

**CITY OF HAMILTON
CAPITAL PROJECTS' STATUS REPORT
CORPORATE SERVICES AND CITY MANAGER'S DEPARTMENT
FOR THE PERIOD ENDING DECEMBER 31, 2013**

YEAR	APPROVED PROJECTID	DESCRIPTION/ TITLE	BUDGET	ACTUAL REVENUES	ACTUAL EXPENDITURES	COMMITMENTS	AVAILABLE BALANCE	% COMPLETE	INITIAL COMPLETION DATE	ON TARGET (Y/N)	PROJECT MANAGER
			a	b	c	d	e = a-c-d	f = (c+d)/a			
CITY MANAGER											
	<u>Clerks</u>										
2011	3521141100	Records Storage Facility-Ph2	150,000	150,000	134,724	8,672	6,604	95.6%	2011	N	L. Barroso
2004	3520457100	Records & Info Mngmnt Program	650,000	650,000	578,835	73,454	(2,288)	100.4%	2008	N	L. Barroso
	Sub-Total Clerks		800,000	800,000	713,558	82,126	4,316	99.5%			
	<u>Human Resources</u>										
2011	2051157101	Optimize PeopleSoft System	182,190	182,190	182,190	0	(0)	100.0%	2013	Y	A. Filice
2013	3201357301	Automated Workflow-Approva	95,000	95,809	57,592	0	37,408	60.6%	2013	Y	A. Filice
	Sub-Total Human Resources		277,190	277,999	239,782	0	37,408	86.5%			
	TOTAL CITY MANAGER		1,077,190	1,077,999	953,341	82,126	41,724	96.1%			

CORPORATE SERVICES
Information Services

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2013	3501357205	Automated Vehicle Locator	300,000	300,000	0	0	300,000	0.0%	2014	N	A. Little
2013	3501357301	IS Process Audit Improvements	385,000	385,000	0	0	385,000	0.0%	2014	N	F. Janicas
2013	3501357302	Common Address Database	150,000	150,000	0	0	150,000	0.0%	2014	N	A. Little
2013	3501357303	GIS Upgrades	200,000	200,000	0	0	200,000	0.0%	2014	N	A. Little
2013	3501357304	IS Infrastructure Upgrades	300,000	300,000	0	0	300,000	0.0%	2013	N	F. Janicas
2013	3501357305	IS Security Improvements	135,000	135,000	0	0	135,000	0.0%	2013	N	P. MacNeil
2012	3501241208	IS Accommodations	507,580	438,579	458,509	89,810	(40,739)	108.0%	2012	N	P. MacNeil

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2012	3501257201	IS Infrastructure Upgrades	240,000	240,000	170,752	44,517	24,731	89.7%	2013	Y	F. Janicas
2011	3501151104	IS Datacentre Upgrades	113,250	113,250	24,356	0	88,894	21.5%	2013	N	F. Janicas
2011	3501157101	Information Systems-Apps	265,000	265,000	64,741	0	200,259	24.4%	2013	N	A. Little
2011	3501157102	PeopleSoft Systems- Upgrades	448,565	448,565	86,199	7,000	355,367	20.8%	2012	N	A. Little
2011	3501157106	IS Security Improvements	157,400	157,401	80,327	18,075	58,998	62.5%	2012	N	P. MacNeil
2010	3501057001	Microsoft Licensing	1,700,000	1,700,000	1,492,880	5,160	201,960	88.1%	2010	N	F. Janicas
2009	3500941906	Disaster Recovery Facility	1,986,750	1,106,750	762,367	851,874	372,509	81.3%	2011	N	P. MacNeil
2007	2050757701	FF-Wireless Infrastructure	500,000	500,000	440,551	0	59,449	88.1%	2012	N	F. Janicas

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<i>Sub-Total Information Services</i>			<i>7,388,545</i>	<i>6,439,545</i>	<i>3,580,682</i>	<i>1,016,436</i>	<i>2,791,427</i>	<i>62.2%</i>			
<i>Customer Services</i>											
2013	3451353702	Anti-Racism Training Plan	80,000	80,000	7,836	0	72,164	9.8%	2014	Y	M. Richards
	3451355301				60,218	24,850	34,932	70.9%		Y	M. Richards
2013		Employment Systems Review	120,000	120,000					2013		
2011	3451153100	AODA & Web Accessibility Improvements	197,700	197,697	12,500	0	185,200	6.3%	2015	Y	M. Richards
2009	3450953900	AODA Customer Service Std	250,000	250,000	212,915	1,321	35,764	85.7%	2009	N	M. Richards
2008	3450853800	ODA-AODA Bylaw Policy Review	50,000	50,000	41,000	0	9,000	82.0%	2013	Y	M. Richards
2007	3450753702	Anti-Racism Training Plan	218,000	218,000	222,306	0	(4,306)	102.0%	2013	Y	M. Richards
2005	3450553100	New Diversity & Equity Policy	100,000	100,000	82,264	14,000	3,736	96.3%	2012	N	M. Richards
2001	2110141021	Customer Contact Cntr Ph 2 & 3	1,018,330	1,018,330	818,752	60,186	139,392	86.3%	2012	N	M. Richards
<i>Sub-Total Customer Services</i>			<i>2,034,030</i>	<i>2,034,027</i>	<i>1,457,791</i>	<i>100,357</i>	<i>475,882</i>	<i>76.6%</i>			
<i>Financials Program</i>											
2013	2051357301	AP Automated Workflow	666,000	666,000	638,476	30,718	(3,194)	100.5%	2013	Y	B. Neill
2013	3381355301	2014 DC Study and Appeals	600,000	600,000	180,059	419,940	0	100.0%	2014	Y	J. Spiler
2012	2051255203	Service Delivery Review	535,000	535,000	406,172	48,985	79,842	85.1%	2014	Y	J. DiDomenicc
2012	2051257201	Website Redevelopment	954,800	954,828	144,263	45,816	764,721	19.9%	2013	Y	A. Little

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2012	3381255201	D.C. Bylaws - Outstanding OMB Appeals	300,000	0	148,930	264,202	(113,133)	137.7%	2012	N	J. Spiler
2012	3381257202	Capital Budget System Upgrade	50,000	34,366	34,374	0	15,626	68.7%	2012	N	J. Spiler
2009	2050957900	Operating Budget System - Pilot	180,000	180,146	28,808	0	151,192	16.0%	2014	N	T. Hewitson
2007	2050757700	Tangible Capital Asset Project	1,700,000	1,700,000	1,453,794	0	246,206	85.5%	2016	Y	T. Del Monacc
Sub-Total Financials Program			4,985,800	4,670,340	3,034,876	809,662	1,141,262	77.1%			
TOTAL CORPORATE SERVICES			\$ 14,408,375	\$ 13,143,912	\$ 8,073,349	\$ 1,926,456	\$ 4,408,571	71.3%			

STATUS
EXPLANATION

Move of boxes completed Q4, 2013.
Remaining shelf installation and
decommissioning of former storage space
to be completed in Q2, 2014.

Renovation substantially complete. To be
closed Q1, 2014.

Acquire Succession Plan project completed
Q3 2013. Remaining funds have been
reallocated towards Fit Gap for Strat Plan
3.4(i) Automated Workflow & Approvals
and Employee & Manager Self Service.
Appropriation form has been submitted.
To be closed.

This project was successfully completed in
Q3. Remaining funds to rollover to 2014
for development / implementation phase.
Meetings for development /
implementation to kick off in February
2014.

STATUS
EXPLANATION

Cross Departmental Working Group has been established. EMS continuing as Project Sponsor. Project Manager assigned. Several planning meetings have taken place. Project Plan and Charter will be developed early in 2014. Project spending commences after project planning process.

A number of projects have been started to complete the IS Business Process Audit Improvements. Project charter finalized and approved. Internal and external resources have been assigned.

Project Manager assigned, and several planning meetings have taken place. Project spending commences after project planning process.

Project Charter has been created. Project Manager has been assigned. Cross-Department Working Group has been established. Several project planning meetings have taken place. Project spending commences after project planning process.

Network equipment replacement plan will continue its implementation in 2014. Equipment currently supporting the City's voice and data network is end-of-life with more than 10 years of use.

Planning for the work resulting from the 2013 Risk Assessment is underway. Spending will begin in Q2 2014.

Construction complete. Unused commitments will be removed and remaining charges applied to the project in Q2 before closing in Q3.

STATUS
EXPLANATION

Earmarked for network equipment upgrades. It is anticipated the remaining funds will be used within 2014. Equipment currently supporting the City's voice and data network is end-of-life with more than 10 years of use in some cases.

Funds to be used for server hardware and associated accessories to increase server consolidation.

Funds will be utilized to create a roadmap for the future of EDRMS and sustain the existing system until replaced. Direction provided by Cross-Departmental Steering Committee.

Remaining funds will be utilized to fund Data Archiving Project projected for 2014 and the creation of a roadmap for PeopleSoft Financials similar to HR's Human Capital Management Blueprint. A new project governance model will be considered in 2014.

Upgraded perimeter firewall to be installed in Q2 2014 to replace current aging firewall.

The balance of this capital account is earmarked for Microsoft licensing and the Office 2010 / Windows 7 computer deployment which is currently being implemented in 2012, 2013 and 2014 as per the computer life cycle policy approved by Council.

Construction began in Nov 2013 with expected completion in Q2 2014.

Remaining funds to be used to pay for the dismantling of the Wireless Hamilton infrastructure and wireless branding as approved by Council. ***Anticipate this project will be closed later in 2014.

STATUS
EXPLANATION

Multi-year program; work ongoing.

RFP awarded; work to be completed by Q1
AODA Integrated Standard reqs - work to
be completed 2013-2015 (website
improvements and integrated standards
implementation).

Final expenditures expected to be
completed in 2014.

Work underway; to be completed in first
quarter, 2014.

Account to be closed.

Final expenditures in first quarter, 2014.

Majority of work expected to be completed
2014.

Public Health and Community Services
have gone live. Phased approach to other
Departments going live. To be completed
by Q2 2014

Ongoing multi-year project.

First phase of work (Profiles) was
undertaken in 2012, 2nd phase
(Opportunities - Fleet Services) anticipated
to be complete in Q1 2014.

Balance of funding to be confirmed for use
by Service Delivery Strategy Team

Project is now underway with expected
completion of Phase 1 in Q1 2014.

STATUS
EXPLANATION

Appeal work to be completed early 2014.
Project to be included on the June Closing Report. It is anticipated that the Commitments as reported will not be utilized therefore the project will have a surplus to return to the reserve once the project is complete and the POs are closed.

Upgrade work ongoing.
An additional 100 users were added at the end of 2013. Costs are being extremely well managed utilizing in-house resources.

Review of potential software upgrades expected during 2014 / 2015.
Enhancements to existing software expected 3Q 2014.
