



March 13, 2015

Sue Sherwood, RN, CCHN (c), BScN, MEd  
HBHC Program Manager  
City of Hamilton Public Health Services  
2nd Floor 110 King St. West  
Hamilton, ON L8P 4S6

Dear Mrs. Sherwood:

By way of this letter we are providing formal written notification that the 0.5 FTE secondment entered into on May 15, 2013 will be discontinued effective May 18, 2015. The Hamilton Family Health Team remains firmly committed to our Child Health Initiative. Our work in this portfolio will continue but no longer requires a 1.0 FTE as major projects involving start-up support to over 150 primary care nurses have been achieved and ongoing projects and new priorities can be tailored to be supported within the 0.5 FTE PHN secondment.

We must also recognize our current commitment to providing comprehensive primary care to an additional 25,000 patients in Hamilton and must direct discretionary funds to support that initiative.

We look forward to continuation of our partnership.

Sincerely,

A handwritten signature in black ink, appearing to read "Terry McCarthy".

Terry McCarthy  
Executive Director

TM/lc

c Laurel Cooke, Nursing Program Manager