



Hamilton

MINUTES

Hamilton Veterans Committee

Tuesday, November 10, 2015

10:00 a.m.

City Hall – Room 192

Present:	Chair: Bob Fyfe Members: Fern Viola, Dave Steckham, Councillor Pasuta, Councillor B. Johnson
Absent with Regrets:	Art Tompkins, Bill Eisan
Also Present:	Anna Bradford, Director, Tourism and Culture Division Kristen Kerr, Cultural Projects Specialist Keven Ellis, North Wall Riders Dan Muir, President, United Council of Veterans Paula-Ann Simon, Branch 163, Royal Canadian Legion Michael Leatham, Hamilton Signals Association Rebecca Oliphant, Staff Liaison to HVC, Tourism and Culture Division

CHAIR'S REMARKS: Remembrance of Fallen Comrades

- 1. CHANGES TO AGENDA**
Item 5.4 will be moved to the beginning of the Agenda to accommodate staff schedules.
- 2. DECLARATION OF INTEREST**
None declared.
- 3. APPROVAL OF MINUTES OF PREVIOUS MEETING
(Steckham / Fyfe)**
 - 3.1** Hamilton Veterans Committee Meeting Minutes, dated 13 October 2015.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

4.1 HVC Events Information / Procedure Manual

Dave is going to update the manual with information about:

- Parade Order
- Laying of wreaths
 - Order
 - Silver Cross Wearer
 - Mayor
 - Federal
 - Provincial
 - Others
 - Begin laying as soon as music starts
- Remove names, just use titles / positions, as names may change

4.2 Parking for Veterans in Hamilton

Update: Committee confirmed they would like to see the details of the pilot program come back to the table at this time rather than waiting for the end of the pilot. Understanding of committee was that the pilot would be for free parking for Veterans with Veterans' license plates. Excluding the RCMP adds an administrative cost (issuing special permits) to the cost of 'free' parking. Original request was not meant to exclude any Veteran. Note: RCMP are considered an army as they are sent on Peacekeeping missions.

Action: Staff to invite Marty Hazell and Ted Arnold to the next meeting to provide an update on the uptake of the pilot program to date. Committee wants to work with Parking & By-law Services staff during the pilot program.

4.3 Veterans Place at Gore Park – Security

Wreath mounts have been added as well as chain between the posts.

4.4 Mini decoration days

Tabled until 2015-2018 committee is selected.

4.5 Invitation to Minister of Veterans Affairs

Invitation will be re-sent when 2015-2018 committee is selected. New Minister is Kent Hehr.

4.6 Adding Afghanistan to existing monuments

Afghanistan has been added to the 11 identified cenotaphs and monuments.

4.7 Afghanistan Memorial

Update: Anna is meeting with Councillor Pearson today, November 10

4.8 Change of meeting day discussion

Tabled until 2015-2018 committee is selected.

4.9 Status of City's Volunteer Advisory Committees

Applications for new members will be available November 26, 2015. They will be available at City Hall, at the Municipal Services Centres and at the December Hamilton Veterans Committee meeting.

The information session for interested applicants to the City's Advisory Committees is Tuesday, December 15 from 5 to 7p.m. at City Hall. You do not have to attend the information session in order to apply for the committees. The application is generic for all committees, not specific to the Hamilton Veterans Committee. You may be asked to prove you are a Veteran if you are interviewed.

4.10 Web presence for HVC

Staff investigating.

4.11 Military Personnel Recognition revisions to Facility Naming Policy

Update: Anna is meeting with Corporate Assets & Strategic Planning staff on November 24 to discuss a Place of Honour for military personnel.

4.12 Endorsement Letter 150th Anniversary Battle of Ridgeway – June 4, 2016

To date the draft endorsement letter has not been received from Mr. Vronsky. Leave on the agenda for one more meeting and then move to Outstanding Business List (OBL).

5. STANDING ITEMS (includes all HVC hosted events)

5.1 Decoration Day – Woodland Cemetery (Lower Field) – Sunday, June 12, 2016

- Staff to attend Spring 2016

Decoration Day and East Hamilton Decoration Day will be discussed early in the new committee schedule.

5.2 Dieppe Memorial – Wednesday, August 19, 2016

- Staff to attend Spring 2016

5.3 East Hamilton Decoration Day – Sunday, August 28, 2016

- Staff to attend Spring 2016

5.4 Remembrance Day

Garrison Parade – Sunday, November 8, 2015

Review: Service started a few minutes early but the moment of silence was right on time.

The area to lay the Silver Cross and other wreaths between the dais and the Cenotaph was a little tight. Increase space as much as feasible for Wednesday. Cable mat is required for electrical cables near the benches that are on the left when facing the dais.

Those not part of the service that gather on the southwest side by where chairs are set up need to be asked to move to a different viewing area. It is difficult for those in the chairs to see and to get up to lay wreaths.

Ask emergency medical personnel to set up at opposing corners. They had difficulty reaching patient because of the crowd.
In future have aides-de-camp to assist Saluting Officers to and from the reviewing stand.
Programs need to be better distributed. Two groups of scouts are available for Wednesday's service.

Councillor Johnson asked that staff (Sarah Linfoot-Fusina) be thanked for their assistance with the Glanbrook Remembrance Day Service on Sunday. Attendance was about 200 people, enough that they may need to think about more bleachers in future. More wreath layers than in past years.

City Service – Wednesday, November 11, 2015

Staff Lead: Kristen Kerr

Lancaster is scheduled to fly-over around 11:00 a.m.

\$7500 sound cost is for both services.

Print room, Roland Salmon, printed all of the programs free of charge.

Kristen will prepare thank yous for Bob to sign.

Albert Graham, Silver Cross Wearer, has asked that Denise Stark be seated with him. Silver Cross wreath will be laid under the new Afghanistan inscription.

Action: Staff to clarify what free service the HSR offers for Veterans for Remembrance Day services.

5.5 BUDGET Review

- Event Expense Review –
- 2016 Budget Submission –

5.6 WWI Anniversary Commemorations

This will remain on the Agenda in anticipation of future anniversary commemorations.

5.7 Upcoming Events

North Wall Riders are hosting their annual Pasta Dinner this Saturday, November 14. Veterans should wear their blues and grays. They eat free. Proceeds go to support the local Legions and Cadet Corps.

Annual Christmas Eve Candlelight Vigil will be held in the Lower Field of Woodland Cemetery from 3:30 to 5:30 p.m.

6. NEW BUSINESS

6.1 Annual Hamilton Veterans Committee Appreciation Dinner

In the past this dinner has been after the Fall planning meeting for Remembrance Day. This meeting was not held this year due to changes in planning.

It was agreed we would have an Appreciation Lunch directly following the December 8 General meeting.

6.2 Artillery Pieces

Former Chair of the HVC Gerry Rattray worked to have the 2 field guns refurbished in the hope of having them placed somewhere in the City. Veterans Place at Gore Park is not a suitable environment. They need to be housed indoors to protect them.

Action: Staff to arrange a tour of Tourism and Culture's Burlington Street Storage.

7. ADJOURNMENT

The meeting adjourned at 11:15 a.m.

Next Meeting: **December 8, 2015**
10:00 a.m. to Noon
Room 192, 1st floor, City Hall

DRAFT