

INFORMATION REPORT

TO:	Chair and Members Planning Committee
COMMITTEE DATE:	April 5, 2016
SUBJECT/REPORT NO:	Annual Report on Building Permit Fees (PED16082) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Dio Ortiz (905) 546-2424 Ext. 4650
SUBMITTED BY:	Jason Thorne General Manager Planning and Economic Development Department
SIGNATURE:	

Council Direction:

Not Applicable

Information:

The *Building Code Act (BCA)* and the regulations made thereunder (the Ontario Building Code) require that a report be prepared annually on fees collected and costs incurred. Specifically, Article 1.9.1.1 of the regulations state:

- “(1) The report referred to in subsection 7(4) of the *Building Code Act* shall contain the following information in respect to fees authorized under clause 7(1)(c) of the *Building Code Act*:
- (a) total fees collected in the 12 month period ending no earlier than three months before the release of the report;
 - (b) the direct and indirect costs of delivering services related to the administration and enforcement of the *Building Code Act* in the area of jurisdiction of the principal authority in the 12 month period referred to in Clause (a);
 - (c) a break down in the costs described in Clause (b) into at least the following categories:

**SUBJECT: Annual Report on Building Permit Fees (PED16082) (City Wide) -
Page 2 of 3**

- (i) direct costs of administration and enforcement of the *Building Code Act*, including the review of applications for permits and inspection of *buildings*;
 - (ii) indirect costs of administration and enforcement of the *Building Code Acts*, including support and overhead costs; and,
 - (c) if a reserve fund has been established for any purpose relating to the administration or enforcement of the *Building Code Act*, the amount of the fund at the end of the 12 month period referred to in Clause (a).
- (2) The *principal authority* shall give notice of the preparation of a report under subsection 7(4) of the *Building Code Act* to every person and organization that has requested that the *principal authority* provide the person or organization with such notice and has provided an address for the notice.”

Revenue Collected

Building permit fees collected during 2015 totalled \$10,957,456.

Costs Incurred

The net operational costs, both indirect and direct, incurred during 2015 were \$10,097,621 as shown in the table below.

**Building Division
Statement of Activities
For 12 Month Period Ending December 31, 2015**

Category	2015 Actual
Building Revenues:	
Permit Fees	\$10,957,456
Inspection Fees	\$3,370
BCA Fines	\$46,731
Less Expenses:	
Direct Cost	\$(9,591,248)
Indirect cost	\$(506,372)
Transfer to Building Revenue Stabilization Reserve	\$909,936

*Note: Figures rounded to nearest dollar

Reserve Balance December 31, 2015

\$17,322,880

Building Permit Revenue Stabilization

The starting balance for the Building Permit Stabilization Reserve was \$16,139,714. Total 2015 transactions within the Reserve Account resulted in a net gain of \$1,183,166. The Building Permit Revenue Stabilization Reserve contained \$17,322,880 at the end of 2015.

Notable reserve transactions include: \$909,936 transfer into the reserve for 100% cost-recovery of services for building permit issuance, administration and enforcement of the *Building Code Act*; and annual investment income and accrued interest amounting to \$368,323.

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