

**Ministry of Children and  
Youth Services**

Child and Youth  
Development Branch

Strategic Policy and Planning  
Division

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**Ministère des Services  
à l'enfance et à la jeunesse**

Direction du développement des enfants et  
des jeunes

Division des politiques et de la planification  
stratégiques

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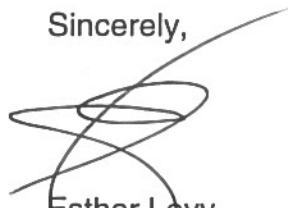
July 9, 2014

Dr. Elizabeth Richardson  
Medical Officer of Health  
City of Hamilton Public Health Services  
1 Hughson Street North, 4<sup>th</sup> Floor  
Hamilton, ON L8R 3L5  
[elizabeth.richardson@hamilton.ca](mailto:elizabeth.richardson@hamilton.ca)

Dear Dr. Richardson:

Further to discussions with your staff on July 3<sup>rd</sup>, please be advised that the Service Agreement for the Healthy Babies Healthy Children (HBHC) Program, and specifically revised Schedule B, represent the ministry's intent that the service targets described are aspirational. Achievements towards these targets this year (2014) will establish a baseline of performance. The ministry will work with public health units delivering the HBHC Program through a continuous quality improvement process over years to come to support the achievement these service targets.

Sincerely,



Esther Levy  
Director