



Minutes of Meeting
Mayor's Blue Ribbon Task Force on Workforce Development

Date: Thursday, October 22, 2015, 3:00 p.m.
 Location: Room 264, Hamilton City Hall

Present:	Mayor Fred Eisenberger ☒	Councillor Terry Whitehead (TW) ☒	Councillor Judi Partridge (JP) ☒	Ron McKerlie (RM) ☑	Nick Markettos (NM) ☒
	Bronko Jazvac (BJ) ☑	Maria Clark (MC) ☑	Zoltan Tanacs (ZT) ☒	Richard Sexton (RS) ☑	Terry Kotwa (TK) ☑
	Judy Travis (JT) ☑	Cesare DiDonato (CD) ☒	Keanin Loomis (KL) ☑	Darren Green (DG) ☑	Neil Everson (NE) (City Staff) ☑
	Norm Schleeahn (NS) (City Staff) ☑	Paul Vaccarello (PV) ☑	Lauri Leduc (LL) (City Staff) ☑	Hillary Dawson (HD) (Mohawk Staff) ☑	Representatives from local school boards ☑

☑ = Present ☒ = Regrets

		Notes
1.	Welcome & Introduction	Ron McKerlie, Chair, called the meeting to order and welcomed those in attendance. RM gave regrets from Mayor Eisenberger who was already scheduled to attend another City-related meeting.
2.	Approval of September 22, 2015 Minutes	Moved by JT, seconded by TK, that the Minutes of the September 22, 2015 meeting, be approved. Carried.
3.	Reports from Sub-Committees	<p>Judy Travis distributed a document entitled "Draft Questions for Consultations with Employers". A copy of the document has been retained for the official record. JT provided an overview of the document and updated the Task Force on the plans being developed for the roundtable meetings with local employers. If any Task Force members have changes to the questions or additional questions they would like to see asked she encouraged members to contact her.</p> <p>Moved by PV, seconded by TK, that the update from Judy Travis respecting the Consultation meetings with Employers, be received. Carried.</p>
4.	Annual Employer Survey	JT provided the Task Force with information about the Annual Employer Survey conducted by Workforce Planning Hamilton. She explained the various elements and questions included in the survey including, but not limited to the following: employment categories, recruitment methods, hiring plans, how many companies are going to be hiring and why, as well as barriers they see to training. JT explained that the survey information is analyzed and stated that it is an important tool for the local employment

		Notes
		sector.
5.	Presentations	<p>Jeff Adema, Technical Education and Program Safety Department, Hamilton Wentworth District School Board, Margot Burnell, Experiential Learning Consultant, Hamilton Wentworth District School Board and Marilyn Presuti, Placement Officer, Cooperative Education, Hamilton Wentworth Catholic District School Board made a presentation to the Task Force about Preparing Students for Future Careers, with the aid of a PowerPoint presentation. A copy of the presentation has been retained for the official record. The presentation included but was not limited to the following information:</p> <ul style="list-style-type: none"> • How Education has Changed • Pathways to Success (Education and Career/Life Planning) • Programs and Resources • Experiential Learning (job shadowing, job twinning, work experience, cooperative education) • Specialist High Skills Major Program • Ontario Youth Apprenticeship Program • Opportunities for Collaboration and Ideal Partnerships • Community Support <p>Moved by BJ, seconded by MC, that the presentations from the School Board Representatives, be received. Carried.</p>
6.	Idea Generation	This item will be discussed at a future meeting.
7.	New Business	There were no items of new business.
8.	Next Meetings and Adjournment	<p>Moved by PV, seconded by JT, that the meeting be adjourned at 4:36 p.m. Carried.</p> <p>Next meeting:</p> <ul style="list-style-type: none"> • November 12 – 3:00-5:00 p.m. – McMaster Innovation Park, 175 Longwood Road South, The Atrium

Minutes record by:
Lauri Leduc, Legislative Coordinator
City Clerk's Office