



Hamilton

**Pan Am Stadium Precinct Sub-committee  
Minutes**

10: 00 a.m.

Tuesday March 25, 2014  
Council Chambers City Hall  
71 Main Street West

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**Present:** Councillor L. Ferguson, Chair  
Mayor R. Bratina  
Councillors J. Farr, B. Morrow, T. Whitehead  
G. Gibson (Hamilton Tiger-Cats Representative)  
J. Gibson (Community Soccer Representative)  
R. Miller (Hamilton Pan Am Games Host Committee Chair)

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**FOR THE INFORMATION OF COMMITTEE:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised of the following change to the agenda:

- (i) Added to Item 5.1 - Correspondence from Mr. Samuel Gandossi, Project Director, Ontario Sports Solutions dated March 20, 2014 respecting Early Warning of Delay – Hamilton Stadium

**(J. Gibson/Mayor Bratina)**

That the agenda be approved, as amended.

**CARRIED**

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

(c) **MINUTES (Item 3)**

(i) **Minutes January 21, 2014 (Item 3.1)**

**(J. Gibson/Mayor Bratina)**

That the Minutes of the January 21, 2014 meeting be approved, as presented.

**CARRIED**

(d) **PRESENTATIONS**

(i) **Update on Stadium Construction and Progress – Ontario Sports Solutions (Item 5.1)**

Mr. Greg Stack and Mr. Garreth Barkley from Kenaidan Contracting provided the Committee with an update respecting the Stadium Construction and Progress.

Mr. Stack indicated that severe weather conditions have lead to the potential for a six week delay in the completion of the stadium. Measures are being taken to mitigate the possible delay and by mid-April there will be a better estimation on the completion date. Mr. Stack indicated that Kenaidan Contraction is committed to meeting the completion date and they are taking the steps necessary to do so.

Mr. Barkley indicated that the goal is to have 100% completion however; in a worst case scenario there could be some areas that could be finished after the completion date. Uncompleted areas would not be accessible to the public and safety considerations will be first and foremost.

Mr. Terence Foran, Communications Advisor, Major Projects, Infrastructure Ontario, was also in attendance to answer questions from Committee members.

**(Farr/Morrow)**

That the presentation respecting an Update on Stadium Construction and Progress be received.

**CARRIED**

(ii) **Pan Am Stadium Precinct Community Recreation/Senior Centre (Item 5.2)**

Paul Johnson, Director, Neighbourhood and Community Initiatives, and Janet Warner, Senior Project Manager, Capital Projects, provided the

Committee with an update respecting the Pan Am Stadium Precinct Community Recreation/Senior Centre.

Mr. Johnson reported that a public meeting between Recreation Staff and the Precinct Community took place on March 6<sup>th</sup>, 2014. Mr. Johnson indicated that a good conversation took place and that it was a successful event with about 250 people in attendance. Staff continues to provide the community with progress reports and detailed design plans will be shared at regular intervals. Mr. Johnson reported that representatives from the Hamilton Wentworth District School Board were in attendance at the March 6<sup>th</sup>, 2014 public meeting to answer the community's questions.

Ms. Janet Warner, Senior Project Manager, Capital Projects, reported that a Heritage Feasibility Assessment has been completed and is being reviewed by Recreation and Heritage staff. An information report about the Assessment will be submitted to the Committee in the 2<sup>nd</sup> quarter of 2014. It is anticipated that a consultant will be retained by the end of the summer. Ms. Warner noted that the demolition of Scott Park Secondary School will most likely begin this fall. The demolition has to be timed around the Hamilton Tiger Cats season and also coordinated with road work taking place in the area. It is anticipated that the Community Recreation/Senior Centre will open in late 2016 or early 2017. The Heritage Feasibility Report coming forward to the Committee will provide a more detailed schedule.

**(Farr/Morrow)**

That the presentation respecting the Pan Am Stadium Precinct Community Recreation/Senior Centre be received.

**CARRIED**

**(iii) Hamilton Pan Am Games Transportation Plan – Al Kirkpatrick,  
Hamilton Pan Am Games Transportation Lead (Item 5.3)**

Mr. Al Kirkpatrick, Manager, Transportation Planning and Hamilton Pan Am Games Transportation Lead, provided the Committee with an update respecting the Hamilton Pan Am Games Transportation Plan with the aid of a PowerPoint presentation. A copy of the presentation has been retained for the public record.

Mr. Maychak's presentation included, but was not limited to, the following information:

- Key Game Dates
- Committees and Transportation-related Working Groups

- Principals and Elements of the Transportation Strategic Framework Plan
- Games Route Network
- Transportation Demand Management
- Integrated public transit ticketing and the Transit Shuttle Route
- Local Area Plan (LAP)
  - Cycling
  - Accessible Transportation
  - Traffic Management
  - Parking
- Signage and Wayfinding
- United Transportation Coordination Centre

**(Miller/J. Gibson)**

That the presentation respecting the Hamilton Pan Am Games Transportation Plan be received.

**CARRIED**

**(iv) Overview of Pan Am Initiatives Office – Organizational Structure and Responsibilities – Coralee Secord, Manager, Pan Am Initiatives (Item 5.4)**

Ms. Coralee Secore, Manager, Pan Am Initiatives, addressed the Committee respecting an Overview of the Pan Am Initiatives Office – Organizational Structure and Responsibilities with the aid of a PowerPoint presentation. A copy of the presentation has been retained for the public record.

Ms. Secore's presentation included, but was not limited to, the following information:

- Responsibilities of Toronto 2015 and the Hamilton Pan Am Initiatives Team
- Structure of the Hamilton Pan Am Initiatives Team
  - Internal Staff Operations Group
  - Volunteer Host Committee
  - Stadium Group
- Status of activities currently underway

**(Farr/Whitehead)**

That the presentation respecting an Overview of the Pan Am Initiatives Office – Organizational Structure and Responsibilities be received.

**CARRIED**

(v) **Pan Am Games Upcoming Key Dates and Events – Greg Maychak**

Mr. Greg Maychak, Pan Am Initiatives Office, addressed the Committee with the aid of a PowerPoint presentation. A copy of the presentation has been retained for the public record.

Mr. Maychak's presentation included, but was not limited to, the following information:

- Volunteer Program Background and Goals
- Volunteer Skills and Requirements
- What volunteers can expect and what they will receive
- Examples of volunteer roles and training that will be provided
- The Queen's Baton Relay Event, the Lights Up the Night Event and the World Cup Festival Final

**(Whitehead/Morrow)**

That the presentation respecting Pan Am Games Upcoming Key Dates and Events be received.

**CARRIED**

(e) **DISCUSSION ITEMS (Item 6)**

(i) **Pan Am Games Update No. 6 PW14011a (Ward 3 with City Wide Implications) (Item 6.1)**

Ms. Coralee Secore, Manager, Pan Am Initiatives, indicated that there was no new information to provide about Report PW14011a respecting Pan Am Games Update No. 6. Therefore no discussion took place on the Item.

**(Farr/Morrow)**

That the presentation respecting Pan Am Games Update No. 6 PW14011a be received.

**CARRIED**

(ii) **Location for Visitor/Tourism Information Centre during the Pan Am Games (no copy)**

Ms. Coralee Secore, Manager, Pan Am Initiatives, distributed an Information Update on a Location for a Visitor/Tourism Information

Centre during Pan Am Games. A copy of this document has been retained for the public record.

Ms. Secore described the preliminary strategy for providing visitor information services. She indicated that many visitors will use the internet to find travel information so this will be a large area of focus. On-line information will be supplemented by in-person visits to Information Centres so temporary Visitor Centres are being considered around the City during the Pan Am Games.

**(Miller/G. Gibson)**

That the presentation respecting a Location for Visitor/Tourism Information Centre during the Pan Am Games be received.

**CARRIED**

**(e) ADJOURNMENT (Item 8)**

**(Farr/G. Gibson)**

That there being no further business the Pan Am Stadium Precinct Sub-committee adjourned at 11:45 a.m.

**CARRIED**

Respectfully submitted,

Lloyd Ferguson, Chair  
Pan Am Stadium Sub-Committee

Lauri Leduc  
Legislative Coordinator  
Office of the City Clerk