

City of Hamilton  
Public Works Department  
Operations Division  
**Glanbrook Landfill Coordinating Committee**  
**MINUTES**

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**November 30, 2015**  
Glanbrook Landfill Meeting Room  
1500 Haldibrook Road  
4:30 pm – 6:00 pm

**Present:** Allan Freeman (phone), Andy Fevez, Brian Smith, Nigel Warren, Rob Conley – City of Hamilton, Tim Robinson – City of Hamilton, Ron Wright – Waste Management of Canada Corporation, Geoffrey Knapper – MOECC (Phone), Joshua Diamond - NPCA

**Regrets:**, Betty Matthews-Malone – City of Hamilton, Joel McCormick – City of Hamilton, Frank Falcone - City of Hamilton, Brenda Johnson – Councilor,

**Chair:** Rob Conley on behalf of Allan Freeman

**Recorder:** Tim Robinson

**AGENDA ITEMS**

**ACTION**

<b>1.</b>	<b>Approval of Previous Minutes</b>																															
	<ul style="list-style-type: none"> <li>Moved by Andy Fevez and seconded by Brian Smith the minutes of the August 24, 2015 meeting were approved by the Glanbrook Landfill Coordinating Committee and submitted to Council.</li> </ul>																															
<b>2.</b>	<b>Operations Update</b>																															
	<ul style="list-style-type: none"> <li>Tim Robinson reported the inbound tonnages year to date, electricity production from the Landfill Gas to Energy Facility and outbound finished compost tonnages.</li> </ul>																															
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #008000; color: white;"> <th style="width: 30%;"></th> <th style="width: 15%;">Jan 1- Oct 31 2015</th> <th style="width: 15%;">Jan 1- Oct 31 2014</th> <th style="width: 15%;">Difference</th> <th style="width: 15%;">%</th> </tr> </thead> <tbody> <tr> <td>Municipal Solid Waste (tonnes)</td> <td style="text-align: center;">115,748</td> <td style="text-align: center;">117,581</td> <td style="text-align: center;">-1833</td> <td style="text-align: center;">-1.6</td> </tr> <tr> <td>Leaf and Yard Waste (tonnes)</td> <td style="text-align: center;">14,184</td> <td style="text-align: center;">17,402</td> <td style="text-align: center;">-3218</td> <td style="text-align: center;">-18.5</td> </tr> <tr> <td>Electricity Production (Kwh)</td> <td style="text-align: center;">14,153,928</td> <td style="text-align: center;">14,973,312</td> <td style="text-align: center;">-819,384</td> <td style="text-align: center;">-5.5</td> </tr> <tr style="background-color: yellow;"> <td>Electricity Revenue (\$)</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr style="background-color: #808080;"> <td>Outbound Compost (tonnes)</td> <td style="text-align: center;">8,514.91</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Jan 1- Oct 31 2015	Jan 1- Oct 31 2014	Difference	%	Municipal Solid Waste (tonnes)	115,748	117,581	-1833	-1.6	Leaf and Yard Waste (tonnes)	14,184	17,402	-3218	-18.5	Electricity Production (Kwh)	14,153,928	14,973,312	-819,384	-5.5	Electricity Revenue (\$)					Outbound Compost (tonnes)	8,514.91				
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	<ul style="list-style-type: none"> <li>• Tim Robinson reported that the Gas Plant and Engine availability was in excess of 99%. There were 1488 hours available for operation with 1476 hours of total production.</li> <li>• Tim Robinson reported that landfilling operations are continuing on the west side of the site.</li> <li>• Ron Wright reported that the Glanbrook Landfill was re-certified by the Wildlife Habitat Council and the site was a finalist for the Wildlife Habitat Council Pollinator Award. The committee suggested that The City of Hamilton issue a press release to The Spectator and the Glanbrook Gazette highlighting the Landfills Success.</li> </ul>	
<p><b>3.</b></p>	<p><b>Capital Projects Update</b></p> <ul style="list-style-type: none"> <li>• Rob Conley reported that Stage 3 Cells A &amp; B development is currently in the design phase. Once the design is complete the tender documents will be released with construction scheduled to commence in the fall of 2017.</li> </ul>	
<p><b>4.</b></p> <p><b>5.</b></p>	<p><b>Meeting Frequency</b></p> <ul style="list-style-type: none"> <li>• The Committee discussed changing the meeting frequency from 4 times per year to 2 times per year with the provision that if an issue arises the chair will call additional meetings.</li> <li>• Moved by Andy Fevez seconded by Brian Smith that the committee meets the Last Monday of March the last Monday of September with the provision the Chair may call additional meetings if an issue arises. The motion was carried with no discussion.</li> </ul> <p><b>New Business</b></p> <ul style="list-style-type: none"> <li>• Nigel Warren provided the group with a news story from the Hamilton Spectator “New Recycling Strategy a Clear Improvement” Dated November 30, 2015 and a news story from Alberta Innovates – “Control of Point-Source Low-Volume Methane Emissions Using Methane Bio-filtration Technology”. Copies are attached.</li> <li>• Josh Diamond advised the committee that the spring sampling program would continue for 2016. Rob Conley confirmed that the City of Hamilton will continue to support the sampling program as the study provides got data and good value.</li> </ul>	

Copies to:

- All Participants
- All Regrets

Next Meeting:

Monday March 21, 2016 @ 4:30 PM at the Glanbrook Landfill Site.