



AUDIT, FINANCE & ADMINISTRATION COMMITTEE

MINUTES 15-006

9:30 a.m.

Monday, June 8, 2015

Council Chambers

Hamilton City Hall

71 Main Street West

Present: Councillors M. Pearson (Chair), A. Johnson (Vice-Chair),
A. VanderBeek, C. Collins, B. Johnson L. Ferguson, R. Pasuta

Also Present: Councillor T. Jackson

THE FOLLOWING ITEMS WERE REPORTED TO COUNCIL FOR CONSIDERATION:

- 1. Professional and Consultant Services Roster 2013-2014 (PW15034/
PED15069/FCS15040) (City Wide) (Item 5.1)**

(Pasuta/VanderBeek)

That Report PW15034/PED15069/FCS15040, respecting Professional and Consultant Services Roster 2013-2014, be received.

CARRIED

- 2. *Municipal Act* Regulation 284/09 and Public Sector Accounting Board
Standards (FCS15046) (City Wide) (Item 5.2)**

(B. Johnson/Pasuta)

That Report FCS15046, respecting *Municipal Act* Regulation 284/09 and Public Sector Accounting Board Standards, be received.

CARRIED

- 3. Multi-Year Accessibility Plan Status Update (FCS15039) (City Wide) (Item
5.3)**

(B. Johnson/VanderBeek)

That Report FCS15039, respecting the Multi-Year Accessibility Plan Status Update, be received.

CARRIED

4. Fair Wage Policy and Fair Wage Schedule Complaints Annual Report (FCS15044) (City Wide) (Item 5.4)

(Ferguson/VanderBeek)

That Report FCS15044, respecting the Fair Wage Policy and Fair Wage Schedule Complaints Annual Report, be received.

CARRIED

5. 2014 Annual Energy Report on Commodity Price Hedging (FCS15027/PW15040) (City Wide) (Item 5.5)

(B. Johnson/A. Johnson)

That Report FCS15027/PW15040, respecting the 2014 Annual Energy Report on Commodity Price Hedging, be received.

CARRIED

6. 2014 City of Hamilton Financial Report and Audited Financial Statements (FCS15045) (City Wide) (Item 5.6)

(Ferguson/Pasuta)

That the 2014 City of Hamilton Financial Report and Audited Financial Statements attached as Appendix 'B' to Report FCS15045, be approved.

CARRIED

7. Tax Appeals under Sections 357 and 358 of the *Municipal Act, 2001* (FCS15021(c)) (City Wide) (Item 5.7)

(B. Johnson/VanderBeek)

(a) That Appendix 'A' attached to Report FCS15021(c) respecting the Tax Appeals processed under Section 357 of the *Municipal Act, 2001*, in the amount of \$41,873 be approved; and,

(b) That Appendix 'B' attached to Report FCS15021(c) respecting the Tax Appeals, due to a Gross or Manifest Clerical Error, pursuant to Section 358 of the *Municipal Act, 2001*, in the amount of \$41,052, be approved.

CARRIED

8. The StopGap Ramp Initiative (FCS15026) (City Wide) (Item 5.8)

(B. Johnson/VanderBeek)

That Report FCS15026, respecting the StopGap Ramp Initiative, be forwarded to the Advisory Committee for Persons with Disabilities for their information.

CARRIED

9. Request regarding Development Charge Deferral Agreement #122 (Countrywide Recycling Inc. at 900 Nebo Road) (Outstanding Business List Item) (FCS15038) (Ward 11) (Item 8.1)

(B. Johnson/VanderBeek)

(a) *That the General Manager of Finance & Corporate Services be authorized and directed to enter into a new Development Charges Deferral Agreement with Countrywide Recycling in a form satisfactory to the City Solicitor for the expired amount of Deferral Agreement #122, as follows:*

(i) *That Countrywide Recycling be subject to the standard fees associated with entering into a Development Charges Deferral Agreement (\$750 application fee) and be required to meet the obligations required under the Development Charges Deferral Agreement including, but not limited to, registration of the agreement as a mortgage and a personal guarantee (along with associated charges);*

(ii) *That interest accrue and compound monthly on the balance of \$558,246.85 as at June 8, 2015 at a rate of 5% per annum;*

(iii) *That Countrywide Recycling be required to submit monthly instalments, starting July 5, 2015, of \$15,000 until the balance is paid in full (November 2018); and,*

(b) *That Countrywide Recycling pay the entire balance owing on the extended agreement at such a time that Countrywide Recycling obtain alternate financing.*

AMENDMENT CARRIED
MOTION AS AMENDED, CARRIED

10. Request to Extend Mountain Plaza Mall Development Charges Demolition Credits (FCS15041) (City Wide) (Item 8.2)

(A. Johnson/VanderBeek)

That the City Development Charges demolition credits for Mountain Plaza Mall (651-677 Upper James Street) be extended for a period of two years.

CARRIED

11. Performance Audit Report 2015-02 – Claims Adjusters & Operational Efficiencies (Value for Money Audit) (AUD15018) (City Wide) (Item 8.3)

(Ferguson/B. Johnson)

(a) That the Management Action Plans, as detailed in Private & Confidential Appendix “A” of Report AUD15018, be approved;

(b) That the General Manager of Finance & Corporate Services be directed to instruct the appropriate staff to have the Management Action

Plans(attached as Private & Confidential Appendix “A” to Report AUD15018) implemented; and,

- (c) That Appendix “A” to Report AUD15018, respecting Performance Audit Report 2015-02 - Claims Adjusters & Operational Efficiencies (Value for Money Audit) remain confidential.

CARRIED

12. Changes to the New Multi-Residential Property Class (FCS15034) (City Wide) (Item 8.4)

(Ferguson/A. Johnson)

- (a) That the City of Kingston’s motion regarding changes to the New Multi-Residential Property Tax Class, attached as Appendix “A” to Report FCS15034, be supported; and,
- (b) That a letter of support respecting Changes to the New Multi-Residential Property Class, be copied to the Premier of Ontario, AMO, the local area MPPs and the Mayor of Kingston.

CARRIED

13. Compliance Follow-up to the Performance Audit Report – Employer Provided Parking Policy (CM14002(a)) (City Wide) (Item 8.5)

(Ferguson/Pasuta)

That Report CM14002(a), respecting the Compliance Follow-up to the Performance Audit Report – Employer Provided Parking Policy, be received.

CARRIED

14. Code of Conduct for Employees – Post Employment Restrictions (HUR15005) (City Wide) (Item 8.6)

(Ferguson/VanderBeek)

That the revised Schedule C of the Code of Conduct for Employees, which includes a Post-Employment clause as detailed in Appendix “A” to Report HUR15005, be approved.

CARRIED

FOR THE INFORMATION OF COMMITTEE:

(a) CHANGES TO THE AGENDA (Item 1)

(Pasuta/VanderBeek)

That the Agenda for the June 8, 2015 meeting of the Audit, Finance and Administration Committee be approved, as presented.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 2)

None.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)

(i) May 11, 2015

(B. Johnson/VanderBeek)

That the Minutes of the May 11 2015 Audit, Finance and Administration Committee meeting, be approved, as presented.

CARRIED

(e) DELEGATIONS (Item 6)

(i) Request regarding Development Charge Deferral Agreement #122 (Countrywide Recycling Inc. at 900 Nebo Road) (Outstanding Business List Item) (FCS15038) (Ward 11) (Item 8.1)

Mr. and Mrs. John and Marie Voortman, representing Countrywide Recycling Inc., provided a presentation respecting Development Charge Deferral Agreement #122. The presentation included, but was not limited to, the following:

- History of the family business as its owners and operators.
- Taxes for the business are up-to-date and paid.
- Concern regarding the financial implications of current expectation.
- Requesting an extension for payment Development Charges.

(B. Johnson/VanderBeek)

That the presentation by Mr. and Mrs. John and Marie Voortman, representing Countrywide Recycling Inc., be received.

CARRIED

(f) DISCUSSION ITEMS (Item 8)

(i) Request to Extend Mountain Plaza Mall Development Charges Demolition Credits (FCS15041) (City Wide) (Item 8.2)

Councillors B. Johnson and L. Ferguson requested to be recorded as OPPOSED to Item 8.2

(g) GENERAL INFORMATION/OTHER BUSINESS (Item 11)

(i) Amendments to the Outstanding Business List (Item 11.1)

(VanderBeek/B. Johnson)

That the following amendments to the Audit, Finance & Administration Committee's Outstanding Business List, be approved:

(a) Proposed New Due Dates:

Item "H" – Corporate Culture, Values & Ethics for City Employees
Current Due Date: June 8, 2015
Proposed New Due Date: June 22, 2015

(b) Items to be removed:

- (i) Item "F" – Stop Gap Ramp Initiative**
(June 8, 2015 - Report FCS15026, duplicate report number))
- (ii) Item "R" – Code of Conduct for Employees**
(June 8, 2015 – Report HUR15005)
- (iii) Item "T" – New Multi-Residential Tax Class – Changes to the New Multi-Residential Class Tax**
(June 8, 2015 - Report FCS15034)
- (iv) Item "W" – Smart Centres – Development Charge Credits Extension for Mountain Plaza Mall**
(June 8, 2015 – Report FCS15041)
- (v) Item "X" – Development Charges for 900 Nebo Road**
(June 8, 2015 – Report FCS15038)

(h) ADJOURNMENT (Item 12)

(VanderBeek/Collins)

That, there being no further business, the Audit, Finance and Administration Committee, be adjourned at 10:35 a.m.

CARRIED

Respectfully submitted,

Councillor M. Pearson, Chair
Audit, Finance and Administration Committee

Denis Farr
Legislative Coordinator,
Office of the City Clerk