



Hamilton

AGENDA: Arts Advisory Commission
Tuesday, March 24, 2015
Time: 5:45 – 7:30 p.m.
Lister Building, 2nd Floor

CHAIR: Tricia LeClair **MINUTE TAKER:** Bridget MacIntosh

ATTENDED: Tricia LeClair, Diane Beatty-Wearing, Tobi Bruce, Karen Logan, Laura Kappel, Colina Maxwell, Bridget MacIntosh

GUESTS: Janet Pilon (Deputy City Clerk) & Mark Weingartner

REGRETS: Councillor Jason Farr, Donna Reid, Tony Vieira, Josefa Radman

1. ACCEPTANCE OF AGENDA (2 mins)

Karen requested to add to 7.1 – Update on Building Cultural Legacies Accepted.

MOVED: Karen Logan SECONDED: Laura Kappel
CARRIED

2. DECLARATION OF CONFLICT OF INTEREST (2 mins)

None

3. APPROVAL OF MINUTES – (2 mins)

September 23, 2014

Deferred until next meeting

January 27, 2015

As circulated

MOVED: Diane Beatty-Wearing SECONDED: Tobi Bruce
CARRIED

4. CHAIR'S REPORT

Tricia deferred her report to allow item 5.1 to be moved to the top of the agenda to provide Janet Pilon and Mark Weingartner enough time to do their update.

5. COMMISSION BUSINESS

5.1. Status of Volunteer Committee's Update from City Clerk's office (30-60 minutes Janet Pilon to lead).

Janet introduced herself and Mark (Senior Policy Analyst – Neighbourhood Development Office). She provided background on the Volunteer Committee review that the Clerk's Office and Paul Johnson's team were working on. Paul has since assumed a new Director role within the Corporation. Clerks is continuing the review with support from the Neighbourhood Development Office. The report is scheduled to go to Council in June.

Janet and Mark posed several questions to the commissioners about the AAC. There was also a discussion about what is and what is not working with the Volunteer Committees.

Janet will keep staff liaisons apprised of developments with the review.

5.2. City Enrichment Fund Assessment Support Update (5 minutes – Tricia and Bridget to lead)

Bridget mentioned that the report requesting a one-time transfer of \$7500 from the AAC reserves to the AAC operating budget to support the peer adjudication of the City Enrichment Fund (Arts Streams) would be on the April 15th GIC agenda.

5.3. Arts Awards Update (5 minutes – Bridget to lead)

Please refer to the one-page report Bridget distributed at the meeting. This report was compiled by Kristen Kerr, Arts Awards lead.

6. UPDATES (10 minutes)

None

7. OTHER BUSINESS

7.1 Building Cultural Legacies

Please refer to previous meeting minutes for this background on this project.

In response to the request at the last AAC meeting, Colina presented a detailed scope of the consultant work for this project to support the \$7,000 request. (refer to handout).

Colina mentioned that they need to know if the money is secured before they go to an RFP to hire a consultant so they do not have a list of possible consultants at this time.

There was a general agreement that the consultant must be accountable directly to the AAC.

Bridget confirmed that the consultant would need to be hired by and report to the Arts Advisory Commission. The consultant would invoice the AAC directly.

There would still need to be a report seeking approval for this expenditure.

Questions that arose:

Karen - if the goal is to eventually apply to Trillium or another granting body for funding to develop the template then what is the \$7,000 request for?

Tobi and Tricia both responded that the \$7,000 would go towards facilitating the research, leg work and grant writing needed to get the project to a point where the group can apply to Trillium for further funding. The work that is done in this first stage will at the very least provide a solid framework / wealth of research/ information on the history of Hamilton's visual arts community.

Laura asked who will put the template into action?

Tobi responded that a committee (to be named) that will include AAC representation will be the advisory on the template and ensure that is used by all facets and disciplines in the Hamilton arts community that wish to document and archive their history.

MOTION:

Direct the Chair to write a report requesting that \$7,000 be transferred from the AAC reserve budget to hire a consultant to conduct research and develop

a model to support the creation of a legacy project to preserve the history of Hamilton's arts community.

MOVED: Karen Logan
CARRIED

SECONDED: Diane Beatty-Wearing

8. ADJOURNMENT

MOVED: Laura Kappel **SECONDED: Tobi Bruce**
CARRIED

9. NEXT MEETING - TBD

The next meeting is scheduled for Tuesday May 26th.

AAC meetings happen the 4th Tuesday of the month

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