



**CITY OF HAMILTON**  
**PUBLIC WORKS DEPARTMENT**  
**Engineering Services Division**

<b>TO:</b>	Chair and Members Public Works Committee
<b>COMMITTEE DATE:</b>	May 21, 2015
<b>SUBJECT/REPORT NO:</b>	Temporary Road Closure of Hess Street - King to Main for Hesstival (PW15035) - (Ward 2)
<b>WARD(S) AFFECTED:</b>	Ward 2
<b>PREPARED BY:</b>	Rich Shebib (905) 546-2424, Extension 3909
<b>SUBMITTED BY:</b>	Gary Moore, P.Eng. Acting General Manager Public Works Department
<b>SIGNATURE:</b>	

**RECOMMENDATION**

That the application from Hesstival for the temporary closure of Hess Street between Main Street and King Street, from 6:00 a.m. Saturday June 13, 2015, to 3:00 a.m. Sunday June 14, 2015, to hold a street festival, be approved, subject to the following conditions:

- (i) That the City may revoke the temporary road closure at any time to gain access for emergency services;
- (ii) That no property owner or resident within the barricaded area be denied access to their property upon request;
- (iii) That the applicant ensure that clean-up operations be carried out immediately before the re-opening of the roads, to the satisfaction of the General Manager of Public Works or designate at the expense of the event organizer;
- (iv) That all barricading and traffic control be supplied by the applicant, and must conform to "Ministry of Transportation Book 7 - Temporary Conditions";
- (v) That all barricading and traffic control be subject to the direction and satisfaction of the General Manager of Public Works or designate with all costs the responsibility of the applicant;
- (vi) That all warning boards and detour signs manufactured and installed by the City of Hamilton in advance of the closure be at the expense of the applicant;
- (vii) That the applicant notify all property owners and tenants along the closed portion of the route of the event in writing a minimum of two weeks in advance of the closure. The notice must be completed prior to the event in a form acceptable to

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the General Manager of Public Works or designate, providing, but not limited to a 24-hour contact name and telephone number;

- (viii) That the applicant provide proof of \$2,000,000 public liability insurance naming the City of Hamilton as an added insured party with a provision for cross liability, and holding the City of Hamilton harmless from all actions, causes of action, interests, claims, demands, costs, damages, expenses and loss;
- (ix) That the applicant pay the required full road closure fee of \$621.75 made payable to "The City of Hamilton" prior to road closure.

**EXECUTIVE SUMMARY**

An application was received from Hesstival requesting a temporary closure of Hess Street between Main Street and King Street, from 6:00 a.m. Saturday June 13, 2015 to 3:00 a.m. Sunday June 14, 2015 to hold a street festival. The event will be a free event and will include live music, art, and food.

***Alternatives for Consideration - See Page 3***

**FINANCIAL - STAFFING - LEGAL IMPLICATIONS**

Financial: The applicant is required to pay the \$621.75 full road closure permit fee.

Staffing: N/A

Legal: N/A

**HISTORICAL BACKGROUND**

The information/recommendations contained within this report primarily affects Ward 2.

An application was received from Hesstival requesting a temporary closure of Hess Street between Main Street and King Street, from 6:00 a.m. Saturday June 13, 2015 to 3:00 a.m. Sunday June 14, 2015 to hold a street festival.

Hesstival is a one day Arts, Culture & Music festival for the residents of Hamilton and surrounding area. Completely free to the public, Hesstival's mandate is to generate excitement and drive traffic back to Hess Village. Showcasing local musical talent, artisans and chefs, festival goers can expect a family friendly environment. The goal of the festival is to produce an annual free event that the residents of Hamilton look forward to year over year, to showcase the beautiful and historic Hess Village and to highlight the delicious food in Hess Village.

The applicant will inform the local residents and businesses of the closure via a hand delivered notice. Additionally they will hire a third party road closure company to setup the road closure as per Ontario Traffic Manual Book 7 for Temporary Conditions.

As the application complies with the City's road closure policy, staff recommends approval of the application, subject to conditions including the prior notification of area residents of the event schedule, and support from Hamilton Police Services in providing control within the closure area.

## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The City has a policy for delegated authority for short term road closures (TOE02009a). The policy states that delegated authority is given for events from previous years as long as:

- The event has been approved by the Special Events Advisory Team (SEAT) and conforms to the policies and procedures contained in the City's Guidelines for Special Event Planning.
- A Council report has been approved in the first year of the event granting the event organizers permission to close the roadway.
- No problems associated with the event were reported in the previous year.
- The location of the event has not changed from the previous year.
- A positive response is received from the Ward Councillor(s) affected by the event.

This event does not conform to this policy as it is a new event. Therefore Council approval is required.

This report aligns with the Public Works Strategic Plan by being a leader and steward of community events and is mutually beneficial with external customers and enhancing tourism.

## **RELEVANT CONSULTATION**

Meetings with the Special Events Advisory Team and the Hamilton Police Services have taken place. Additionally, the Ward Councillor was notified of the upcoming report for the annual event and is in agreement.

## **ANALYSIS AND RATIONALE FOR RECOMMENDATION**

N/A

## **ALTERNATIVES FOR CONSIDERATION**

Alternatively, Council may elect to deny the application for temporary road closure; however staff does not support this alternative as similar events within this closure area have been successfully operated in the past without incident.

## **ALIGNMENT TO THE 2012 - 2015 STRATEGIC PLAN**

### **Strategic Priority #1**

A Prosperous & Healthy Community

*WE enhance our image, economy and well-being by demonstrating that Hamilton is a great place to live, work, play and learn.*

### **Strategic Objective**

- 1.2 Continue to prioritize capital infrastructure projects to support managed growth and optimize community benefit.

- 1.3 Promote economic opportunities with a focus on Hamilton's downtown core, all downtown areas and waterfronts.
- 1.5 Support the development and implementation of neighbourhood and City wide strategies that will improve the health and well-being of residents.

**Strategic Priority #2**

Valued & Sustainable Services

*WE deliver high quality services that meet citizen needs and expectations, in a cost effective and responsible manner.*

**Strategic Objective**

- 2.2 Improve the City's approach to engaging and informing citizens and stakeholders.
- 2.3 Enhance customer service satisfaction.

**Strategic Priority #3**

Leadership & Governance

*WE work together to ensure we are a government that is respectful towards each other and that the community has confidence and trust in.*

**Strategic Objective**

- 3.1 Engage in a range of inter-governmental relations (IGR) work that will advance partnerships and projects that benefit the City of Hamilton.

**APPENDICES AND SCHEDULES ATTACHED**

None