



Hamilton

Minutes

Waste Management Advisory Committee

Thursday, June 18, 2015

9:30 a.m.

Central Composting Facility (CCF) Board Room
1579 Burlington St E

Present: Chair: Councillor Maria Pearson
Vice-Chair: Councillor Doug Conley
Members: Councillor Robert Pasuta
Kevin Hunt
Peter Hargreave

Absent with Regrets: Betty Matthews-Malone, Director of Operations
Joel McCormick, Supervisor of Waste Processing

Also Present: Angela Storey, Manager of Business Programs
Emil Prpic, Manager of Recycling and Waste Disposal
Mike Stelmach, Project Manager of Contract Operation
Dave Yousif, Project Manager - Materials Recycling Facility

Recorder Anne Winning, Supervisor of Operation Support

1. CHANGES TO THE AGENDA

None

2. DECLARATIONS OF INTEREST

None to declare

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

3.1 [Waste Management Advisory Committee Meeting Minutes, dated January 22, 2015](#)

CONLEY/PASUTA

CARRIED

4. CONSENT ITEMS

There are no consent items.

5. PRESENTATIONS

There are no presentations.

6. DISCUSSION ITEMS

6.1 Legislation Updates

- **Compost Standards**

The Ministry of Environment and Climate Change (MOECC) has revised the Standards for aerobic composting effective July 1, 2015 after discussions with the City of Hamilton and other municipalities. This process has been led by the Ontario Waste Management Association (OWMA).

The MOECC guidelines presented in the “Guidance for Generators of Category AA, A and B Compost and the Ontario Compost Quality Standards” require further clarification.

The City is waiting for the MOECC to respond to questions that have been posed as further clarification will impact equipment / building upgrades and timelines. Once clarification is provided, City staff will confirm the upgrade requirements of the Central Composting Facility (CCF).

The Committee discussed the effect of the new standards on the contracts that we maintain with other municipalities.

The Committee requested to be kept informed.

- **Association of Municipalities of Ontario (AMO) representation**

The Committee will confirm the AMO representative for the City.

- **Industry Stewardship Plans (ISP)**

The Province has been shifting the financial burden from property taxpayers to producers and transitioning out of the waste management business over recent years.

They have achieved this by supporting Industry Stewardship Plans, such as Household Hazardous Waste, Product Care’s Paint, Pesticides, Solvents and Fertilizers.

- **Waste Diversion Act (WDA)**

Staff discussed communication received from the Association of Municipalities (AMO) regarding the introduction of new legislation to replace

the current Waste Diversion Act. Indications are that new legislation would be based on a system of full Producer Responsibility.

A draft motion was presented for discussion and once modified will be submitted.

Additionally, Committee requested that a Public Works, Information Update be submitted to Mayor and Members of City Council.

6.2 Multi Residential, Commercial and Corporate Diversion Program Update

An update on Participating and Non-Participating Multi- Residential Properties by Ward was presented.

Staff explained the outreach and field visits currently underway regarding non-participating properties.

A 2015 Commercial Property Summary on diversion (Green Bin) Participation.

The Committee discussed the program strategy and type of businesses that have been targeted to date.

The Committee suggested that utilizing newspaper ads for promotion in addition to the “We put waste in the right place” sticker could be effective

The Corporate Organic Diversion Program Implementation Status Report was presented.

6.3 Operations Update

- **Commercial Vehicle Operator’s Registration (CVOR)**

The Committee discussed the City’s current rating and the various initiatives that are ongoing in an effort to improve the rating.

The breakdown of the CVOR - collisions, convictions, and inspections was explained.

- **New Technology/Equipment in Waste Collection**

An update on the pilot program regarding dash cam installations on fleet vehicles was presented. The dash cams were recently installed on 10 Waste Collection Vehicles in an effort to collect real time data, specific to braking, acceleration and turning, over the next 3 months. Should the pilot be successful, the recommendation will be to install the dash cams on all waste collection vehicles.

Of note, the City of Hamilton reached the podium on June 13th at the Ontario Waste Management Association Truck Driving Championship in Toronto.

Rob Jones took 2nd place in the competition and will be competing at the Provincial Championships.

- **Film Plastic**

The results of the Material Recycling Facility efficiency study on the container line performed in 2014 was provided to Committee.

These results indicated that film plastic was having an adverse effect on capturing high value commodities.

Solutions to the collection of film plastic are being investigated. The information on possible solution(s) will be presented in the fall.

Committee requested that performance indicators and metrics be presented on the collection of this material.

- **Household Hazardous Waste (HHW) contract**

The Committee was informed that the current Household Hazardous Waste contract expires on April 2, 2016 and the new tender will be released shortly. This tender is a joint tender between the City and Region of Halton.

The current contract has run solidly and it is expected that there will be a competition for this contract.

- **Revenue updates**

The Committee discussed decreasing revenues at the Transfer Stations/Community Recycling Centres. Competition (at private transfer stations) and tipping fees were sighted as the reason for the decrease.

Materials Recycling Facility revenues have trended downward in the last two (2) years. To date, this year's decline is greater than what has been experienced over the past two (2) years. Commodity prices, such as metal, have dropped 30% and light weighted materials combined with the lack of material contributed to this drop in revenues.

- **Diversion Container Distribution**

A summary from Lean Training Workshop "Diversion Container Distribution" was provided. Managers described this process as one of their priority issues which has high interaction among three sections within the Operations Division of Public Works.

The current process – receives 27, 000 requests (2015) for containers. Various staff, duplication, imperfect tracking of inventory, excessive time required for distribution – takes away from core business practices in the section.

Through the Lean process, best practices – staff were able to reduce the current 22 steps in the process to 11.

Prior to support of the best practices outlined in the Lean process, the Committee requested more details on the cost savings that could be generated.

6.4 2020 Waste Contracts Planning

Tabled until the next meeting in September.

Motion to receive all the discussion items

PASUTA/CONLEY

CARRIED

7. OTHER BUSINESS & GENERAL INFORMATION

7.1 Frequency of Meetings

The Committee is agreeable to meeting bi-monthly beginning in September. An afternoon meeting to facilitate a tour of the Central Compost Facility is to be considered.

7.2 Communication from residents

The Committee discussed some recent emails from a resident in regard to the placement of waste containers once they have been emptied.

7.3 Gold Boxes

The Committee discussed the policy specific to Gold Box Winners and the consideration of residents who do not place their green cart out weekly. A better method to capture accurate information will be considered.

7.4 Green Carts

The Committee discussed the popularity of the smaller green cart in various wards. There was a question regarding the availability of liners for these smaller carts, staff indicated there were paper and compostable liner bags available at various retail outlets.

HUNT/CONLEY

ADJOURNED

8. ADJOURNMENT

That, there being no further business, the meeting be adjourned at 12:10pm.

HUNT/CONLEY

CARRIED