

**Changes to the 2016
City Enrichment Fund Applications**

Program	Changes - Applications	Rationale
Arts	Reporting on deficits lowered from 25% to 10% and moved from 'Org. Viability' section to 'Financial' section	To better align with other funding agencies requests on deficit and to capture any fiscal issues before they are irreparable for an organization.
		Moved to financial section to place deficit narrative alongside actual figures
	Removed Multi-Year funding check boxes, statistical and financial requests, as well as language from applications regarding multi-year funding	To create a clean application reflective of actual funding opportunity. Annual only
	Applicants will be asked to provide a 100 word description of Org.	To provide an accurate description of org. and programming for public documents and reference for staff and assessors
Communities, Culture & Heritage (CCH)	Removed ineligible expenses from TOTALS (Financial chart)	Ineligible Expenses, such as alcohol and activities outside of Hamilton have been separated. Only eligible activities are now reflected in TOTAL
	Revisions to budget sheet to drop volunteer hours below the Financial totals	To remove volunteers hours and other in-kind contributions outside of cash flow amounts.
		To receive f/s that are reflective of actual fiscal activities
	Removed Multi-Year funding check boxes, statistical and financial requests, as well as language from applications regarding multi-year funding	To create a clean application reflective of actual funding opportunity. Annual only
	Applicants will be asked to provide a 100 word description of Org.	To provide a quick reference for staff and assessors
		To eliminate the administrative need to draft Org. description

Program	Changes - Applications	Rationale
Community Services	Returning Applicant Form:	
	Added a statement to the declaration box indicating they have read all of the relevant policies in the guidelines and agree to comply with them	We have introduced some new policies that may impact eligibility so this draws their attention to this change and provides sign off that the applicant agrees to comply with the changes
	In addition to explaining how the application helps the city meet its strategic goals, applicants are asked to refer to any relevant city strategies, policies, or action plans	To encourage greater alignment with city goals and strategies
	Revised budget pages	As requested by applicants
	Changes- Emerging Needs:	
	Added a statement to the declaration box indicating they have read all of the relevant policies in the guidelines and agree to comply with them	We have introduced some new policies that may impact eligibility so this draws their attention to this change and provides sign off that the applicant agrees to comply with the changes
	Added a statement in the declaration box clarifying the funding is one-time funding to a maximum of 3 years	To encourage greater alignment with city goals and strategies
	In addition to explaining how the application helps the city meet its strategic goals, applicants are asked to refer to any relevant city strategies, policies, or action plans	To encourage greater alignment with city goals and strategies
	Revised budget pages	As requested by applicants
	Changes- Transfer Station Fees	
	Added a statement to the declaration box indicating they if an applicant decides not to reapply to the program, they lose their preferential tipping fee rate and have to pay the full gate rate have read all of the relevant policies in the guidelines and agree to comply with them	Provides clarity for those who don't reapply
		The inclusion portion was moved from the Accessibility Stream in order to provide greater clarity to the Accessibility stream.

<i>Program</i>	<i>Changes - Applications</i>	<i>Rationale</i>
Sport & Active Lifestyle (SA&L)	Sport for Development / Inclusion Stream vs Accessibility Stream	Many applicants did not fully understand that the accessibility stream was intended to support the implementation of accessible sport programming or the adaptation of accessible programming.
		Inclusion represents the involvement of communities and marginalized demographics into programming