

# Request to Speak to a Committee of Council

If your request is for a specific committee meeting, this form must be received by NOON the day before the scheduled committee meeting. Requests for Monday meetings must be received by NOON the Friday before the meeting. Requests for meetings scheduled for the day after a statutory holiday must be received by NOON the last business day before the meeting. For summer meeting requests (July/August), please contact the City Clerk's Office at (905) 546-4408 for further information.

## Committee Requested

Committee: \*

If you selected Advisory/Sub-Committee from the above list, please indicate name of Committee: :

## Requestor Information

Name of Individual: \* Ted Mitchell

Name of Organization:

Contact Number: \*

Email Address: \*

Mailing Address: \*

Reason(s) for delegation request: : \* Presentation on Residential Wood Smoke, bylaw consideration.

Will you be requesting fund from the City?\* ☐ Yes ☒ No

Will you be submitting a formal presentation?\* ☒ Yes ☐ No

Is PowerPoint required for the presentation? ☐ Yes ☐ No

Are you a lobbyist? ☐ Yes ☒ No

(The information collected for the Lobbyist registry system was implemented by City Council in 2004 and information provided is on a voluntary basis.)

Requests to speak to Council are forwarded to the Committee and will be placed on a Committee agenda for consideration. Once considered by Committee, and approved, you will be notified of the date for your presentation.

This form is not for the purpose of presenting unsolicited proposals by Vendors to Committee. Such proposals are subject to a competitive process as required by the City's Purchasing Policy.

The City makes a video record of Committee and Council meetings. If you make a presentation to a Committee, the City will be video recording you and will make the recording public by publishing the recording on the City's website.

The City collects personal information as authorized under Section 5.11 of the City's Procedural By-law No. 10-053 for the purpose of entertaining individuals requesting an opportunity to appear as a delegation before Committee. The Procedural By-law is a requirement of Section 238(2) of the Municipal Act. Questions about the collection of