



Hamilton

MINUTES

Hamilton Veterans Committee

Tuesday, May 12, 2015

10:00 a.m.

City Hall – Room 192, 1st floor

Present:	Chair: Bob Fyfe Members: Bill Eisan, Fern Viola, Councillors Pasuta and Merulla
Absent with Regrets:	Art Tompkins, Gerry Rattray, Harry McEwen
Also Present:	Anna Bradford, Director, Tourism and Culture Division Kristen Kerr, Cultural Projects Specialist Mike McAllister, Curatorial Program Assistant Teresa McGillvray, Hamilton Signals Association Rebecca Oliphant, Staff Liaison, Tourism and Culture Division

CHAIR'S REMARKS: Remembrance of Fallen Comrades

1. CHANGES TO AGENDA

Item 5.1 – move to beginning of Agenda to accommodate staff schedules.

New Business –

Item 6.1 Hamilton & Scourge Memorial – August 9 – Mike McAllister

Item 6.2 Invitation “Support Our Troops Month”

Item 6.3 Opening Prayer November 11 Council meeting-

2. DECLARATION OF INTEREST

None declared.

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING
(Fyfe/Merulla)**

3.1 Hamilton Veterans Committee Meeting Minutes, dated 14 April 2015.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

4.1 HVC Events Information / Procedure Manual

Staff will continue to update.

4.2 Parking for Veterans in Hamilton

Staff report will go to General Issues Committee on June 17, 2015 at 9:30 a.m.

4.3 Veterans Place at Gore Park

Comments: staff did an outstanding job particularly Christopher, Anna was an excellent Master of Ceremonies, very well done evening, music provided by bands was great, reception prior was very good

One of granite benches was damaged, have requested Chief DeCaire attend a future meeting, cameras no longer have line of site because of the new wall

Councillor Merulla suggested the committee request that Council to ask Police Services Board to review, perhaps add subtle signage –“ this area is under video surveillance”

4.4 Mini decoration days

Tabled until 2015-2018 committee is selected.

4.5 Honorary Chairperson – Bill McCulloch

Update: staff have not been able to reach Bill. Councillor Merulla’s assistant is trying to reach him through Vince Agro to attend a ceremonial Council meeting

4.6 Invitation to Minister of Veterans Affairs

David Sweet read prepared remarks from Minister on Friday

4.7 Adding Afghanistan to existing monuments

Update: Therese will attend June meeting

4.8 Change of meeting day discussion

Tabled until 2015-2018 committee is selected.

4.9 Status of City’s Volunteer Advisory Committees

Staff report will go to General Issues Committee on July 6, 2015.

5. STANDING ITEMS (includes all HVC hosted events)

5.1 Decoration Day – Woodland Cemetery (Lower Field) – Sunday, June 14, 2015

Staff Lead: Kristen Kerr, Cultural Projects Specialist

Site visit – met with Crystabelle, tents, chairs, podium, clean-up, water and cooler will be handled by Cemeteries staff

Reviewed event checklist, please review contact list at top, HSR buses have been booked, (3 hour minimum call), Jack Russo is doing the sound
Arm bands will be available that day, music will be provided by Dundas Concert Band, Brydie from Juno Beach Centre would like to lay a wreath, Dave Baldry will be the bugler

Program – text has not changed from last year, please review and let Kristen know if you want changes, will be printed in-house by Graphic Services, Kristen will hand out the day of
Do not need Saluting Officer, Bob will be Parade Marshall,
Bill will do the Act of Remembrance
Kristen will work with Christopher re: Piper in case Doug Tulloch is still away, Mike McAllister also has a contact
Parade Route 2 so will be able to see names on grave sites
City Hall lobby has been reserved for people to collect, washrooms will be open, costs will be referred to Committee

Motion:

(Fyfe/Eisan)

That staff be directed to ensure that City Hall Facilities staffing for June 14 be directed to the Global budget.

CARRIED

Invitation draft – sending out to all Veterans organizations, other contacts including Chief DeCaire

PSA draft – posted through Tourism and Culture Marketing section

5.2 Dieppe Memorial – Wednesday, August 19, 2015

Staff Lead: Kristen Kerr

- Staff to attend in late Spring 2015

5.3 East Hamilton Decoration Day – Sunday, August 23, 2015

Staff Lead: Kristen Kerr

- Staff to attend in late Spring 2015

5.4 Remembrance Day

Garrison Parade – Sunday, November 8, 2015

City Service – Wednesday, November 11, 2015

Staff Lead: Kristen Kerr

- Staff to attend in late Spring 2015.

5.5 BUDGET Review

- Event Expense Review –slightly higher costs for HSR for Decoration Day, still within budget

5.6 WWI Anniversary Commemorations

This will remain on the Agenda in anticipation of future anniversary commemorations.

Interesting article on front page of May 12 Spectator

5.7 Upcoming Events

6. NEW BUSINESS

6.1 Hamilton & Scourge Memorial – Sunday, August 9, 2015

Staff Lead: Mike McAllister, Coordinator of Hamilton & Scourge National Historic Site

Rev. Bruce Lacillade will lead ceremony, fairly simple event, want to reach out to the North Wall Riders to participate this year, hope to secure bugler, piper and Colour Party through the Veterans Committee

6.2 Invitation “Support Our Troops Month” – Wednesday, June 3, 2015

Bob will be attending,

6.3 Opening Prayer City Council – Wednesday, November 11, 2015

Clerk's has requested, given the timing, it would be nice to have a veteran say opening prayer that day.

Arrival time: 4:45 for the 5:00 p.m. start, after a 2 minute prayer they are welcome to leave or stay for the meeting.

A short bio, about a paragraph long is required.

Bob will attend, Rebecca to assist with the short bio.

6.4 North Wall Riders – Afghanistan memorial

They have requested attendance to discuss their wish for an Afghanistan memorial in Hamilton.

Attendance at June 9 meeting approved.

7. ADJOURNMENT

The meeting adjourned at 10:50 a.m.

Next Meeting:

June 9, 2015

10:00 a.m. to Noon

Room 192, 1st floor, City Hall

Guest: Keven Ellis KStG, President-North Wall Riders Assoc. has asked to attend to speak to the committee about his hopes to erect an Afghanistan War memorial in the City.

Note: confirm with Maggie Schoen that Chief DeCaire will attend a future meeting to discuss security at Gore Park