



**CITY OF HAMILTON**  
**PUBLIC WORKS DEPARTMENT**  
**Transportation Division**

<b>TO:</b>	Chair and Members Public Works Committee
<b>COMMITTEE DATE:</b>	June 16, 2014
<b>SUBJECT/REPORT NO:</b>	Quick Wins - A and B Line Passenger Amenities (PW11079e) - (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Christine Lee-Morrison (905) 546-2424, Extension 6390
<b>SUBMITTED BY:</b>	Craig Murdoch Acting General Manager Public Works Department
<b>SIGNATURE:</b>	

**RECOMMENDATION**

- (a) That the General Manager of Public Works, be authorized and directed to negotiate with Enseicom Inc., and pending negotiations, award the contract for the design, supply and installation of A & B Line Station Stops - Shelters and Amenities to be charged to Project ID 530138400, to an upset limit of one million dollars (\$1,000,000), funded from the Metrolinx Quick Wins Reserve #108047 in accordance with Purchasing Policy #11(2) Non-Competitive Procurement;
- (b) That the General Manager of Public Works, be authorized to provide a copy of report PW11079e to the Metrolinx CEO and Chair of the Metrolinx Board for their information.

**EXECUTIVE SUMMARY**

In 2008, the City of Hamilton received \$29.8 million in capital funding from the *Metrolinx Quick Wins* initiative, to be used specifically for municipal capital expenditures related to the purchase of transit vehicles and the provision of infrastructure to support the HSR initiatives related to the A-Line and B-Line. A number of projects have been approved, including the A & B Line Passenger Amenities, which was approved by Council on May 22, 2013.

The project has an overall budget of \$1.4M and has been divided into two (2) components for procurement. Contract No. C14-06-14, a Request for Pre-Qualifications for the design, supply and installation of the A & B Line Station Stops - Shelters and Amenities, with a budget upset of \$1M closed on April 30, 2014. A separate tender will be issued for the associated civil works. Only one (1) submission for pre-qualification was received. The one (1) submission, from Enseicom Inc., is compliant and has passed the evaluation. However, By-Law No. 13-317 (A By-law to Adopt and Maintain

a Procurement Policy for the City of Hamilton), Policy # 11 - Non-competitive Procurements, is silent on how to proceed when only one (1) submission is received under Policy # 4 - Prequalification of Vendors. In addition, as the project utilizes Quick Wins funding, it is time sensitive and re-issuing would cause further delays and jeopardize the project. As such, this report recommends the direct award of the shelter component of the project to Enseicom Inc.

***Alternatives for Consideration - See Page 4***

**FINANCIAL - STAFFING - LEGAL IMPLICATIONS**

**Financial:**

In 2008, the City of Hamilton received \$29.8 million from Metrolinx “Quick Wins” to be used for municipal capital expenditures for Transit Vehicles and Infrastructure to support A-Line and B-Line improvements. These monies were placed in a Metrolinx Quick Wins Reserve #108047. A package of several projects was selected to build ridership along the A and B-Lines and was identified as Quick Wins projects in Reports PW08074b, PW11079 and PW11079d. The following table summarizes how the remaining Metrolinx Quick wins funds will be allocated.

Table 1 - Quick Wins Project Budgets

	<b>Estimated</b>
<b>Project</b>	<b>Costs</b>
Mohawk College Transit Terminal	\$ 4,300,000
Mountain Transit Centre Park-and-Ride	\$ 4,500,000
Transit Priority – King Street Transit-Only Lane	\$ 300,000
A & B Line Amenities	\$ 1,400,000
Bike Share	\$ 1,600,000
MacNab Terminal - Passenger Information	\$ \$565,000
	<b>\$ 12,665,000</b>

There are sufficient funds in Project ID 5301384001 and Quick Wins Reserve #108047 to fund all of the above projects.

Staffing: N/A

Legal: N/A

**HISTORICAL BACKGROUND**

Several projects have been approved for implementation using the Metrolinx funding received from the Province in 2008 as noted above. One project currently underway is the A & B Line Passenger Amenities. This project will improve passenger amenities at bus stops along the A & B Line, as the first phase in the evolution of Hamilton’s integrated mobility network. Metrolinx Quick Wins funds were to be spent by 2013, however, Metrolinx has allowed the projects to continue into 2014. Any further delays in

these projects could jeopardize the funds. As such, all Quick Wins projects should be considered time sensitive.

On May 22, 2013 Council approved report PW11079d, directing the General Manager, Public Works, to undertake the final implementation of the A and B Line Passenger Amenities Quick Wins project at a cost of \$1.4M. As such staff have prepared two (2) documents for procurement and the project has been divided into two (2) components. The first is Contract No. C14-06-14, a Request for Pre-Qualifications for the design, supply and installation of the A & B Line Station Stops - Shelters and Amenities, with a budget of \$1M. This pre-qualification component included at least ten (10) A and B Line stops, as well as the transit shelters for the Mountain Transit Centre park-and-ride project. The upset limit for Contract No. C14-06-14 was stated as \$1M, approximately \$750,000 from the A & B-Line Amenities project budget and approximately \$250,000 from the Mountain Transit Centre Park-and-Ride project budget.

The civil works (concrete pads, etc.) will be tendered under a separate document, with a budget of approximately \$478,000 under Procurement Policy # 5.3 - Request for Tenders. It is also important to note that the two (2) components are inter-related and there is some urgency to award the civil tender so that works may proceed this year.

## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The Quick Wins funded package of enhancements to the A & B Line aligns with a number of Public Transportation initiatives including:

- HSR Transit Operational Review (2010) - recommends that the City implement the park-and-ride at the Mountain Transit Centre to better serve customers
- Corporate Strategic Plan (14.1 i, iii, v) - calls for an integrated, multi-modal, public transportation approach, delivery of higher-order transportation and enhanced transit service as well as enhanced conventional transit service levels within the A Line and B Line corridors
- Transportation Master Plan - promotes increasing public transit as a means to reduce traffic congestion, improve air quality and work towards a twelve percent (12%) modal share for transit by 2031
- The Big Move Regional Transportation Plan
- Rapid Ready - Expanding Mobility Choices in Hamilton (PW13014, Council endorsement February 27, 2013)

## **RELEVANT CONSULTATION**

The Transportation Division, Public Works Department, have followed the advice of and consulted with the Procurement Section and the Corporate Services Department.

## **ANALYSIS AND RATIONAL FOR RECOMMENDATION**

Contract No. C14-06-14, a Request for Pre-Qualifications closed on April 30, 2014. Only one (1) submission for pre-qualification was received. The one (1) submission,

from Enseicom Inc., is compliant and has passed the evaluation. In addition, they have submitted a proposal for the shelters and amenities recognizing that there is a fixed budget for this project with an upset amount of \$1M as stated in the document C14-06-14. However, By-Law No. 13-317 A By-law to Adopt and Maintain a Procurement Policy for the City of Hamilton, Policy # 11 - Non-competitive Procurements, is silent on how to proceed when only one (1) submission is received under Policy # 4 - Prequalification of Vendors. As such, this report recommends the direct award of the shelter component of the project to Enseicom Inc.

## **ALTERNATIVES FOR CONSIDERATION**

As an alternative to the recommendation in this report, staff could reissue the design, supply and installation of A & B Line Station Stops - Shelters and Amenities as a Request for Proposals. However, the scope of work, budget and timelines would not change. Combined with the fact that the number of transit shelter providers is limited [only two (2) or three (3) major manufacturers], the demand for transit amenities is high and the A and B Line project is relatively small, the end result would likely be the same as Contract No.C14-06-14 a Request for Pre-Qualifications [i.e. one (1) compliant submission]. Furthermore, as the Shelter component must be coordinated with the civil tender and the project utilizes Quick Wins funding, it is time sensitive and reissuing could jeopardize the project and funding.

## **ALIGNMENT TO THE 2012 - 2015 STRATEGIC PLAN**

### **Strategic Priority #1**

A Prosperous & Healthy Community

*WE enhance our image, economy and well-being by demonstrating that Hamilton is a great place to live, work, play and learn.*

#### **Strategic Objective**

- 1.4 Improve the City's transportation system to support multi-modal mobility and encourage inter-regional connections.
- 1.5 Support the development and implementation of neighbourhood and City wide strategies that will improve the health and well-being of residents.

### **Strategic Priority #2**

Valued & Sustainable Services

*WE deliver high quality services that meet citizen needs and expectations, in a cost effective and responsible manner.*

#### **Strategic Objective**

- 2.3 Enhance customer service satisfaction.

**Strategic Priority #3**

Leadership & Governance

*WE work together to ensure we are a government that is respectful towards each other and that the community has confidence and trust in.*

**Strategic Objective**

- 3.1 Engage in a range of inter-governmental relations (IGR) work that will advance partnerships and projects that benefit the City of Hamilton.

**APPENDICES AND SCHEDULES ATTACHED**

None