



Hamilton

MINUTES

Hamilton Veterans Committee

Tuesday, April 14, 2015

10:00 a.m.

City Hall – Room 192, 1st floor

Present:	Chair: Bob Fyfe Members: Art Tompkins, Fern Viola
Absent with Regrets:	Bill Eisan, Gerry Rattray, Harry McEwen, Councillor Merulla, Councillor Pasuta
Also Present:	Geordie Elms Anna Bradford, Director, Tourism and Culture Division Kristen Kerr, Cultural Projects Specialist Janet Pilon, Manager, Legislative Services/Deputy Clerk Mark Weingartner, Senior Policy Analyst, Neighbourhood and Community Initiatives Division Teresa McGillvray, Hamilton Signals Association Rebecca Oliphant, Staff Liaison, Tourism and Culture Division

CHAIR'S REMARKS: Remembrance of Fallen Comrades

1. CHANGES TO AGENDA

Move Item 4.9 to the beginning of the Agenda to accommodate staff schedules.
Move Item 5.1 to immediately follow Item 4.9 to accommodate staff schedules.

2. DECLARATION OF INTEREST

None declared

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING
(Tompkins / Fyfe)**

3.1 Hamilton Veterans Committee Meeting Minutes, dated 10 March 2015.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

4.1 HVC Events Information / Procedure Manual

Update: draft copy included in Agenda package.

Thanks to David for initiating this manual.
Bob to speak to Kristen about updating.

4.2 Parking for Veterans in Hamilton

Staff report will go to Council in May 6, 2015 at 9:30 a.m.

Update: Report will now go on June 17, 2015 at 9:30 a.m.

4.3 Veterans Place at Gore Park

Opening event and 70th Anniversary of VE Day – Friday, May 8

6:30 pm reception in Lister for invited guests

7:45 pm ceremony at Veterans Place

Minister has been invited however may have another commitment in Holland.

4.4 Mini decoration days

Tabled until 2015-2018 committee is selected.

4.5 Honorary Chairperson – Bill McCulloch

Update: staff have not been able to reach Bill.

4.6 Invitation to Minister of Veterans Affairs

Update: see Item 4.3

4.7 Adding Afghanistan to existing monuments

Update: Therese will attend June meeting

4.8 Change of meeting day discussion

Update: until such time as the 2015-2018 committee is selected the meetings will continue to be held the 2nd Tuesday of each month at 10:00 a.m. at City Hall. Councillor Pasuta will attend as his schedule permits. He will try to drop in on dates when he has Planning Committee.

4.9 Status of City's Volunteer Advisory Committees

Janet Pilon, Manager, Legislative Services/Deputy Clerk

Mark Weingartner, Senior Policy Analyst, Neighbourhood and Community Initiatives Division

1. What works? – discuss anything to do with Veterans in the City of Hamilton, meet once a month, share a common bond so it works, still want to contribute regarding issues that involve Veterans, unique in that it takes responsibility for events that would normally fall to staff, staff assistance

2. Is monthly too much? Not necessarily monthly but probably more than quarterly

3. How many events – 3 that HVC has full responsibility for, 2 that HVC has a co-lead and 3 that HVC assists monetarily, more and more the HVC is being asked to take responsibility for Veterans memorial events as numbers of organizers dwindles.

4. What doesn't work – some issues haven't been resolved (e.g. parking), consistency of event staff working with committee, inconsistency meant committee had to create their own manuals, not enough representation from other Veterans organizations in the City, trying to identify the

committee's role in the City, feel HVC should take more responsibility for veterans issues in Hamilton, other veterans organizations don't necessarily want to be involved because it is what they are doing already, frustration with the glacial speed at which Council moves

Parking for volunteer committees and for Veterans

5. How would you recruit? Advertising, word of mouth, need to understand the mentality of Veterans, newer Veterans will need to be motivated to come forward as they have young families, need to work, HVC should be a committee that any veterans feels welcome to bring their issues/opinions forward

If you are going to have a committee and they are going to help Council make decisions then the committee and the issue should be given more of a priority by Council, looking for issues to be handled in a more reasonable timeframe

5. STANDING ITEMS (includes all HVC hosted events)

5.1 Decoration Day – Woodland Cemetery (Lower Field) – Sunday, June 14, 2015

Staff Lead: Kristen Kerr, Cultural Projects Specialist

Bob – not a lot of changes from year to year, notify the other organizations in anticipation of their attendance/participation

Saluting officer – not required for this format of service – simple ceremony at Cenotaph in cemetery

Parade marshall – required, Bob Fyfe - Kristen will meet him on site June 14

Vocalist – Fern Viola

Act of Remembrance – Bill Eisan

Piper: Laura Jean Falla – Bob will contact

Kristen will follow-up with letters to all those involved

Kristen will be meeting with Crystabelle Fobler to review set-up, ensure sound truck doesn't impede parade

Will be submitting SEAT application and developing site map for that application, will share with committee

HSR buses have been booked – significant increase in costs for buses this year,

St. John's Ambulance asked to be on-site for the day

Confirm invitation list – Police Chief has to be invited to all Veterans events, Mayor, Council, MPs, MPPs, Legions

Bob will review list with Kristen on Thursday

5.2 Dieppe Memorial – Wednesday, August 19, 2015

Staff Lead: Kristen Kerr

- Staff to attend in late Spring 2015

5.3 East Hamilton Decoration Day – Sunday, August 23, 2015

Staff Lead: Kristen Kerr

- Staff to attend in late Spring 2015

5.4 Remembrance Day

Garrison Parade – Sunday, November 8, 2015
City Service – Wednesday, November 11, 2015
Staff Lead: Kristen Kerr

- Staff to attend in late Spring 2015.

5.5 BUDGET Review

- Event Expense Review – no expenses at this time.
- 2015 Budget Submission – \$30,000 budget was approved at GIC, approved at Council April 8

5.6 WWI Anniversary Commemorations

This will remain on the Agenda in anticipation of future anniversary commemorations.

5.7 Upcoming Events

6. NEW BUSINESS

6.1

7. ADJOURNMENT

The meeting adjourned at 11:00 a.m.

Next Meeting: **May 12, 2015**
10:00 a.m. to Noon
Room 192, 1st floor, City Hall