



CITY OF HAMILTON
PUBLIC WORKS DEPARTMENT
Transit Division

TO:	Chair and Members Public Works Committee
COMMITTEE DATE:	July 9, 2015
SUBJECT/REPORT NO:	Standardization Extension Bus Radio and Stop Announcement System Parts and Services (PW15055) - (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Carol Wildeman Senior Project Manager, Transit Business Applications (905) 546-2424, Extension 1842
SUBMITTED BY:	David Dixon Acting General Manager Public Works Department
SIGNATURE:	

RECOMMENDATION

That a five-year extension of the standardization for Bus Radio and Stop Announcement System parts and services to the existing Motorola and Trapeze parts supplied by Glentel Inc. in accordance with Purchasing Policy #14 – Policy for Standardization for the period of 2015 through 2019, in conjunction with the existing maintenance contract be approved.

EXECUTIVE SUMMARY

The purpose of this report is to obtain council approval to standardize the purchase and installation of Motorola and Trapeze parts supplied by Glentel Inc. for the Radio Communications, Next Stop Announcement and Automated Vehicle Location (GPS) systems until the end of the current maintenance contract with Glentel in 2019.

Alternatives for Consideration – See Page 2

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

- Financial: The funding for equipment for new vehicles is included in all plans when submitted and approved during the Capital Budget process.
- Staffing: There are no staffing implications related to the recommendations in this report.
- Legal: There are no legal implications related to the recommendations in this report.

HISTORICAL BACKGROUND

Staff report PW08038a presented to Public Works Committee on March 23, 2009, sought and received Council approval to enter negotiations with Glentel Inc. for a single source purchase to obtain a contract for the replacement of HSR's radio communications equipment, implementation of automated next stop announcement (audio and visual) and replacement of the automated vehicle location (AVLC) system with global position satellite (GPS). The contract included the initial procurement and implementation of the system, as well as a 5 year all-in maintenance plan with an option for an additional 5 years.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Procurement Policy - Section 4.11 - Policy #11 - Policy for Negotiations requires that Council approval be obtained for any Single Source of \$250,000 or greater.

RELEVANT CONSULTATION

Consultation has been undertaken with the Procurement Section of the Financial Services and Corporate Controller Division of the Finance and Corporate Services Department and they are supportive of the Report's recommendation.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

The City is currently in the first year of the optional 5 year extension of the maintenance contract. With pending vehicle expansions as approved by council staff will be seeking to single source the equipment and services from the existing supplier as the radio and stop announcement system components are not interchangeable with components supplied by other manufacturers, and we are under contract to Glentel for the maintenance of the equipment.

Since the Motorola and Trapeze equipment has performed satisfactorily and the service provided under the maintenance contract with Glentel has been satisfactory, it is recommended that the City standardize to the existing Motorola and Trapeze parts and installation services supplied by Glentel Inc. for the remaining period of the existing maintenance contract, 2015 through December 31, 2019.

ALTERNATIVES FOR CONSIDERATION

Council could direct staff to continue to seek individual approval for policy #11 purchase for additional units as required on a case by case basis. This is not recommended as it lengthens the procurement process for parts that are required to integrate with an existing system and does not result in efficiencies in staff time.

ALIGNMENT TO THE 2012 – 2015 STRATEGIC PLAN

Strategic Priority #1

A Prosperous & Healthy Community

WE enhance our image, economy and well-being by demonstrating that Hamilton is a great place to live, work, play and learn.

Strategic Objective

- 1.2 Continue to prioritize capital infrastructure projects to support managed growth and optimize community benefit.
- 1.5 Support the development and implementation of neighbourhood and City wide strategies that will improve the health and well-being of residents.
- 1.6 Enhance Overall Sustainability (financial, economic, social and environmental).

Strategic Priority #2

Valued & Sustainable Services

WE deliver high quality services that meet citizen needs and expectations, in a cost effective and responsible manner.

Strategic Objective

- 2.1 Implement processes to improve services, leverage technology and validate cost effectiveness and efficiencies across the Corporation.
- 2.2 Improve the City's approach to engaging and informing citizens and stakeholders.
- 2.3 Enhance customer service satisfaction.

Strategic Priority #3

Leadership & Governance

WE work together to ensure we are a government that is respectful towards each other and that the community has confidence and trust in.

Strategic Objective

- 3.4 Enhance opportunities for administrative and operational efficiencies.

APPENDICES AND SCHEDULES ATTACHED

None