



AUDIT, FINANCE & ADMINISTRATION COMMITTEE

MINUTES 16-002

9:30 a.m.

Monday, February 8, 2016

Council Chambers

Hamilton City Hall

71 Main Street West

Present: Councillors A. Johnson (Chair), C. Collins, M. Pearson and A. VanderBeek

Regrets: Councillors R. Pasuta – Personal, L. Ferguson – Personal, and B. Johnson – Personal

THE FOLLOWING ITEMS WERE REPORTED TO COUNCIL FOR CONSIDERATION:

1. Treasurer's Apportionment of Land Taxes (FCS16005(a)) (Ward 4) (Item 5.1)

(Pearson/Collins)

That the 2014 land taxes in the amount of \$1,852 for 616-618 Knox Ave, Hamilton (Roll #2518 050 40303350 0000) be apportioned and split amongst the two newly created parcels as set out in Appendix "A" to Report FCS16005(a).

CARRIED

2. Lead Water Service Replacement Loan Program Amendments (FCS16002) (City Wide) (Item 8.1)

(Pearson/VanderBeek)

(a) That an increase to the Lead Water Service Replacement Loan Program (LWSRLP) maximum loan amount from \$2,000 to \$2,500 be approved;

(b) That the General Manager of Finance and Corporate Services be authorized to review the maximum loan amount under the LWSRLP on a quinquennial (every five years) basis and increase the maximum loan amount based on the Statistics Canada Construction Price Index;

(c) That an administrative fee be approved in the amount of \$50.00 (plus applicable taxes) payable by all property owners participating in the LWSRLP, and that the City Solicitor be authorized and directed to prepare for Council approval, all necessary by-laws to add this fee to the 2016 Water and Wastewater/Storm Fees and Charges By-law;

- (d) That the General Manager of Finance and Corporate Services, in consultation with the City Solicitor, be authorized to make necessary administrative changes to the LWSRLP, including but not limited to, periodically reviewing and updating all documentation related to the LWSRLP to account for revised maximum loan amounts, loan repayment conditions and current legislative considerations.

CARRIED

3. 2002 International Swaps and Derivatives Association (ISDA) Master Agreement with CIBC and other Canadian Schedule I Banks (FCS16012) (City Wide) (Item 8.2)

(VanderBeek/Pearson)

- (a) That the General Manager of Finance and Corporate Services be authorized to execute, on behalf of the City of Hamilton, the 2002 International Swaps and Derivatives Association Master Agreement between the City of Hamilton and Canadian Imperial Bank of Commerce, as well as any related or ancillary documentation, all with content acceptable to the General Manager of Finance and Corporate Services and in a form satisfactory to the City Solicitor;
- (b) That the General Manager of Finance and Corporate Services be authorized to negotiate and execute, on behalf of the City of Hamilton, the 2002 International Swaps and Derivatives Association Master Agreement between the City of Hamilton and other Canadian Schedule I Banks, as well as any related or ancillary documentation, all with content acceptable to the General Manager of Finance and Corporate Services and in a form satisfactory to the City Solicitor;
- (c) That the General Manager of Finance and Corporate Services be authorized to take all steps necessary to give effect to subsection (a) and (b), including in order to satisfy regulatory requirements and/or to facilitate settlement of payments for outstanding and future transactions under any such executed 2002 International Swaps and Derivatives Association Master Agreements.

CARRIED

4. Governance Review Sub-Committee Report 16-001 (City Wide) (Item 8.3)

(VanderBeek/Pearson)

- (a) That the resignation of Jenney Josipovic from the Hamilton Farmers' Market Board be received; and
- (b) That the Selection Committee be requested to fill the citizen appointee vacancy on the Famers' Market Board.

CARRIED

**5. 2016 Budget Submissions – Volunteer Advisory Committees (FCS16015)
(City Wide) (Item 8.4)**

(Collins/VanderBeek)

That the Volunteer Advisory Committee 2016 base budget submissions be approved as follows and forwarded to the 2016 budget process:

- (a) Advisory Committee on Immigrants & Refugees, in the amount of \$3,500;
- (b) Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee, in the amount of \$3,890;
- (c) Aboriginal Advisory Committee, in the amount of \$3,500;
- (d) Hamilton Mundialization Committee, in the amount of \$5,890;
- (e) Hamilton Status of Women Committee, in the amount of \$3,500; and
- (f) Committee Against Racism, in the amount of \$8,890.

CARRIED

FOR THE INFORMATION OF COMMITTEE:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the following changes:

ADDED WRITTEN COMMENTS

8.1(a) Karen Bernyak-Bouwman, Resident, respecting Lead Water Service Replacement Loan Program Amendments (FCS16002)

8.1(b) Grahame Meredith, Resident, respecting Lead Water Service Replacement Loan Program Amendments (FCS16002)

ADDED NOTICE OF MOTIONS

10.1 Notice of Motion by Councillor A. Johnson, respecting Performance Measurement – Best Practices and Next Steps (City Wide)

(Collins/VanderBeek)

That the Agenda for the February 8, 2016 meeting of the Audit, Finance and Administration Committee be approved, as amended.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 2)

None.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)

(i) January 18, 2016 (Item 3.1)

(Pearson/VanderBeek)

That the Minutes of the January 18, 2016 Audit, Finance and Administration Committee meeting be approved, as presented.

CARRIED

(d) DISCUSSION ITEMS (Item 8)

(i) Lead Water Service Replacement Loan Program Amendments (FCS16002) (City Wide) (Item 8.1)

(Pearson/VanderBeek)

That the correspondence submitted by Karen Bernyak-Bouwman and Grahame Meredith, respecting Lead Water Service Replacement Loan Program Amendments, be received.

CARRIED

(e) NOTICES OF MOTION (Item 10)

Councillor A. Johnson relinquished the Chair to Councillor M. Pearson and introduced the following Notice of Motion:

(i) Performance Measurement – Best Practices and Next Steps (Added Item 10.1)

(A. Johnson/Collins)

That staff be directed to investigate and report back to the Audit, Finance & Administration Committee in September 2016 with respect to:

- (a) General best practices and/or models in empirical, data-based performance measurement protocol systems across city organizations (i.e. Canadian municipal governments similar to the City of Hamilton); and
- (b) Next steps in implementing a refined broad, empirical, data-based performance measurement protocol system for the City of Hamilton with options and recommendations.

CARRIED

(A. Johnson/Collins)

That the Rules of Order be waived to allow the introduction of a Motion respecting Performance Measurement – Best Practices and Next Steps.

CARRIED

Councillor A. Johnson assumed the Chair for the remainder of the meeting.

(f) ADJOURNMENT (Item 13)

(Pearson/VanderBeek)

That there being no further business, the Audit, Finance and Administration Committee, be adjourned at 9:54 a.m.

CARRIED

Respectfully submitted,

Councillor A. Johnson, Chair
Audit, Finance and Administration Committee

Denis Farr
Legislative Coordinator,
Office of the City Clerk