



AUDIT, FINANCE & ADMINISTRATION COMMITTEE

REPORT 16-006

9:30 a.m.

Monday, April 25, 2016

Council Chambers

Hamilton City Hall

71 Main Street West

Present: Councillors A. Johnson (Chair), D. Skelly (Vice-Chair),
C. Collins, M. Pearson, B. Johnson, and A. VanderBeek

Regrets: Councillor L. Ferguson - Personal

THE AUDIT, FINANCE & ADMINISTRATION COMMITTEE PRESENTS REPORT 16-006 AND RESPECTFULLY RECOMMENDS:

**1. Election of Vice-Chair to the Audit, Finance and Administration Committee
(Added as Item A)**

That Councillor Donna Skelly be appointed Vice-Chair of the Audit, Finance and Administration Committee for the balance of 2016.

**2. Whistleblower Information Update for Q1 2016 (AUD16012) (City Wide)
(Item 5.1)**

That Report AUD16012, respecting Whistleblower Information Update for Q1 2016, be received.

**3. Follow-Up of Audit Report 2014-01 – Public Works – Fuel Usage
(AUD16002) (City Wide) (Item 5.2)**

That Report AUD16002, respecting Follow-Up of Audit Report 2014-01 – Public Works – Fuel Usage, be received.

**4. Treasurer's Apportionment of Land Taxes (FCS16005(b)) (City Wide) (Item
5.3)**

- (a) That the 2015 land taxes in the amount of \$1,675 for 107-109 Echovalley Dr., Stoney Creek (Roll #2518 003 650 10494 0000) be apportioned and split amongst the two newly created parcels as set out in Appendix "A" to Report AF&A 16-006;
- (b) That the 2015 land taxes in the amount of \$1,675 for 119-121 Echovalley Dr., Stoney Creek (Roll #2518 003 650 10496 0000) be apportioned and split amongst the two newly created parcels as set out in Appendix "A" to Report AF&A 16-006;
- (c) That the 2015 land taxes in the amount of \$1,675 for 149-151 Echovalley Dr., Stoney Creek (Roll #2518 003 650 10501 0000) be apportioned and split amongst the two newly created parcels as set out in Appendix "A" to Report AF&A 16-006;
- (d) That the 2015 land taxes in the amount of \$1,712 for 187-189 Echovalley Dr., Stoney Creek (Roll #2518 003 650 10504 0000) be apportioned and split amongst the two newly created parcels as set out in Appendix "A" to Report AF&A 16-006; and
- (e) That the 2015 land taxes in the amount of \$1,762 for 218-220 Echovalley Dr., Stoney Creek (Roll #2518 003 650 10539 0000) be apportioned and split amongst the two newly created parcels as set out in Appendix "A" to Report AF&A 16-006.

5. Water/Wastewater/Storm Extraordinary Circumstance Bill Adjustment Policy (FCS16037) (City Wide) (Item 8.1)

- (a) That the Water and Wastewater/Storm Extraordinary Circumstance Bill Adjustment Policy, attached as Appendix "B" to Report AF&A 16-006, be approved;
- (b) That the Waterworks By-law No. R84-026 be amended to expand upon existing provisions regarding the testing of water meters for accuracy and related billing adjustments to consumer accounts as generally described in Report FCS16037; and
- (c) That the City Solicitor be authorized and directed to prepare all necessary by-laws, for Council approval, in order to implement recommendations (a) through (b) of Report FCS16037.

6. Bill 163, Supporting Ontario's First Responders Act (Post-Traumatic Stress Disorder) 2016 (HUR16009) (City Wide) (Item 8.2)

That Report HUR16009 respecting Bill 163, *Supporting Ontario's First Responders Act (Post-Traumatic Stress Disorder) 2016*, be received.

7. 2016-2018 Audit Services Work Plan (AUD16005) (City Wide) (Item 8.3)

That Appendix "C" attached to Report AF&A 16-006 respecting the 2016-2018 Audit Services Work Plan, be approved.

8. Succession Management and Leadership Development (HUR16011) (City Wide) (Item 8.4)

That Report HUR16011 respecting Succession Management and Leadership Development, be received.

FOR THE INFORMATION OF COUNCIL:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the following change to the Agenda:

1. Added Election of Vice-Chair

- A Election of Vice-Chair to the Audit, Finance and Administration Committee for the balance of 2016

2. Delegations (Item 6)

The following delegation was withdrawn by Ms. Saunders:

- 6.1 Delegation by Viv Saunders, respecting Consideration of Amendments and the Review of Some 2015 Expenses and Legislative Policy

The Agenda for the April 25, 2016 meeting of the Audit, Finance and Administration Committee was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

None.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)

(i) April 11, 2016 (Item 3.1)

The Minutes of the April 11, 2016 Audit, Finance, and Administration Committee meeting were approved, as presented.

(d) MOTIONS (Item 9)

(i) Outstanding Uncompleted Audit Recommendations (City Wide) (Item 9.1)

Councillor A. Johnson relinquished the Chair to Vice-Chair Skelly to introduce the following Motion.

That the Director of Audit Services be directed to investigate and report back to the Audit, Finance & Administration Committee on audit recommendations made to City management that have remained outstanding as to completion, at least every 6 months for those outstanding for 5 years or longer, and continue to follow-up and report back annually for all other recommendations.

Councillor A. Johnson assumed the Chair for the remainder of the meeting.

(e) ADJOURNMENT (Item 13)

There being no further business, the Audit, Finance and Administration Committee, adjourned at 10:06 a.m.

Respectfully submitted,

Councillor A. Johnson, Chair
Audit, Finance and Administration Committee

Denis Farr
Legislative Coordinator,
Office of the City Clerk