



Hamilton

INFORMATION REPORT

TO:	Chair and Members Audit, Finance and Administration Committee
COMMITTEE DATE:	February 22, 2016
SUBJECT/REPORT NO:	Annual Performance Reporting – Savings Generated from the Management of Information Technology Contracts (FCS16022) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Filipe Janicas 905-546-2424 ext. 5705 Bob McInnis 905-546-2424 ext. 4293
SUBMITTED BY:	Mike Zegarac General Manager Finance & Corporate Services Department
SIGNATURE:	

Council Direction:

At the April 27, 2011 meeting of Council, Item 6(d) of the General Issues Committee Budget Report 11-005(c), which reads as follows, was approved:

“6. Information Services Contract Savings and Incentives (FCS11024) (City Wide) (Item 8.2) (GIC – April 1, 2011)

(d) That staff commit to providing Council with annual performance reporting to communicate the status of savings generated from management of IS contracts.”

Information:

Executive Summary

This report is intended to provide the Committee with an update on the following corporate contracts: C12-03-10 Office Printing Equipment and Related Support Services and Supplies (Print), VOR-1021 Cellular Service and Devices (Cellular) and AD 07-10/260 End-User Computer Hardware and Services (Desktop) that are administered by the Information Technology Division of the Corporate Services Department.

Since 2010, the efforts directed through negotiating and managing the three contracts above and through applying policies and procedures, approved by Council, has resulted in total savings of \$6.3 million.

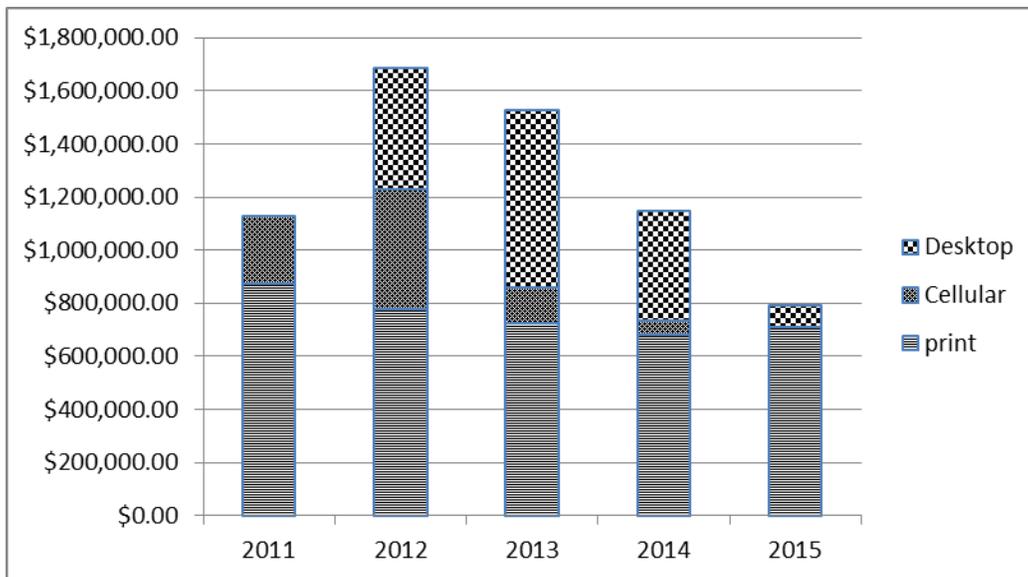
Table 1 reflects the terms of the 3 major contracts that are captured as part of this analysis.

Table 1 – Analysis period

Contract	Analysis Period
Print Contract	56 months
Cellular Contract	60 months
Desktop Contract	42 months

Chart 1 illustrates the annual savings as of December 31, 2015 for the Print, Cellular and Desktop Contracts.

Chart 1 – savings realized through negotiation and management of Print, Cellular and Desktop contracts



Charts 2, 3 and 4 highlight the annual spend for each contract compared to the baseline.

Chart 2 – Annual Spend Comparison – Print Contract

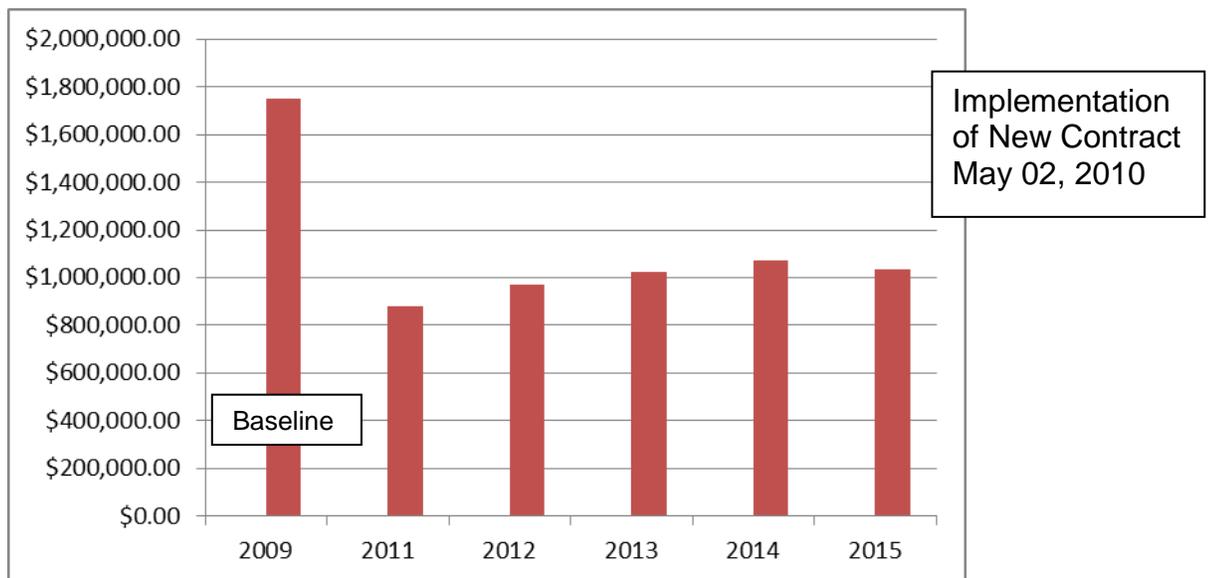


Chart 3 – Annual Spend Comparison – Cellular Contract

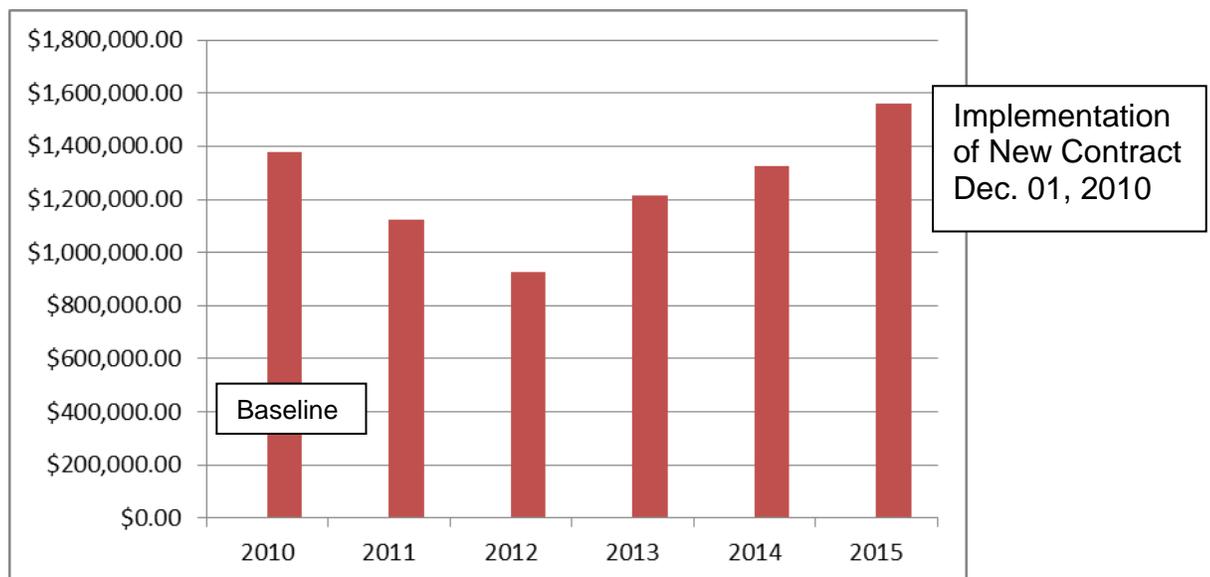
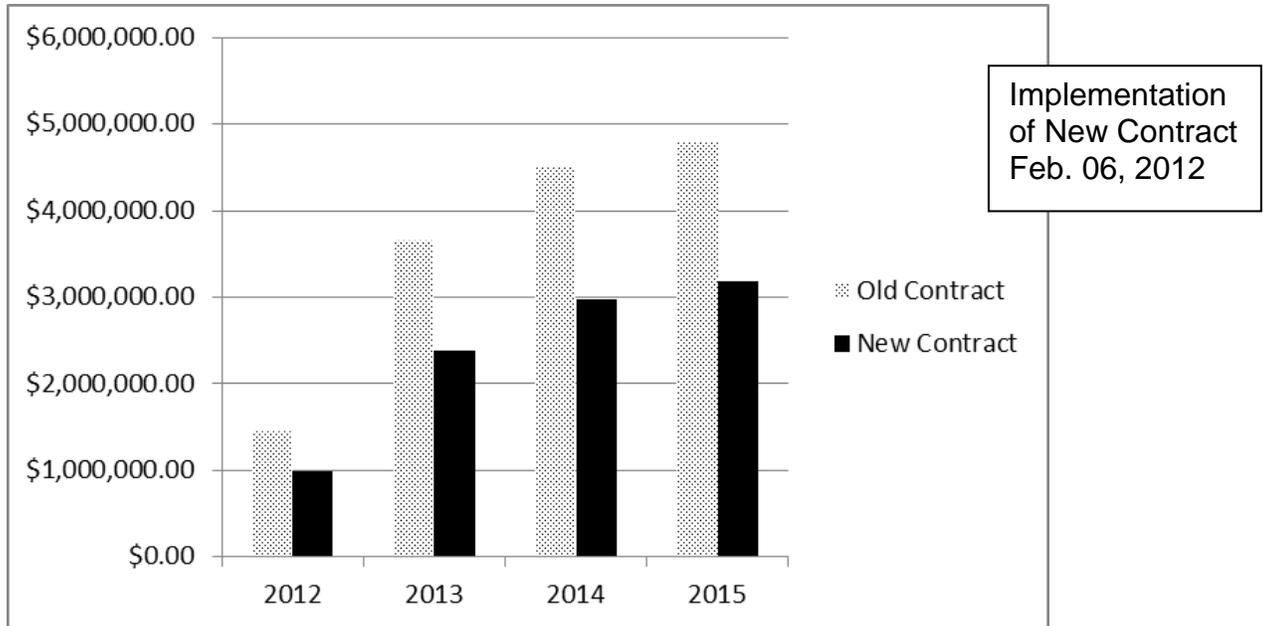


Chart 4 – Cumulative Spend Comparison – Desk Top Contract



Appendix A of report FCS16022 provides some additional detail on each of the above corporate contracts.