



AUDIT, FINANCE & ADMINISTRATION COMMITTEE

MINUTES 15-003

9:30 a.m.

Monday, March 9, 2015

Council Chambers

Hamilton City Hall

71 Main Street West

Present: Councillors M. Pearson (Chair), A. Johnson (Vice-Chair),
A. VanderBeek, C. Collins, B. Johnson L. Ferguson, R. Pasuta

THE FOLLOWING ITEMS WERE REPORTED TO COUNCIL FOR CONSIDERATION:

- 1. Freedom of Information Quarterly Report (October 1 to December 31, 2014) (CL14005(c)) (City Wide) (Item 5.1)**

(A. Johnson/B. Johnson)

That Report CL14005(c) respecting Freedom of Information Quarterly Report (October 1 to December 31, 2014), be received.

CARRIED

- 2. 2014 Fourth Quarter Tender Report (FCS14015(c)) (City Wide) (Item 5.2)**

(B. Johnson/Ferguson)

That Report FCS14015(c) respecting 2014 Fourth Quarter Tender Report, be received.

CARRIED

- 3. Cemetery Trust Accounts Investment Performance Report - December 31, 2014 (FCS14065(a)) (City Wide) (Item 5.3)**

(Collins/Ferguson)

That Report FCS14065(a) respecting Cemetery Trust Accounts Investment Performance Report - December 31, 2014, be received.

CARRIED

4. **Hamilton Future Fund Investment Performance Report -December 31, 2014 (FCS14064(a)) (City Wide) (Item 5.4)**

(Ferguson/Pasuta)

That Report FCS14064(a) respecting Hamilton Future Fund Investment Performance Report -December 31, 2014, be received.

CARRIED

5. **Reserve/Revenue Fund Investment Performance Report – December 31, 2014 (FCS14059(a)) (City Wide) (Item 5.5)**

(A. Johnson/VanderBeek)

That Report FCS14059(a) respecting Reserve/Revenue Fund Investment Performance Report – December 31, 2014, be received.

CARRIED

6. **Report of the 2014 Remuneration and Expenses as Required under Section 284 of the *Municipal Act* (FCS15025) (City Wide) (Item 5.6)**

(VanderBeek/Collins)

That Report FCS15025 respecting Report of the 2014 Remuneration and Expenses as Required under Section 284 of the *Municipal Act*, be received.

CARRIED

7. **Annual Performance Reporting – Savings Generated from the Management of Information Technology Contracts (FCS15020) (City Wide) (Item 5.7)**

(Ferguson/VanderBeek)

The Report FCS15020 respecting Annual Performance Reporting – Savings Generated from the Management of Information Technology Contract, be received.

CARRIED

8. **Follow Up of Audit Report 2013-07 - Public Works (PW) and Corporate Services (CS) - Inactive Landfill Sites - Controls & Liabilities (AUD15009) (City Wide) (Item 5.8)**

(VanderBeek/Collins)

That Report AUD15009 respecting Follow Up of Audit Report 2013-07 - Public Works (PW) and Corporate Services (CS) - Inactive Landfill Sites - Controls & Liabilities, be received.

CARRIED

9. Follow Up of Audit Report 2013-04 - Hamilton Water - Inventory Controls (AUD15011) (City Wide) (Item 5.9)

(A. Johnson/Ferguson)

That Report AUD15011 respecting Follow Up of Audit Report 2013-04 - Hamilton Water - Inventory Controls, be received.

CARRIED

10. Tax Appeals under Sections 357 and 358 of the *Municipal Act* (2001) (FCS15021) (City Wide) (Item 8.1)

(Ferguson/B. Johnson)

(a) That Appendix A attached to Report FCS15021 respecting the Tax Appeals processed under Section 357 of the *Municipal Act*, 2001, in the amount of \$187,954 be approved;

(b) That Appendix B attached to Report FCS15021 respecting the Tax Appeals, due to a Gross or Manifest Clerical Error, Pursuant to Section 358 of the *Municipal Act*, 2001, in the amount of \$38,248 be approved.

CARRIED

11. Amended Request to Reduce Development Charges – 50 Keith Street (Outstanding Business List) (FCS14063(a)) (City Wide) (Item 8.2)

(Ferguson/B. Johnson)

That the request to reduce the City Development Charges (DC) at 50 Keith Street, Hamilton, in the amount of \$28,095 by 50% be denied.

CARRIED

12. 2015-16 Performance Audit Work Plan (AUD15010) (City Wide) (Item 8.3)

(B. Johnson/VanderBeek)

That Appendix "A" attached to Report AUD15010, respecting the 2015-16 Performance Audit Work Plan, be approved.

CARRIED

FOR THE INFORMATION OF COMMITTEE:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the following change to the Agenda.

1. ADDED CONSENT ITEMS (Item 5)

5.10 Minutes of Various Sub-Committees (for information purposes only)

(a) Aboriginal Advisory Committee

(i) December 4, 2014

(b) Committee Against Racism

(i) September 23, 2014

(ii) November 25, 2014

(c) Immigrant & Refugee Advisory Committee

(i) June 19, 2014

(ii) November 13, 2014

2. REMOVAL OF DELEGATION (Item 6)

6.1 Delegation Request from Bob Charters, respecting an update on the Hamilton Waterfront Trust (the delegation will be heard at the General Issues Committee on March 30, 2015, as per Council direction on February 11, 2015)

(Collins/Ferguson)

That the Agenda for the March 9, 2015 meeting of the Audit, Finance and Administration Committee be approved, as amended.

CARRIED

3. ADDED DELEGATION REQUESTS

8.2(b) Kathy Cruickshanks requesting to speak on item 8.2 of today's agenda, respecting the Amended Request to Reduce Development Charges – 50 Keith Street

(Collins/Ferguson)

That the delegation request by Kathy Cruickshanks requesting to speak to item 8.2 of today's agenda, respecting the Amended Request to Reduce Development Charges – 50 Keith Street, be received.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES (Item 3)

(i) February 9, 2015

(VanderBeek/Collins)

That the Minutes of the February 9, 2015 Audit, Finance and Administration Committee meeting, be approved, as presented.

CARRIED

(d) CONSENT ITEMS (Item 5)

**(ii) Minutes of Various Sub-Committees (for information purposes only)
(Item 5.10)**

(a) Aboriginal Advisory Committee

(i) December 4, 2014

(b) Committee Against Racism

(i) September 23, 2014

(ii) November 25, 2014

(c) Immigrant & Refugee Advisory Committee

(i) June 19, 2014

(ii) November 13, 2014

(B. Johnson/Pasuta)

That the minutes of various sub-committee, be received.

CARRIED

(e) DISCUSSION ITEMS (Item 8)

**(i) Amended Request to Reduce Development Charges – 50 Keith Street
(Outstanding Business List) (FCS14063(a)) (City Wide) (Item 8.2)**

(Ferguson/B. Johnson)

That the matter respecting “Development Charges at 50 Keith Street” be considered complete and removed from the Audit, Finance, and Administration Committee’s Outstanding Business List.

CARRIED

- (ii) **2015-16 Performance Audit Work Plan (AUD15010) (City Wide) (Item 8.3)**

(Collins/Ferguson)

That Appendix "B" be amended by placing "Transit – Rationalization of Low Performing Routes" atop the list of Proposed Carry Forward Projects.

CARRIED

(f) MOTIONS (Item 9)

- (i) **Electronic Distribution and Management of Council/Committee Agendas**

(Ferguson/VanderBeek)

(a) That staff investigate the implementation of an electronic means of publishing Standing Committee and Council agendas for members of Council and City Staff, and report back to the Audit, Finance & Administration Committee;

(b) That staff breakdown the costs associated with the printing of Committee agendas and report back to the Audit, Finance & Administration Committee.

CARRIED

(g) ADJOURNMENT

(Ferguson/VanderBeek)

That, there being no further business, the Audit, Finance and Administration Committee adjourned at 10:40 a.m.

CARRIED

Respectfully submitted,

Councillor M. Pearson, Chair
Audit, Finance and Administration
Committee

Christopher Newman
Legislative Coordinator
Office of the City Clerk