



## **AUDIT, FINANCE & ADMINISTRATION COMMITTEE MINUTES 14-009**

**9:30 am**

**Monday, December 15, 2014**

**Council Chambers**

**Hamilton City Hall**

**71 Main Street West**

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**Present:** Councillors M. Pearson (Chair), A. Johnson (Vice-Chair), B. Johnson, A. VanderBeek, C. Collins, L. Ferguson, R. Pasuta

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### **THE FOLLOWING ITEMS WERE REPORTED TO COUNCIL FOR CONSIDERATION:**

**1. Appointment of Chair and Vice-Chair (Item 1)**

**(Collins/B. Johnson)**

- (a) That Councillor M. Pearson be appointed as Chair of the Audit, Finance & Administration Committee for 2015;
- (b) That Councillor A. Johnson be appointed as Vice Chair of the Audit, Finance & Administration Committee for 2015.

**CARRIED**

**2. 2013 Standard & Poor's Credit Rating (FCS14078) (City Wide) (Item 6.1)**

**(Ferguson/Collins)**

That Report FCS14078, 2013 Standard & Poor's Credit Rating, be received.

**CARRIED**

**3. Placement of \$89,000,000 in Debentures (FCS14074) (City Wide) (Item 6.2)**

**(B. Johnson/VanderBeek)**

That Report FCS14074, Placement of \$89,000,000 in Debentures, be received.

**CARRIED**

- 4. Freedom of Information Quarterly Report (July 1 to September 30, 2014)  
(CL14005(b)) (City Wide) (Item 6.3)**

**(VanderBeek/A. Johnson)**

That Report CL14005(b), Freedom of Information Quarterly Report (July 1 to September 30, 2014), be received.

**CARRIED**

- 5. 2014 Third Quarter Tender Report (FCS14015(b)) (City Wide) (Item 6.4)**

**(A. Johnson/B. Johnson)**

That Report FCS14015(b), 2014 Third Quarter Tender Report, be received.

**CARRIED**

- 6. 2013 Audited Financial Statements for City of Hamilton Business  
Improvement Areas (FCS14075) (City Wide) (Item 6.5)**

**(Ferguson/VanderBeek)**

That Report FCS14075, 2013 Audited Financial Statements for City of Hamilton Business Improvement Areas, be received.

**CARRIED**

- 7. 2014 Third Quarter Non-compliance with the Procurement Policy Report  
(FCS14014(b)) (City Wide) (Item 6.6)**

**(Pasuta/B. Johnson)**

That Report FCS14014(b), 2014 Third Quarter Non-compliance with the Procurement Policy Report, be received.

**CARRIED**

- 8. 2014 Third Quarter Emergency and Non-competitive Procurements Report  
(FCS14013(b)) (City Wide) (Item 6.7)**

**(Collins/Ferguson)**

That Report FCS14013(b), 2014 Third Quarter Emergency and Non-competitive Procurements Report, be received.

**CARRIED**

**9. 2013 City of Hamilton Municipal Performance Measurement Program (FCS14076) (City Wide) (Item 6.8)**

**(Collins/A. Johnson)**

That Report FCS14076, 2013 City of Hamilton Municipal Performance Measurement Program, be received.

**CARRIED**

**10. Lobbyist Registrar/Integrity Commissioner Recruitment (LS14041/CL14007) (City Wide) (Item 9.1)**

**(Collins/B. Johnson)**

That Councillors L. Ferguson, A. Johnson and A. VanderBeek be appointed to participate on the interview panel for the recruiting of a Lobbyist Registrar/Integrity Commissioner.

**CARRIED**

**11. Tax Appeals under Sections 357 and 358 of the Municipal Act (2001) FCS14016(d) (City Wide) (Item 9.2)**

**(B. Johnson/VanderBeek)**

(a) That Appendix A attached to Report FCS14016(d) respecting the Tax Appeals processed under Section 357 of the Municipal Act, 2001, in the amount of \$165,465 be approved;

(b) That Appendix B attached to Report FCS14016(d) respecting the Tax Appeals, due to a Gross or Manifest Clerical Error, Pursuant to Section 358 of the Municipal Act, 2001, in the amount of \$73,685 be approved.

**CARRIED**

**12. Treasurer's Apportionment of Land Taxes (FCS14002(d)) (Ward 15) (Item 9.3)**

**(Ferguson/Collins)**

(a) That the 2014 land taxes in the amount of \$5,955 for 1-15 McPhail Place, Flamborough, (Roll #2518 303 310 07160 0000) be apportioned and split amongst the eight newly created parcels as set out in Appendix A to Report FCS14002(d);

(b) That the 2014 land taxes in the amount of \$5,107 for 46-60 McKnight Avenue, Flamborough, (Roll #2518 303 310 07180 0000) be apportioned and split amongst the eight newly created parcels as set out in Appendix A to Report FCS14002(d);

- (c) That the 2014 land taxes in the amount of \$5,222 for 43-57 Humphrey Street, Flamborough, (Roll #2518 303 310 07190 0000) be apportioned and split amongst the eight newly created parcels as set out in Appendix A to Report FCS14002(d);
- (d) That the 2014 land taxes in the amount of \$5,107 for 42-56 Humphrey Street, Flamborough, (Roll #2518 303 310 07210 0000) be apportioned and split amongst the eight newly created parcels as set out in Appendix A to Report FCS14002(d);
- (e) That the 2014 land taxes in the amount of \$5,324 for 101-115 Skinner Road, Flamborough, (Roll #2518 303 310 07220 0000) be apportioned and split amongst the eight newly created parcels as set out in Appendix A to Report FCS14002(d).

**CARRIED**

**13. City of Hamilton/Ministry of Transportation 2014/15 Dedicated Gas Tax Funding Agreement (FCS14084) (City Wide) (Item 9.4)**

**(B. Johnson/ Collins)**

- (a) That the Mayor and General Manager, Finance & Corporate Services be authorized and directed to enter into an Agreement between the City of Hamilton and the Province of Ontario related to the funding commitment made by the Province of Ontario to the Municipality under the Dedicated Gas Tax Funds For Hamilton's Public Transportation Program;
- (b) That the Mayor and General Manager, Finance & Corporate Services be authorized and directed to execute the Letter of Agreement attached as Appendix "A" to Report FCS14084;
- (c) That the By-law attached as Appendix "C" to Report FCS14084 authorizing and directing the Mayor and General Manager, Finance & Corporate Services to sign a Letter of Agreement between the City of Hamilton and the Province of Ontario with respect to funding under the Dedicated Gas Tax Funds for Public Transportation Program, be passed;
- (d) That, upon being passed, a certified copy of the By-law, together with two copies of the signed Letter of Agreement, be forwarded to the Ministry of Transportation.

**CARRIED**

**14. 2015 Advance Payments to External Cultural Agencies (FCS14085) (City Wide) (Item 9.5)**

**(Ferguson/VanderBeek)**

- (a) That, effective January 1, 2015, an advancement of funds be provided to the External Cultural Agencies in the specified amount and on the specific dates as shown on the attached Appendix "A" to Report FCS14085;
- (b) That any outstanding arrears due to the City of Hamilton by any External Cultural Agency (as shown on the attached Appendix "A" to Report FCS14085) be first applied against the approved grant funding, including advances, until the debt is satisfied, prior to that Agency receiving the balance of any approved payment.

**CARRIED**

**15. Actuarial Valuation for Hamilton Street Railway Pension Plan at January 1, 2014 (FCS14082) (City Wide) (Item 9.6)**

**(Collins/B. Johnson)**

- (a) That the January 1, 2014 actuarial valuation for the Hamilton Street Railway Pension Plan per Appendix 'C' to report FCS14082 be received for information;
- (b) That the current budgeted amount of \$3.87 million be increased \$1 million each year for the budget years 2015 and 2016 to fund the special payments for both the Hamilton Street Railway (HSR) Plan and the Hamilton Wentworth Retirement Fund (HWRF), and any additional shortfall be funded from the HWRF Actuarial Deficiency Provision (112065).

**CARRIED**

**16. 2014 City of Hamilton External Audit Plan (FCS14077) (City Wide) (Item 9.7)**

**(Collins/VanderBeek)**

That Appendix "A" attached to Report FCS14077 respecting the 2014 City of Hamilton External Audit Planning Report prepared by KPMG be approved.

**CARRIED**

**17. Intergraph/GeoMedia Site License Agreement (FCS14083) (City Wide)  
(Item 9.8)**

**(Collins/Ferguson)**

- (a) That the purchase of Intergraph Geographical Information Systems (GIS) software licence products and customization professional services be standardized and single- sourced to Intergraph Canada Limited (Intergraph), in accordance with the City's Procurement Policy, Policy #14 – Standardization, for the duration of the Enterprise Site Licence Agreement;
- (b) That the General Manager of Finance and Corporate Services be authorized to negotiate and enter into a single year Enterprise Site License (ESL) Agreement (with one optional one year extension) and any ancillary documents required to give effect thereto, satisfactory to the City Solicitor, with Intergraph Canada Limited, for the provision of discounted Intergraph GIS software licences and maintenance;
- (c) That Council authorize the General Manager of Finance and Corporate Services to negotiate and enter into a Master Services Agreement (MSA) and any ancillary documents required to give effect thereto, satisfactory to the City Solicitor, with Intergraph Canada Limited, for professional services associated with the customization of Intergraph GIS software, for the duration of the ESL Agreement.

**CARRIED as Amended**

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**FOR THE INFORMATION OF COMMITTEE:**

**(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised of the following changes to the Agenda:

- (i) That Item 13.1 be removed from the agenda, as follows:

~~13.1 Closed Session Minutes – September 22, 2014 (delivered under  
–separate cover)~~

**(Pasuta/Ferguson)**

That the Agenda for the December 15, 2014 meeting of the Audit, Finance and Administration Committee be approved, as amended.

**CARRIED**

**(b) DECLARATIONS OF INTEREST (Item 3)**

None.

**(c) APPROVAL OF MINUTES (Item 4)**

**(i) September 22, 2014**

**(B. Johnson/VanderBeek)**

That the Minutes of the September 22, 2014 Audit, Finance and Administration Committee meeting be approved.

**CARRIED**

**(d) DELEGATION REQUESTS (Item 5)**

**(i) Delegation Request from Scott Mcpherson and Stephen Bauld respecting the award of Project No. C13-49-14 Twenty Road (HC018) Wastewater Pumping Station Capacity Upgrades (Item 5.1)**

**(A. Johnson/Ferguson)**

That the delegation request from Scott Mcpherson and Stephen Bauld respecting the award of Project No. C13-49-14 Twenty Road (HC018) Wastewater Pumping Station Capacity Upgrades, be approved for a future meeting.

**CARRIED**

**(ii) Delegation Request from James Gallagher respecting term limits for elected officials (Item 5.2)**

**(Ferguson/Pasuta)**

(a) That the Delegation Request from James Gallagher respecting term limits for elected officials, be received.

(b) That staff advise Mr. Gallagher to speak with the province as this is a matter under the *Municipal Act*.

**CARRIED**

**(e) DISCUSSION ITEMS (Item 9)**

**(i) Intergraph/GeoMedia Site License Agreement (FCS14083) (City Wide) (Item 9.8)**

**(Collins/Ferguson)**

That Report FCS14083, Intergraph/GeoMedia Site License Agreement, be deleted and replaced with a revised Report FCS14083 due to typographical errors.

**Amendment CARRIED**

For disposition on this item, refer to Item 17.

**(f) GENERAL INFORMATION AND OTHER BUSINESS (Item 12)**

Councillor Collins requested an update on how lower fuel prices are impacting the City.

**(g) ADJOURNMENT (Item 14)**

**(Ferguson/Collins)**

That, there being no further business, the Audit, Finance and Administration Committee adjourn at 10:15 a.m.

**CARRIED**

Respectfully submitted,

Councillor M. Pearson Chair,  
Audit, Finance and Administration  
Committee

Vanessa Robicheau  
Legislative Coordinator  
Office of the City Clerk