy Run is an annual charity run that takes place on May 3<sup>rd</sup> in support of Reach Forth and the Juravinski Cancer Centre. The run was started in 2011 in honour of Lynne McTaggart, a founding member of Reach Forth and lifelong runner. The event that includes a 1K Fun Run, 2.5K Walk, 5K and 10K Run to increasing awareness and raising funds to find a cure for biliary cancers. The run uses both the DeJardins Trail and the Waterfront Trail to Bayfront park. This year they have expanded the route to include a section of Macklin Road which connects the two trails. It will involve approximately 500 participants.

The Waterdown Arts and Music Streetfest is in its first year and will consist of 200 artists and vendors, twenty bands, ten Gourmet Food Trucks, children's inflatables and various street performers. The festival is geared towards young families with children as well as tourists to promote local businesses. The event requires a closure of Highway 5 in Waterdown from Hamilton Street to Mill Street, as well as Main Street North from Parkside Drive to Barton Street.

Acclamation will be hosting a celebration of their Portuguese culture with music and dance. They are expecting a large turnout between 2000-2500 people from Hamilton, Toronto, and surrounding cities. The entertainment will all be tradition Portuguese folklore groups from surrounding cities as well their own folklore group from Hamilton. The event takes place on Saturday May 31, 2014 from 2:00 p.m. to 11:00 p.m., however to facilitate the setup and takedown of the closure, the request is for the closure of Mulberry from 12:00 noon until 12:00 midnight.

The Feast of Maria SS. del Monte is an annual event that takes place at All Souls Church and Bayfront Park. This year they have requested temporary road closures to provide additional space adjacent to the church. The event is expected to draw up to 500 people. They have therefore requested temporary closures on Saturday June 21,

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2014 and Sunday June 22, 2014 from 6:00 p.m. to 11:00 p.m. each day to celebrate Feast of Maria SS. del Monte.

As all applications comply with the City's road closure policy, and with no objections from area residents, staff recommends approval of the applications, subject to the conditions detailed in the recommendation.

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The City has a policy for delegated authority for short term road closures (TOE02009a). The policy states that delegated authority is given for events from previous years as long as:

- The event has been approved by the Special Events Advisory Committee (SEAT) and conforms to the policies and procedures contained in the City's Guidelines for Special Event Planning.
- A Council report has been approved in the first year of the event granting the event organizers permission to close the roadway.
- No problems associated with the event were reported in the previous year.
- The location of the event has not changed from the previous year.
- A positive response is received from the Ward Councillor(s) affected by the event.

The events do not conform to this policy as they are first time events involving road closures, therefore Council approval is required.

**RELEVANT CONSULTATION**

The Special Events Advisory Team (SEAT) has reviewed and approved the events. SEAT is made up of representatives from Tourism and Culture, Public Works, Hamilton Police Service, Public Health, Municipal Parking System, Hamilton Street Railway, Municipal Law Enforcement, Waste Management, and Emergency Services.

Staff has consulted with and gained approval from the corresponding Ward Councillors.

**ANALYSIS AND RATIONAL FOR RECOMMENDATION**

With the installation of the appropriate road closure supplies, and the assistance of the Hamilton Police Service, the event is expected to result in minimal traffic disruption. The success will be measured based on operational details, participation levels and feedback.

**ALTERNATIVES FOR CONSIDERATION**

Council may elect to deny the applications for the temporary road closure. However, considering the positive impacts on culture and the community, and due to the fact that the Special Events Advisory Team has reviewed and approved the events, staff do not support this alternative.

**ALIGNMENT TO THE 2012 - 2015 STRATEGIC PLAN**

**Strategic Priority #1**

A Prosperous & Healthy Community

*WE enhance our image, economy and well-being by demonstrating that Hamilton is a great place to live, work, play and learn.*

**Strategic Objective**

- 1.5 Support the development and implementation of neighbourhood and City wide strategies that will improve the health and well-being of residents.
- 1.6 Enhance Overall Sustainability (financial, economic, social and environmental).

**Strategic Priority #2**

Valued & Sustainable Services

*WE deliver high quality services that meet citizen needs and expectations, in a cost effective and responsible manner.*

**Strategic Objective**

- 2.2 Improve the City's approach to engaging and informing citizens and stakeholders.
- 2.3 Enhance customer service satisfaction.

**Strategic Priority #3**

Leadership & Governance

*WE work together to ensure we are a government that is respectful to wards each other and that the community has confidence and trust in.*

**Strategic Objective**

3.1 Engage in a range of inter-governmental relations (IGR) work that will advance partnerships and projects that benefit the City of Hamilton.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix "A" Proposed Temporary Road Closure for Lynne's Legacy Run

Appendix "B" Proposed Temporary Road Closure for the Waterdown Arts and Music Streetfest

Appendix "C" Proposed Temporary Road Closure for Portugal Day

Appendix "D" Proposed Temporary Road Closure for Feast of Maria SS del Monte