Hamilton

Request to Speak to Committee of Council Form

If your request is for a specific committee meeting, this form must be received by 12 noon the day before the scheduled committee meeting.

- Requests for Monday meetings this form must be received by 12 noon the Friday before the meeting.
- Requests for meetings scheduled for the day after a statutory holiday this form must be received by 12 noon the last business day before the meeting.

For summer meeting requests (July/August), please contact the City Clerk's Office at 905-546-4408 for further information.

Answers to fields and questions with an asterisk (*) are mandatory

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Will you be reques	ting funds from the City? *	
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No		
Will you be submit	ting a formal presentation? *	· · · ·
Yes		
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Requests to speak to Council are forwarded to the Committee and will be placed on a Committee agenda for consideration. Once considered by Committee, and approved, you will be notified of the date for your presentation.

This form is not for the purpose of presenting unsolicited proposals by Vendors to Committee. Such proposals are subject to a competitive process as required by the City's Purchasing Policy.

The City of Hamilton has a Lobbyist Registry in place. If you are a lobbyist or intend to lobby the City of Hamilton's public office holders, please visit www.hamilton.ca/lobbyistregistry (http://www.hamilton.ca/lobbyistregistry) for more information about registering.

The City makes a video record of Committee and Council meetings. If you make a presentation to a Committee, the City will be video recording you and will make the recording public by publishing the recording on the City's website.

The City collects personal information as authorized under Section 5.11 of the City's Procedural By-law No. 10-053 for the purpose of entertaining individuals requesting an opportunity to appear as a delegation before Committee. The Procedural By-law is a requirement of Section 238(2) of the Municipal Act. Questions about the collection of personal information can be directed to the Manager, Legislative Services / Deputy Clerk, City Hall, 71 Main St. W., Hamilton, ON L8P 4Y5 (905 546-2424 ext. 4304).

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Date modified: 2015-11-18

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https://www.hamilton.ca/council-committee/council-committee-meetings/request-speak-committee-council-form