



Hamilton

## **MINUTES**

**Hamilton Veterans Committee**

**Tuesday, October 14, 2014**

**10:00 a.m.**

**City Hall – Room 718, 7<sup>th</sup> floor**

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<b>Present:</b>	Chair: David Steckham Members: Art Tompkins, Fern Viola
<b>Absent with Regrets:</b>	Robert Fyfe, Gerry Rattray, Harry McEwen, Bill Eisan Councillors Merulla and Pasuta
<b>Also Present:</b>	Neil Bell, Geordie Elms, SA to the Mayor, Military Heritage and Protocol Rebecca Oliphant, Staff Liaison, Tourism and Culture Division Pam Mulholland, Cultural Projects Specialist, Tourism and Culture Sarah Ehmke, Cultural Projects Specialist, Tourism and Culture

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**CHAIR'S REMARKS:** Remembrance of Fallen Comrades

**1. CHANGES TO AGENDA**

Item 5.4 **Remembrance Day** moved to the beginning of Agenda to accommodate staff schedules.

**2. DECLARATION OF INTEREST**

None declared

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING  
(Viola/Tompkins)**

**3.1** Hamilton Veterans Committee Meeting Minutes, dated 9 September 2014

**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES**

**4.1 HVC Events Information / Procedure Manual**

**Update:** David Steckham

This will be an on-going item, still waiting for info from city staff.

**4.2 Parking for Veterans in Hamilton**

Staff report will go to Council in 2015.

**4.3 Veterans Place at Gore Park**

A date for the re-dedication has not been determined. A date in April to commemorate Vimy has been suggested. The capsule will be returned to the Cenotaph today immediately following this meeting.

**4.4 Mini decoration days**

William J. Cumming, Chair, Ontario Provincial Committee, Air Cadet League of Canada. Attendance deferred until February 10, 2015.

**4.5 Honorary Chairperson – Bill McCulloch**

Have not had any response from Bill to date. Rebecca will check with Anna when she returns.

**4.6 Invitation to Minister of Veterans Affairs**

Committee can determine who else should / could be invited to re-dedication.

**4.7 Adding Afghanistan to existing monuments**

Therese Charbonneau, Senior Conservator will attend in the new year. Rebecca to confirm that staff looked into grants that may be available for this work.

**4.8 Annual Presentation to Standing Committee**

December 15, 2015 – 1:30 p.m. – Council Chambers

**5. STANDING ITEMS (includes all HVC hosted events)**

**5.1 Decoration Day – Woodland Cemetery**

- Tabled until 2015

**5.2 Dieppe Memorial**

- Tabled until 2015

**5.3 East Hamilton Decoration Day**

- Tabled until 2015

**5.4 Remembrance Day**

**Garrison Parade** – Sunday, November 9, 2014

**City Service** – Tuesday, November 11, 2014

**Guest:** Pam Mulholland, Cultural Projects Specialist

Silver Cross wearers – still to be confirmed

Nov 9 program –

- Honorary Colonel Ron Foxcroft, Argylls and Tim Hogarth, RHLI
- List both of the HVC as Veterans accompanying the Saluting Officer
- Reviewing stand will be in front of Christ Church Cathedral, vehicle will take them to LIUNA

- Parade route will follow east on Barton, north Hughson, and Murray Street
- If James St. North is open police escort will change the route
- HMCS Star Band and Hamilton Children's Choir
- CWH has confirmed flypast
- Scouts Canada and Girl Guides have been contacted to distribute programs

Program approved – Art/David

Staff to provide 250 programs to contacts at the parade form-up for distribution to those in the parade.

Final logistics meeting Nov 3 at 10 a.m. on the ground floor of LIUNA Station to review last minute details, routes.

Nov 11 program

- Capsule – as it is being put back today (Oct 14) it will be removed from the service. Acknowledgement will now happen at the re-dedication of Veterans Place.
- Confirmed that there was no one else to list under Thanks heading.

Program approved - Art/David

Arm Bands will be ready for November 3

Communicating the change of venues – City and Tourism website, a number of other websites, signs will be on fencing at Gore Park facing Hughson and John, Downtown BIA will be sending out info on Oct 24, asking downtown businesses to post in windows, media release will go out with information, ads in Spectator and Community News, CHCH, CBC have been asked for coverage re: change of location

Our Communications Manager has pitched an interview with Bill and Art to the Hamilton Spectator. Pam will be in touch with details if confirmed.

Invitations went to all local veterans organizations with a site map.

Hamilton Fire Department and Paramedics are separate now so there may be two separate wreaths. Staff are not aware if they have participated before but are more than welcome to do so. The chiefs will form up with the other dignitaries.

Pam to attend Dec. HVC meeting to review service for 2015 planning.

### **Ancaster, Glanbrook Services**

**Guest:** Sarah Ehmke, Cultural Projects Specialist

Ancaster – Nov 11

- Councillor Ferguson, his admin, Jim Panoff (BIA) and two clergy are taking a more active planning role for the program.
- flyover will go over Ancaster as well
- sound costs have increased about \$50
- bugler shortage will be addressed by going to cadets
- Ask planning committee to attend an HVC meeting to recap how things went, Sarah to attend as well.
- Ancaster receives more assistance because they have no legion, inherited as part of amalgamation

Glanbrook – Nov 9

- expenses for which there is no paper trail that cadets (779 Royal Canadian Air Cadets) have an expectation will be covered by the City
- pay for sound and piper

Staff coordinated road closures, whether full or partial for all the community services.

#### **5.5 BUDGET Review**

- Event Expense Review – savings for Road Closure services used for crowd control fencing resulted in some savings that were used for increased costs in other areas.
- 2015 Budget Submission – will go forward in December.

#### **5.6 WWI Anniversary Commemorations**

**Plaque unveiling** – Tuesday, November 11<sup>th</sup> before the service

**Staff Lead: Pam Mulholland**

The Mayor and Bob will speak. Those who participate will be escorted out to the service in order to stay on schedule. Refreshments on 2<sup>nd</sup> floor of City Hall after the Remembrance Day service.

#### **5.7 Upcoming Events**

### **6. NEW BUSINESS**

**6.1 Community Partnership funding** – Sarah will meet with the HVC for a discussion regarding process for providing funding to other Veteran's organizations' events.

**6.2 Membership applications** – ordinarily applications will be available late January, early February. 2015 may differ as Council has asked staff to report back on Volunteer Committees. In the absence of Council appointing members for the 2015-2018 term the existing committee will continue to meet and conduct the business of the HVC.

### **7. ADJOURNMENT**

The meeting adjourned at 11:00 a.m.

Next Meeting: **November 4, 2014**  
10:00 a.m. to Noon  
Room 192, 1st floor, City Hall