

SUMMARY OF IDENTIFIED SAVINGS

Project	* Identified Gross Potential Savings/Revenues	Other Results to Improve Efficiency & Effectiveness
Employer Paid Parking (AUD13024)	<p>\$183,000 annually <i>(note: per report CM14002 in June 2015, \$73,000 of the identified savings have been achieved, this has not yet been validated by Audit Services with a VFM follow up audit)</i></p>	<ul style="list-style-type: none"> • Management reassessment of employee eligibility and policy criteria. • Refinements in PeopleSoft HRMS to provide more accurate information for continued reassessment of employee eligibility.
Cheque Payments to Vendors (AUD13034)	<p>\$24,000 annually</p>	<ul style="list-style-type: none"> • Better ability to manage cash flow. • Reduced risk of cheque fraud. • Opportunities to streamline the City's payment processes. • Implementation of electronic funds transfers may result in more timely payments to City suppliers (1-2 days after transfer).
Unlicensed Businesses (AUD14008)	<p>\$130,000 annually \$41,000 one time inspection fees, as warranted <i>(note: per report PED13037(c) in May 2015, results of an investigation by licensing staff identified that 27 locations out of the 684 potential businesses were not licensed according to the By-law, with potential lost revenue of \$4,000 identified. This has not yet been validated by Audit Services with a VFM follow up audit).</i></p>	<ul style="list-style-type: none"> • Protect health and safety of those that use a particular service. • Full cost recovery for all business licenses. • Eliminate unfair advantage for those businesses who choose to operate without a license. • A common database for sharing of information between Licensing, Public Health, Fire, etc. where reasonable and applicable.

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GPS/AVL Systems Performance Review (AUD14016)	\$65,000 annually	<ul style="list-style-type: none"> • Better utilization of GPS/AVL systems to manage staff productivity and efficiency. • Monitor and address needless idling to reduce fuel costs. • Standardize procedures to generate reliable data and retain documents for meaningful analyses and evidence to challenge legal claims.
DARTS Review (AUD14025)	\$77,000 annually	<ul style="list-style-type: none"> • Supplement existing performance measures to monitor complaints and call centre activity. • Opportunities exist to increase capacity in select operational areas. • Implement a more robust budget development and monitoring process to control spending throughout the year. • Opportunities exist to alter the fleet configuration to increase flexibility, response time and availability of paratransit services at lower cost. • Identify root causes and develop strategies to reduce recurring complaints.
Claims Adjusters & Operational Efficiencies (AUD15018)	\$284,000 annually	<ul style="list-style-type: none"> • Reallocate non-adjusting activities to a new full time administrative position to increase internal adjusting capacity. • Train staff and build expertise in-house to handle bodily injury claims. • Reassign claims and tasks internally to realize potential cost savings. • Develop strategies to handle high volume claims in a fair and equitable manner. • Create performance metrics to measure performance and monitor workflow. • Set milestone targets and monitoring to improve the timeliness of claims handling.

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Agenda Process (AUD15025)	\$35,000 annually	<ul style="list-style-type: none"> • Limit the number of pre-printed agendas available to the public to reduce waste and save 120 trees annually. • Address identified challenges and concerns when adopting an electronic or paper-reduced agenda process to gain buy-in from stakeholders.
Use of External Consultants	Audit is currently in progress	
Protective Plumbing Program	Audit is currently in progress	
Public Health Consolidation	To be completed by March 31, 2016	
Internet Usage	To be completed by March 31, 2016	

* The dollars noted above are at gross and any costs/adjustments that might be incurred/made in carrying out the recommendations have not been deducted.

Total Potential Gross Savings/Revenues Identified

Total One-time Potential Gross Savings/Revenues Identified: \$41,000

Total Recurring Gross Savings/Revenues Identified: \$798,000