



Hamilton

MEETING MINUTES

Hamilton Youth Advisory Committee

Tuesday May 19, 2015

City Hall, 71 Main Street West, Room CH193

4:00-5:30 p.m.

Present: Chair: Jackson Virgin-Holland
Vice-Chair: Vacant
Members: Camilo Galindo

Absent with

Regrets: Martin Kaas,

Also Present: Roman Ebadi, René Reid, Mark Weingartner

A. COMMITTEE SECRETARY/MINUTE TAKER & TIMEKEEPER/MANAGER -
René/All

1. CHANGES TO THE AGENDA

- No formal agenda was provided

2. DECLARATIONS OF INTEREST

- None

3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

- March 17 Meeting Notes and May 5 Meeting Minutes accepted as written.

4. PRESENTATIONS

- None

5. DISCUSSION ITEMS & Action Items:

A discussion took place regarding a number of outstanding items:

- Mark provided follow-up regarding recent developments in the direction of the committee's efforts to re-brand and move to the Neighbourhood & Community Initiatives Division. Mark met with Suzanne Brown (new Director of N&CI) earlier in the day. The plans made by the committee with Paul Johnson (former Director) at the February 17, 2015 meeting, did not meet the previously set

timelines. Staff changes, reasons for rebranding the committee, timely communication and other Division priorities contributed to the delay.

Other discussion items:

- Is the committee an 'advisory committee' or a 'youth engagement committee'?
- GM (Joe-Anne Priel) needs time and information in order for the committee to proceed with their plans to rebrand and move from the advisory structure to the Division
- June 17th Report on all Advisory Committees is being presented. Any committee structure changes the youth wish to make will need to be captured in a report to be presented at a later date.

Action Items/Next Steps:

- **June 2015:** Mark to arrange a meeting with committee members, Suzanne Brown and Joe-Anne Priel to discuss the changes the committee wishes to make in branding, structure and function. The committee decided to count the meeting with the Director and GM as their 'monthly mtg'.
- Mark said the committee could have a report ready to present to C&ES by September 14, 2015. René expressed concerns over the timelines given the schedules of all those involved and the fact that committee members opted to be on hiatus July and August. Committee members expressed that they are committed to working with Mark informally via email to have the report ready.

Report Timelines:

- **June 2015:** Meeting with committee members, Suzanne Brown and Joe-Anne Priel
 - **July 27, 2015:** Draft to John
 - **July 31, 2015:** Final draft of report due to Suzanne for review
 - **August 10, 2015:** Final report due to Joe-Anne for approval
- René shared the recent Neighbourhood & Community Initiatives Division organization chart.
 - René followed-up with FPM3. We will have website hosting until March 2016 and the domain name until April 2016.
 - Brief discussion about engagement/25-year community vision project. René provided committee members with printed information and thought bubbles to share with their friends/family. Roman Ebadi volunteered to take all the thought bubbles and info sheets to have his contacts complete. He will arrange for pick-up or drop-off of thought bubbles when complete.

6. ADJOURNMENT