



Hamilton

## **Minutes**

### **COMMUNITY FOOD SECURITY STAKEHOLDER ADVISORY COMMITTEE**

**Wednesday, May 7, 2014, 4:00 p.m.  
Room 264, City Hall**

**Present:** Dave Carson, Sara Collyer (chair), Jean-Anne Bauman, Karen Burson, Vicki Edwards, Tabaruk Jahan, Donna Lee Macdonald, Ursula Samuels, Liz Shaver-Heeney, Sarah Wakefield, Clare Wagner, Adam Watson, Greg Witt

**Absent:** Melanie Golba, Chris Krucker, Maciej Kowalski, Councillor McHattie, Councillor Johnson, Tina Moffat, Dr. Ninh Tran, Sapphire Singh, Councillor Pasuta

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#### **1. CHANGES TO THE AGENDA**

Move 5.7, Plan to draft a Terms of Reference for a Food Policy Council to 5.3.

#### **2. DECLARATIONS OF INTEREST**

None

#### **3. APPROVAL OF MINUTES OF PREVIOUS MEETING (Sarah Wakefield/Dave Carson)**

3.1 Minutes of April 2, 2013 were approved as distributed.

#### **4. PRESENTATIONS**

None

#### **5. DISCUSSION ITEMS**

5.1 Food Charter endorsement plan - Dave & Sara met with Councillor Pasuta and Councillor McHattie to formulate a plan for endorsement. The charter was supported by both councillors, and Councillor McHattie suggested that PHS include a recommendation for endorsement by council when they provide an update report on the food strategy.

5.2 Progress on a large food festival for Hamilton in the fall – Clare continues to look for a funder for the festival and asked members to send along any contacts for her to explore options. Suggestions for a venue were offered and Clare will follow

up and complete the Special Event Advisory Team (SEAT) application if a location is available on one of our preferred dates of Sept. 30 or Oct. 4.

5.3 Plan to draft a Terms of Reference for a Food Policy Council (FPC) - A food policy council has a broader mandate than an advisory committee and can be more effective in influencing food security in the City. Dave, Karen and Vicki will start a review of documents from other FPCs in early June.

5.4 Food Waste project update – Adam reported that a waste audit is currently being conducted with methodology similar to that of York Region. The data can be compared to other municipalities and will be available by the end of June. This project could involve a couple of city departments.

**Action** – Sarah will follow up with her student, Lesia, to gauge her interest in working on household food waste versus producer food waste.

5.5 Discussion of issues from meetings with Councillor Pasuta and Councillor McHattie and CFSSC co-chairs, Sara and Dave

- Preservation of farm land through land trusts

**Action:** CFSSC members would like to learn more about land trusts – potential presenters will be approached to come to a meeting in the fall.

- Waste – Councillor Pasuta expressed interest in public education at the household level to reduce household waste. Councillor Pasuta supports the committee in moving ahead with a plan to reduce food waste in the City.

- Urban Farming support – committee members are asked to support the McQuesten pilot urban farm

**Action:** Sara emailed the urban farm coordinators and offered committee support. At this time, residents are engaged and meeting weekly, plenty of staff are helping, experts from Guelph are booked to deliver a session on growing food, more people are involved in the urban farm project, and CFSSC involvement is not needed.

- Good 2 Go Food Box – CFSSC is interested in a report on the progress and continuation of the Good 2 Go food box program.

**Action:** Dave will follow up with Environment Hamilton, the operators for the program.

- Media communication – Councillor Pasuta recommended that the CFSSC does more to publicize its work. (The new City of Hamilton website may not allow for reports that are currently posted on [www.hamilton.ca/foodsecurity](http://www.hamilton.ca/foodsecurity))

**Action:** Committee will investigate what if any approvals are needed to use social media. Karen will change the Friends of the Community Food Security Stakeholder Committee Facebook Group it into a Page for public viewing.

5.6 Report on the Innoweave Workshop on Collective Impact – Five people from Hamilton attended the Innoweave Workshop on April 29 – Clare Wagner and Vicki Edwards from the CFSSC along with Denise Arkell (Executive Director at Neighbour to Neighbour), Graham Cubitt (on behalf of The Mustard Seed Grocery Co-op) and Sara Mayo (Social Planning and Research Council). They identified healthy food access as the issue to address through collective impact. Sara Mayo is collating the notes, and this group hopes to meet again to determine the common agenda. There is grant money available through Innoweave to help with collective impact implementation.

**Action:** Sarah Wakefield will send the report from the work of the food network committee to Clare Wagner.

5.7 Food Strategy update - Vicki

The team is working on a plan for community engagement and is scheduled to take a report to the BOH in August.

## **6. GENERAL INFORMATION & OTHER BUSINESS**

6.1 Donna shared that the governance review for Hamilton Farmers' Market has been completed. Pending approval next Wednesday, focus groups at the market will be held on Saturday, May 24 from 10 a.m. to 12 p.m., and on Tuesday, May 27 from 6:30 to 8:30 p.m. Members are encouraged to attend a focus group or provide feedback directly to Donna. The market is hoping to have a new Board of Directors by January 2015, find a way to allow community kitchens to continue, and become a location for good food box pick-ups. They will also be one of two farmers' markets in Hamilton selling Ontario VQA wines.

6.2 Sarah's presentation at the Environmental Summit on April 22<sup>nd</sup> focused on what needs to happen in Hamilton to have a sustainable food system. It covered distribution for local food, farmland preservation, and food waste. The Trillium foundation asked her to deliver the same presentation at an upcoming meeting.

**Action:** Sarah will send her presentation to members who are asked to send her any additional topics to be covered.

6.3 Karen asked for a report on the dietetic intern research on healthy food in corner stores.

**Action:** Vicki will source and share the interns' report and conclusions.

6.4 Participatory budgeting – Karen is assisting with this process in ward 2. It is for capital funding only and could include food security items such as community gardens. The most popular projects will be identified in mid-July.

6.5 Tabaruk Jahan will take our CFSSC display to the South Asian Festival, on May 3<sup>rd</sup> from 6:00 to 8:00 p.m. at St Jean de Brebeuf High School.

6.6 Adam asked for information on regulations for bee keeping in urban areas. Members directed him to the Golden Horseshoe Bee Keeper's Association <http://www.goldenhorseshoebeekeepers.ca/>, the Hamilton Urban Beekeepers

<http://hamiltonurbanbeekeepers.com/>, and the Urban Agriculture Policy, Planning, and Practice Report, <http://www.hamilton.ca/NR/rdonlyres/1B336044-94CC-41CC-A14B-05D3B9C65C94/0/UrbanAgriculturePolicyPlanningAndPractice.pdf>

**7. ADJOURNMENT**

**Sarah Wakefield/Ursula Samuels**

The meeting was adjourned at 6:05 p.m.