



Hamilton

MINUTES

Hamilton Veterans Committee

Tuesday, June 17, 2014

10:00 a.m.

City Hall – Room 192

Present:	Chair: Bob Fyfe Members: David Steckham, Art Tompkins, Councillor Merulla
Absent with Regrets:	Gerry Rattray, Harry McEwen, Bill Eisan, Councillor Pasuta
Also Present:	Anna Bradford, Director, Tourism and Culture Fern Viola, Resource member Pam Mulholland, Cultural Projects Specialist Sarah Ehmke, Cultural Projects Specialist Rebecca Oliphant, Minute Taker, Staff Liaison, Tourism and Culture Cpl. Jon Bendle, RHLI, Op Athena Afghanistan Scott Clayton

CHAIR'S REMARKS: Remembrance of Fallen Comrades

1. CHANGES TO AGENDA

Move Agenda Item 5.1 – Decoration Day to the beginning of the Agenda to accommodate staff schedules.

Move Agenda Items 5.4 – Remembrance Day to immediately follow Item 5.1 to accommodate staff schedules.

2. DECLARATION OF INTEREST

None declared.

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING
(Steckham/Tompkins)**

3.1 Hamilton Veterans Committee Meeting Minutes, dated 13 May 2014.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

4.1 Role & Function of Hamilton Veterans Committee

Staff confirmed with Clerks that any potential new members can attend meetings, be members of sub-committees or working groups and share their expertise however are not able to vote until the 2015 application process is complete and they are approved by Council as members of the committee.

4.2 HVC Events Information / Procedure Manual

Update: David Steckham
Manual is still with staff.

4.3 Parking for Veterans in Hamilton

Staff to confirm when follow-up report will go to Standing Committee.
Councillor Merulla prefers it be weeks rather than months.
Phase 2 – HSR passes for those that do not drive.

4.4 Veterans Place at Gore Park - Gore Park Pedestrianization

Stakeholders meeting again June 24. Staff will attend July 8 meeting to share design plan.

4.5 Mini decoration days

Update: Art Tompkins

Very little participation at the June 8 Decoration Day. HVC would like to broaden the reach of the event, going to other cemeteries and getting families involved. Council could declare one day a year as Decoration Day. Funds saved by having only one could be redirected to purchase flags for families to put on graves.

William J. Cumming, Chair, Ontario Provincial Committee, Air Cadet League of Canada, would be pleased to speak to Veterans Committee regarding their potential role in Decoration Day. He can also connect with army and naval cadets.

4.6 Honorary Chairperson – Bill McCulloch

Motion
(Fyfe/Steckham)

That the Hamilton Veterans Committee recommends to City Council that former Alderman William J. McCulloch be named honorary Chairperson of the Hamilton Veterans Committee.

CARRIED

4.7 Invitation to Minister of Veterans Affairs

Letter from Mayor's office attached.

No response from Minister to date. Would also like to raise the issue of licensing for fundraising if the Minister visits.

Planning for the visit on hold until we hear back from the Minister's office.

4.8 Adding Afghanistan to existing monuments

Staff investigating if / how this can be accomplished. Anna will lead this project working with the City's conservator.

5. STANDING ITEMS (includes all HVC hosted events)

5.1 Decoration Day – Woodland Cemetery

Guest: Sarah Ehmke, Cultural Projects Specialist

Sarah provided a hard-copy event report to members.

Committee and staff extend a special thanks to the Cemeteries staff. The site was perfect.

Require a parade marshall (someone in charge) in future to ensure the event starts at the advertised time.

Site/event map needs to include where the parade should be in standing position.

The only locations for Decoration Day are the Upper or Lower field of Woodland Cemetery.

5.2 Dieppe Memorial

Tuesday, August 19, 2014

Jen Anisef will attend the July 8 meeting to review this event.

RHLI Veterans Association will be meeting once more prior to event.

5.3 East Hamilton Decoration Day

Sunday, August 24, 2014

Jen Anisef will attend the July 8 meeting to review this event

5.4 Remembrance Day

Guest: Pam Mulholland, Cultural Projects Specialist

Garrison Parade – Sunday, November 9, 2014

City Service – Tuesday, November 11, 2014

On budget with LIUNA costs, the same as parks costs in past years.

Bob will continue to be staff's contact from Committee. He will attend site visit to map out location.

Need to ensure armouries know location. Drum Major for Drumhead Service should be included in site visit. Branch 58 has a portable cenotaph that could be used, Bob will investigate with Jeannette Scott, possibly do both. Branch 58 cenotaph may be a cross so not suitable.

HSR free transportation to be investigated for Nov 9 – Armouries to LIUNA Station is a shorter distance than usual for parade.

No marching on November 11, everyone just gathers at the location.

On November 11 anyone in uniform coming downtown can board HSR for free. Include more advertising of this extra.

Staff and Bob will need a site visit at City Hall to determine site plan, possibly the area near the flagpole on west side.

Communications – will need increased advance communication because of the change in locations. Information about change should be out sooner than the regular planning meeting in the early Fall.

Information has been shared with the United Council of Veterans. Suggest that a PDF poster for bulletin board be provided to all organizations rather than just a simple letter that relies on them to post.

Argylls can be contacted through the armouries.

5.5 BUDGET Review

- **Event Expense Review**

Rebecca to investigate payment to buglers/pipers for Decoration Day with staff lead.

5.6 WWI Anniversary Commemorations

November 11th after the service. Pam Mullholland is the staff lead on this event.

5.7 Upcoming Events

- **Yellow Ribbon/Support the Troops Event - June 4**

Tim Fletcher, Emcee recognized Fern as a representative of the Hamilton Veterans Committee.

6. NEW BUSINESS

6.1

7. ADJOURNMENT

The meeting adjourned at 11:15 a.m.

Next Meeting: July 8, 2014
 10:00 a.m. to Noon
 City Hall – Room 192