



Hamilton

MINUTES

Hamilton Veterans Committee

Tuesday, December 8, 2015

10:00 a.m.

City Hall – Room 192

Present: Chair: Bob Fyfe
Members: Fern Viola, Dave Steckham, Art Tompkins, Councillor Pasuta, Councillor B. Johnson

Absent with Regrets: Bill Eisan

Also Present: Anna Bradford, Director, Tourism and Culture Division
Kristen Kerr, Cultural Projects Specialist
Meghan Stewart, Landscape Architect
Councillor Farr, Ward 2
Brenda Brownlee, Veterans Place at Gore Park
Geordie Elms, Veterans Place at Gore Park
Keven Ellis, North Wall Riders
Dan Muir, President, United Council of Veterans
Paula-Ann Simon, Branch 163, Royal Canadian Legion
Michael Leatham, Hamilton Signals Association
Rebecca Oliphant, Staff Liaison to HVC, Tourism and Culture Division

CHAIR'S REMARKS: Remembrance of Fallen Comrades

1. CHANGES TO AGENDA

2. DECLARATION OF INTEREST

None declared.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING (Steckham/Tompkins)

3.1 Hamilton Veterans Committee Meeting Minutes, dated 10 November 2015.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

4.1 HVC Events Information / Procedure Manual

Revised manual attached. Updates were reviewed and approved.

- Flags should be dipped post Reveille, order by Colour Commander.
- Geordie will ensure we have RSM contact info each year.
- Mayor does not speak just lays a wreath
- Order of March
 - Provide a chalkboard / whiteboard listing the day of to display the Order of March so everyone knows where they should be
 - New committee to determine Order of March
- Staff to confirm the order of wreath laying for approval by new committee.
 - At least two HVC members are necessary to assist with the wreath laying
- Engage aides to assist the Saluting Officer
- Add requirement to have a sign language interpreter
- Add the Act of Remembrance (Veterans Prayer) in French by a local French immersion school
- Add Aboriginal / Six Nations contact info for ceremony
 - Each group represented could read a stanza of In Flanders Fields
- Senior Conservator will look after replacement flags each year

Committee and guests are encouraged to bring ideas forward – things they have enjoyed at other Remembrance Day/memorial services.

Councillor Farr asked to be on a future agenda to discuss the downtown church bells ringing at the end of the moment of silence. He expressed his thanks to the committee and staff for the continued excellent coordination of Remembrance Day.

4.2 Parking for Veterans in Hamilton

Marty Hazell, Ted Arnold and Sebastian Stula will attend January 12 meeting to provide an update on the use of the pilot program to date.

4.3 Veterans Place at Gore Park - Security

- a) Urban Design and Architecture Awards
Guests: Geordie Elms, Brenda Brownlee

Bob presented the plaques to Geordie and Brenda for their assistance with the Veterans Place at Gore Park design. Anna added thanks from the City stating the goal of Veterans Place being a place of respect was achieved.

- b) 2016 Downtown BIA Gore Park Promenade

Guests: Meghan Stewart, Landscape Architect, Councillor Jason Farr
Meghan shared with the committee how Veterans Place will be protected while in use for the Gore Park Promenade next summer. Planters will be moved from their current location to enhance the space during the summer of 2016. It will create a buffer from the enclaves and keep people on the

pedestrian roadway. Paula Ann has a source for Flanders poppies for the planters.

The construction time frame is about the same as it was for Veterans Place.

HVC wants assurance that it will not interfere with November 11.

4.4 Mini decoration days

Tabled until 2015-2018 committee is selected.

4.5 Invitation to Minister of Veterans Affairs

Invitation will be re-sent when 2015-2018 committee is selected.

4.6 Afghanistan Memorial

Update: Anna met with Councillor Pearson on November 10. The proposed location across from the cenotaph has been previously approved for a Public Art project. Anna is asking Parks staff to look for other locations not necessarily in Stoney Creek. This project is also being added to the Public Art Master Plan.

4.7 Change of meeting day discussion

Tabled until 2015-2018 committee is selected.

4.8 Status of City's Volunteer Advisory Committees

Applications are now available on the City's website, Clerk's office and Municipal Service Centres.

The information session for interested applicants to the City's Advisory Committees is Tuesday, December 15 from 4:30 to 7:30 p.m. at City Hall. Applications are due January 7, 2016.

Everyone must re-apply. Please complete applications and encourage others to do so.

4.9 Web presence for HVC

Anna spoke to staff on the Web Redevelopment Team. As a starting point, they have asked the HVC to determine what presence they want on the website, what information they want shared. Tabled for new committee but current members would like to see a calendar of events, on-going projects and the status of projects.

4.10 Military Personnel Recognition revisions to Facility Naming Policy

Update: Staff Recommendation Report is going to Audit, Finance and Administration on January 18, 2016.

4.11 Endorsement Letter 150th Anniversary Battle of Ridgeway – June 4, 2016

To date the draft endorsement letter has not been received from Mr. Vronsky. Remove from the Agenda.

RHLI will exercise the Freedom of the City for the Battle of Ridgeway. Geordie will continue to update the committee.

4.12 Artillery Pieces

Staff are arranging a tour of Tourism and Culture storage for the Councillors and committee.

5. STANDING ITEMS (includes all HVC hosted events)

5.1 Decoration Day – Woodland Cemetery (Lower Field) – Sunday, June 12, 2016

- Staff to attend Spring 2016

5.2 Dieppe Memorial – Wednesday, August 19, 2016

- Staff to attend Spring 2016

5.3 East Hamilton Decoration Day – Sunday, August 28, 2016

- Staff to attend Spring 2016

5.4 Remembrance Day

Garrison Parade – Sunday, November 13, 2016

Follow-up from November 8 – we had a photographer in order to start a library of photographs for future use, some were shared with the committee.

City Service – Friday, November 11, 2016

- Staff to attend Spring 2016

Follow-up from various services throughout the City:
Glanbrook

- Approximately 200 attendees
- 3 different clergy

5.5 BUDGET Review

- Event Expense Review – Remembrance Day
 - Glanbrook
 - HVC currently pays for the sound system
 - Request that the piper be paid from HVC budget this year \$150, which is over the HVC approved honorarium amount of \$100
 - Ancaster
 - Overbudget by approximately \$60, \$50 of which is the honorarium for the piper of \$150 which is over the HVC approved honorarium amount of \$100.
 - Gore Park
 - \$15,242 for both events from the HVC budget, underbudget by approximately \$900
 - \$9,730 for police and barricades, these funds are now in the Tourism and Culture budget having been transferred from the former Community Partnership Program (ERCS)
 - \$2,000 for Spectator ad for all Remembrance Services in the City of Hamilton paid from the HVC budget

Anna reiterated that expenses must stay within the approved maximums established by the committee. It is the committee's decision whether to go over those maximums.

- 2016 Budget Submission –

5.6 WWI Anniversary Commemorations

This will remain on the Agenda in anticipation of future anniversary commemorations.

5.7 Upcoming Events

North Wall Riders - Christmas Eve Candlelight Remembrance at 3:30 p.m. in the lower field at Woodland Cemetery

6. NEW BUSINESS

6.1 Status of CIC Officers

Michael Leatham confirmed that CIC Officers are members of the Canadian Forces Reserves therefore are eligible as Veteran members of the HVC

6.2 Guidance for Military funerals

Keven Ellis – The North Wall Riders have been suggested to Veterans families wanting guidance in hosting Military funerals for their loved ones as the Legions have been unable to provide this guidance. This information could be provided on the HVC website. Dave Steckham will follow-up with Keven.

7. ADJOURNMENT

The meeting adjourned at 11:45 a.m.

Hamilton Veterans Committee annual Appreciation Lunch to followed immediately after the meeting.

Next Meeting: **January 20, 2016**
10:00 a.m. to Noon
Room 192, 1st floor, City Hall