

West Harbour Development Sub-Committee

TERMS OF REFERENCE

Council at its meeting of October 28, 2015 passed a Motion entitled "*Establishment of a West Harbour Development Sub-Committee*";

- (a) That a West Harbour Development Sub-Committee, of an appropriate number of Councillors, be established and report regularly to the General Issues Committee; and,
- (b) That the appropriate staff be directed to draft a Terms of Reference for West Harbour Development Sub-Committee and to report to the General Issues Committee.

This document forms the Terms of Reference of the Sub-Committee.

Mandate:

A Sub-Committee of the General Issues Committee, supported by relevant City of Hamilton staff, to provide guidance, advice, and oversight of the planning and implementation of the City's investments in the West Harbour.

Sub-Committee Objectives:

1. The Sub-Committee will review, provide input and approve Staff Reports directly related to the projects and initiatives deemed critical to the success of the City's West Harbour Re-Development Plan;
2. That the Sub-Committee will provide input and guidance to the project team on significant issues and decisions both directly related to the West Harbour Re-Development Plan, as well as indirect issues deemed relevant to the success of the project(s); and,
3. That the Sub-Committee ensure the engagement of the West Harbour neighbourhoods and the broader community a regular basis throughout the process of the West Harbour Re-Development Plan.

Sub-Committee Staff Support:

As the West Harbour Senior Management Team Sponsor, the General Manager of Planning and Economic Development Department will assign City Staff members to act as the lead resource to the Sub-Committee. All Staff members of the broader corporate project team will be regularly made available to assist and support the Sub-Committee's

work including those from Planning and Economic Development, Public Works, Corporate Communications, Community and Emergency Services, Corporate Services, as well as agencies such as CityHousing Hamilton.

Legislative services shall be provided by the City of Hamilton Clerk’s Division.

Voting and Attendance:

For purposes of voting, majority means more than half of the Committee members present and voting.

A quorum for the purposes of voting shall be 50% plus one of the Sub-Committee members.

Membership and Reporting Structure:

Sub-Committee membership will consist of four members of Council, with the Chair being appointed by the Sub-Committee at its first meeting.

Meetings:

As required at the call of the Chair.