



**CITY OF HAMILTON**  
**PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT**  
**Tourism and Culture Division**

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	December 8, 2015
<b>SUBJECT/REPORT NO:</b>	Hamilton Veterans Committee - 2016 Advisory Committee Budget Submission (PED15194) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Rebecca Oliphant (905) 546-2424 Ext. 4290
<b>SUBMITTED BY:</b>	Jason Thorne General Manager Planning and Economic Development Department
<b>SIGNATURE:</b>	

**RECOMMENDATION**

That the Hamilton Veterans Committee 2016 base budget submission attached as Appendix "A" to Report PED15194 in the amount of \$30,000, be approved and referred to the 2016 Budget process for consideration.

**EXECUTIVE SUMMARY**

The Hamilton Veterans Committee oversees the planning and delivery of military remembrance and commemoration activities on behalf of the City of Hamilton. When directed by Council, the Committee will provide input on projects and issues that are of concern to Hamilton Veterans. The Committee also acts as a liaison between the City and its Veterans.

The Hamilton Veterans Committee is requesting the amount of \$30,000 to coordinate various Veterans' activities throughout the year. These events include but are not limited to Remembrance Day and Decoration Day ceremonies. Costs associated with the safety of these events such as policing, warning boards, barricades, etc. are covered through the Tourism and Culture Division, Events Section operating budget.

Each year the Hamilton Veterans Committee is asked to support an increasing number of Remembrance and Commemoration events. Expenses for the events that the Hamilton Veterans Committee coordinates have steadily increased partly due to the rise in audience attendance.

Increased costs include such items as wreaths, chairs and equipment, sun protection where applicable, an appropriate sound system (based on crowd size), program printing, and programming elements such as warbird "fly past" services.

There is also the expectation that the Hamilton Veterans Committee will be asked to coordinate or at least take a role in planning events for the significant anniversaries of the First World War (1914-1918) continuing through to 2018.

***Alternatives for Consideration –Not Applicable***

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

**Financial:** For 2016 the Hamilton Veterans Committee has asked for their annual base budget of \$30,000.

**Staffing:** N/A

**Legal:** N/A

**HISTORICAL BACKGROUND**

The City of Hamilton Veterans Committee was first appointed by the Council of The Corporation of the City of Hamilton in February 1972. At that time the responsibility of the Committee was to:

- i) Act as liaison for the veterans of the City of Hamilton, and the Hamilton Parks Board (re: Cenotaph); and the Hamilton Cemetery Board (re: Field of Honour, Woodland Cemetery);
- ii) Co-ordinate all parades in the City involving veterans; and,
- iii) Deal with all other matters directly relating to or of concern to veterans.

In November 2001, the existing Hamilton Veterans Committee was approved by City Council. They continue to oversee the planning and delivery of military remembrance and commemoration activities on behalf of the City of Hamilton. When directed by Council, the Committee provides input on projects and issues that are of concern to Hamilton Veterans.

Since 2001, these military remembrance and commemoration activities have included organizing the City of Hamilton Remembrance Ceremonies in addition to assisting with the coordination of annual ceremonies in Ancaster, Dundas, Glanbrook, Stoney Creek and Waterdown. Other annual events include the Dieppe Memorial Ceremony, East Hamilton Decoration Day and Decoration Day. The Hamilton Veterans Committee also

led the coordination of one-time events that included the 60<sup>th</sup> anniversary of D Day in 2004 and the 60<sup>th</sup> anniversary of VE Day in 2005.

## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

N/A

## **RELEVANT CONSULTATION**

- Hamilton Veterans Committee: Their budget submission is attached as Appendix “A” to Report PED15194.
- Events Section, Tourism and Culture Division, Planning and Economic Development Department: Provided cost estimates for Hamilton Veterans Committee activities in 2016 and clarification of costs covered by the Events Section operating budget.
- Finance, Administration and Revenue Generation Section, Corporate Services Department: Provided reserve balance for Hamilton Veterans Committee.

## **ANALYSIS AND RATIONALE FOR RECOMMENDATION**

The recommendation is the request for the annual base budget for expenses related to the City of Hamilton Veterans Committee coordinated events and other military and commemoration events as directed by Council.

## **ALTERNATIVES FOR CONSIDERATION**

N/A

## **ALIGNMENT TO THE 2012 – 2015 STRATEGIC PLAN**

### **Strategic Priority #2**

Valued & Sustainable Services

*WE deliver high quality services that meet citizen needs and expectations, in a cost effective and responsible manner.*

### **Strategic Objective**

- 2.2 Improve the City’s approach to engaging and informing citizens and stakeholders.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix “A” to Report PED15194 – 2016 Hamilton Veterans Committee Advisory Committee Budget Submission

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