



**CITY OF HAMILTON**  
*Corporate Services*  
**Finance, Administration and Revenue Generation**

<b>TO:</b>	Chair and Members Grants Sub-Committee
<b>COMMITTEE DATE:</b>	February 4, 2016
<b>SUBJECT/REPORT NO:</b>	2015 City Enrichment Fund (GRA16003) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Monique Garwood 905-546-2424 ext 3991
<b>SUBMITTED BY:</b>	John Hertel Director, Finance, Administration & Revenue Generation Corporate Services Department
<b>SIGNATURE:</b>	

**RECOMMENDATION**

That the overall 2015 City Enrichment Fund surplus (attached as Appendix “A” to Report GRA16003), in the amount of \$114,734 be transferred to the City Enrichment Fund Reserve # 112230.

**EXECUTIVE SUMMARY**

The total budget for the 2015 City Enrichment Fund Program is \$5,332,622. During the year – it was determined that additional one-time funding was required from the City Enrichment Fund Reserve totalling \$143,735 for additional grant requests and to fund the Transition costs of the new program. As well, there was a transfer of \$34,470 from the Tax Stabilization Reserve for the Art Gallery.

As at the 2015 year-end, the City Enrichment Fund shows an unspent balance of \$114,903. The City Enrichment Fund Reserve # 112230 had a 2015 opening balance of \$550,510. During the year, Council approved transfers of \$143,735, leaving a balance of \$406,775.

***Alternatives for Consideration – See Page 3 or Not Applicable***

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS (for recommendation(s) only)**

Financial:

The overall surplus within the City Enrichment Fund is \$114,734. If transferred to the City Enrichment Fund Reserve, the balance in this reserve will be \$521,508.

Staffing: N/A

Legal: N/A

**HISTORICAL BACKGROUND (Chronology of events)**

Prior to the final year-end closing entries, staff prepare a final draft of the City Enrichment Fund actual costs, in order to provide the Grant Sub Committee and Council a review of any unclaimed or unallocated Grant Funds. This report will outline all the Grants paid, due or allocated for the year ending December 31, 2015. This is consistent with the practice of previous years.

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

**RELEVANT CONSULTATION**

**ANALYSIS AND RATIONAL FOR RECOMMENDATION  
(Include Performance Measurement/Benchmarking Data if applicable)**

The unallocated balance for the 2015 City Enrichment Fund is \$114,903. The summary of funding is below:

2015 Approved Budget	\$5,332,622
Approved Reserve Funding	\$ 143,735
<b>Total Funds available</b>	<b><u>\$5,476,357</u></b>
Grants issued per category:	
Community Services	\$2,240,447
Arts	\$2,176,060
Communities, Culture & Heritage (CCH)	\$ 660,440
Sports & Active Lifestyles	\$ 211,388
Administration costs	\$ 53,510
Contingency funds	\$ 19,778
<b>Total payments</b>	<b><u>\$5,361,623</u></b>
<b>Surplus balance</b>	<b><u>\$ 114,734</u></b>

The following grants were approved by Council, but were not disbursed (total of \$23,314):

- Royal Canadian Legion, Branch 315 (\$3,300) – event was not held
- Concession Street BIA (\$2,200) – event was not held
- Gibson and Landsdale Neighbourhood Association (\$2,000) – no longer required grant funding
- ACCPI Caribbean Potpourri (\$2,500) – event was not held
- St. Stanislaus Church (total \$3,088) – application not complete
- St Vincent De Paul East (\$470) – no tipping waiver used
- Reach Forth Ministries (\$3,000) – no longer required grant funding
- Hamilton Regional Indian Center (\$6,000) – no response
- Terry Fox Foundation - Waterdown (\$756) – returned unspent portion of grant funds

## **ALTERNATIVES FOR CONSIDERATION**

**(Include Financial, Staffing, Legal and Policy Implications and Pros and Cons for each alternative)**

**Financial:** Should the Grant Sub Committee choose not to transfer the surplus into the City Enrichment Fund Reserve, the amount will form part of the City’s overall Corporate Surplus/Deficit for 2015.

## **ALIGNMENT TO THE 2012 – 2015 STRATEGIC PLAN**

### **Strategic Priority #1**

A Prosperous & Healthy Community

*WE enhance our image, economy and well-being by demonstrating that Hamilton is a great place to live, work, play and learn.*

### **Strategic Objective**

- 1.5 Support the development and implementation of neighbourhood and City wide strategies that will improve the health and well-being of residents.

## **APPENDICES AND SCHEDULES ATTACHED**

Appendix A to GRA16003 – 2015 Final City Enrichment Fund Update