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Subject: Survey on Procurement Practices

**Ministry of
Municipal Affairs
and Housing**

Local Government Policy Branch

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Hello,

I would like to invite your municipality to participate in an online survey developed by the Ministry of Government and Consumer Services to help us better understand your municipality's current procurement practices.

As you may know, Ontario has commitments under a number of trade agreements that set out rules for organizations or covered entities, including municipalities, on how they can do business and procure goods and services. Recent or proposed changes to the Ontario-Québec Trade and Cooperation Agreement, the Agreement on Internal Trade, and the Canada - European Union Comprehensive Economic and Trade Agreement may have an impact on how municipalities engage in procurement.

The Ministry of Municipal Affairs and Housing has been supporting the Ministry of Economic Development, Employment and Infrastructure in the negotiation of the trade agreements, and is working with the Ministry of Government and Consumer Services to inform the implementation of these agreements.

The objective of the survey is not to assess municipal compliance with existing trade agreement requirements, but the results from the survey will inform strategies to help municipalities implement new procurement-related trade expectations.

We are asking that this survey be completed by the individual responsible for procurement within your municipality. Information gathered during the online survey will be aggregated by a third party and individual results will not be attributed to a specific organization. **The survey will remain open until January 27, 2016.**

To access the survey please click on the link:

<http://fluidsurveys.com/surveys/optimus-sbr/trade-agreement-implementation-survey-final/>

Following the completion of the survey, the province will be providing further opportunities to help municipalities better understand new procurement-related trade expectations.

Thank you for your support and cooperation in advancing this important initiative.

Sincerely,

Jeff Neal
Manager, Governance and Structures Implementation