



# Hamilton

## **MINUTES**

**Hamilton Veterans Committee**

**Tuesday, August 11, 2015**

**10:00 a.m.**

**City Hall – Room 192**

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<b>Present:</b>	Chair: Bob Fyfe Members: Fern Viola, Art Tompkins, Bill Eisan, Dave Steckham
<b>Absent with Regrets:</b>	Councillor Pasuta, Councillor Merulla
<b>Also Present:</b>	Anna Bradford, Director, Tourism and Culture Division Kristen Kerr, Cultural Projects Specialist Adrienne Kupchanko, Policy and Program Analyst Jennifer DiDomenico, Manager of Policy and Programs, Strategic Planning Neil Bell, Retired HMCS Star Keven Ellis, North Wall Riders Kim Adrovez, Admin Secretary, Tourism and Culture Division Dan Muir, President, United Council of Veterans

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**CHAIR'S REMARKS:** Remembrance of Fallen Comrades

**1. CHANGES TO AGENDA**

Items 5.2 Dieppe Memorial and 5.3 East Hamilton Decoration Day moved to the beginning of the Agenda to accommodate staff schedules.

Item 4.11 Military Personnel Recognition revisions to Facility Naming Policy to follow Items 5.2 and 5.3

**2. DECLARATION OF INTEREST**

None declared.

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING  
(Tompkins / Viola)**

**3.1** Hamilton Veterans Committee Meeting Minutes, dated 14 July 2015.

**CARRIED**

#### **4. BUSINESS ARISING FROM THE MINUTES**

##### **4.1 HVC Events Information / Procedure Manual**

Staff will continue to update.

##### **4.2 Parking for Veterans in Hamilton**

This item will be brought forward on the agenda when pilot program is complete and results of analysis are shared.

##### **4.3 Veterans Place at Gore Park - Security**

Inspector Mike Worster will update committee on a regular basis.

Bob will be meeting with Inspector Worster to make sure cameras are capturing all of Veterans' Place. Joey Coleman made contact with skateboarders association; Anna also reached out but has not yet heard back. Conservator is considering metal clips on the granite (on a trial basis) to further discourage skateboarding.

##### **4.4 Mini decoration days**

Tabled until 2015-2018 committee is selected.

##### **4.5 Invitation to Minister of Veterans Affairs**

Invitation will be re-sent when 2015-2018 committee is selected.

##### **4.6 Adding Afghanistan to existing monuments**

Grant application update.

Application has gone in; no update as yet but Therese is working on it.

##### **4.7 Afghanistan Memorial**

Staff, with Keven Ellis of the North Wall Riders, are investigating the feasibility of an Afghanistan Memorial on City property.

Update: Anna posed the question to Public Works; their response was to ask whether the committee would consider location across from Stoney Creek Cenotaph or, alternately, a cemetery location. Committee supports location across from Stoney Creek Cenotaph. Anna will now take this to the Councillor and continue following up.

##### **4.8 Change of meeting day discussion**

Tabled until 2015-2018 committee is selected.

##### **4.9 Status of City's Volunteer Advisory Committees**

Direction from Council as recommended in Report CM15007 *Review of the City of Hamilton's Advisory Committees* - review existing Terms of Reference with any changes being approved by their respective Standing Committee.

It was also noted specific to the Hamilton Veterans Committee:

- *Membership* – committee members noted that they would benefit from expanding the membership to include representatives of veteran related agencies. Staff (Clerks) therefore suggest that a

revised membership listing be drafted in consultation with staff liaisons prior to the next recruitment period in order to facilitate these additions.

- *Meeting Frequency* – the committee noted that they would prefer to meet less frequently during the majority of the year (e.g. every two months), with the option to meet more frequently during the months leading up to annual events.

Staff Liaisons are recommending that the current approved membership be amended to include a minimum of 1 member at large with a maximum of 3 members at large that meet the approved member at large criteria.

**(Steckham / Tompkins)**

**Motion:**

That the membership of the Hamilton Veterans Committee be revised to include a minimum of 1 member at large with a maximum of 3 members at large that meet the approved member at large criteria.

**CARRIED**

Staff Liaisons are recommending the following meeting schedule with days and times to be determined when the 2015-2018 committee is selected: April / May / June / August / October / November with the option of meeting more frequently as necessary.

Discussion: Committee would prefer to meet in December rather than November.

**(Tompkins / Steckham)**

**Motion:**

That the following meeting schedule, with days and times to be determined when the 2015-2018 committee is selected: April / May / June / August / October / December with the option of meeting more frequently as necessary, be adopted.

**CARRIED**

**4.10 Web presence for HVC**

Staff investigating.

**4.11 Military Personnel Recognition revisions to Facility Naming Policy**

**Update:** Adrienne Kupchanko, Policy and Program Analyst, and Jennifer DiDomenico, Manager of Policy and Programs, Strategic Planning Adrienne and Jennifer presented on what they have reported to date to the Facility Naming Sub-committee. Staff recommendation is that military personnel conform to existing Facility Naming Policy, Clause 4a. If they do not meet the criteria of the Policy, Clause 4a that other City programs are taken advantage of for requests to honour military personnel. The HVC noted that very few military personnel would meet the requirements of the Policy, Clause 4a and requested clarification of the other programs available. Report is recommending designating places of honour with commemorative pavers, plaques, etc.

Wording in the presentation identifies honouring *fallen* military personnel; HVC requested that the word *fallen* be removed as this implies that requests would only be considered for those killed in action/deceased.

## 5. **STANDING ITEMS (includes all HVC hosted events)**

### 5.1 **Decoration Day – Woodland Cemetery (Lower Field) – Sunday, June 12, 2016**

- Staff to attend Spring 2016

### 5.2 **Dieppe Memorial – Wednesday, August 19, 2015**

Staff Lead: Kristen Kerr

### 5.3 **East Hamilton Decoration Day – Sunday, August 23, 2015**

Staff Lead: Kristen Kerr

### 5.4 **Remembrance Day**

**Garrison Parade** – Sunday, November 8, 2015

**City Service** – Wednesday, November 11, 2015

Staff Lead: Kristen Kerr

- Staff to attend in summer 2015.

### 5.5 **BUDGET Review**

- Event Expense Review –. Reviewed under Item 5.2 and 5.3.

### 5.6 **WWI Anniversary Commemorations**

This will remain on the Agenda in anticipation of future anniversary commemorations.

### 5.7 **Upcoming Events**

None

## 6. **NEW BUSINESS**

### 6.1 **Argyll and Sutherland Highlanders' Memorial-Bayfront Park**

City Conservator is restoring the painted areas of the Memorial to the original colours and having paint removed from titanium, as well as having netting installed to prevent birds from nesting. An instance of significant vandalism has been removed and the incident reported to Hamilton Police Service who will be monitoring.

### 6.2 **Hamilton and Scourge Memorial – August 9, 2015**

HVC asked staff to invite Mike McAllister to a future meeting to share plans for future memorials/commemorations of the Hamilton and Scourge.

## 7. **ADJOURNMENT**

The meeting adjourned at 11:20 a.m.

Next Meeting: **September 8, 2015,**  
10:00 a.m. to Noon, Room 192, 1st floor, City Hall