



Hamilton

REPORT 15-002
CAPITAL PROJECTS WORK-IN-PROGRESS SUB-COMMITTEE

Thursday, June 8, 2015
2:00 p.m. in Room 830
Hamilton City Hall
71 Main Street West

Present: Councillors C. Collins (Chair), J. Partridge (Vice-Chair), B. Johnson, M. Pearson, and D. Conley.

Absent with

Regrets: Councillor T. Whitehead - Personal

**THE CAPITAL PROJECTS WORK-IN-PROGRESS SUB-COMMITTEE PRESENTS
REPORT 15-002 AND RESPECTFULLY RECOMMENDS:**

1. Amendments to City's Capital Projects' Monitoring Policy (Item 8.1)

- (a) That Capital Projects' Status Reports, previously submitted to Standing Committees three times a year as of June 30th, September 30th, and December 31st, be submitted to the Capital Projects Work-in-Progress Sub-Committee; and
- (b) That Capital Projects' Closing Reports, previously submitted to Standing Committees three times a year as of June 30th, September 30th, and December 31st, be submitted to the Capital Projects Work-in-Progress Sub-Committee.

FOR THE INFORMATION OF COMMITTEE:

(a) CHANGES TO THE AGENDA (Item 1)

None.

The Agenda for the June 8, 2015 meeting of the Capital Projects Work-in-Progress Sub-Committee was approved, as presented.

(b) DECLARATIONS OF INTEREST (Item 2)

None.

(c) APPROVAL OF PREVIOUS MINUTES (Item 3)

(i) September 5, 2014 (Item 3.1)

The Minutes of the September 5, 2014 Capital Projects Work-in-Progress Sub-Committee meeting were approved, as presented.

(c) DISCUSSION ITEMS (Item 5)

(i) Orientation respecting Policies and Procedures for Capital Projects (Item 5.1)

- Mike Zegarac, General Manager, Finance & Corporate Services, provided an overview of city policies for capital projects and a demonstration of the new capital project status template.
- Maria McChesney, Director of Information Technology, explained capital programs within Corporate Services - Information Technology Division and their status, through use of this new template.

The Orientation respecting Policies and Procedures for Capital Projects was received.

(d) ADJOURNMENT (Item 6)

There being no further business, the Capital Projects Work-in-Progress Sub-Committee meeting adjourned at 4:30 p.m.

Respectfully submitted,

Councillor C. Collins, Chair
Capital Projects Work-in-Progress Sub-Committee

Denis Farr
Legislative Coordinator

Office of the City Clerk