



INFORMATION REPORT

TO:	Chair and Members Audit, Finance & Administration Committee
COMMITTEE DATE:	June 6, 2016
SUBJECT/REPORT NO:	Professional and Consultant Services Roster 2015-2016 (PW16045/PED16130/FCS16054) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Stuart Leitch Manager, Water & Wastewater Capital Delivery (905) 546-2424, Extension 7808
SUBMITTED BY:	John Mater Acting General Manager Public Works Department Jason Thorne General Manager Planning and Economic Development Department Mike Zegarac General Manager Finance & Corporate Services Department
SIGNATURE:	

Council Direction:

Not Applicable

Information:

Financial Information Regarding Roster Use

This report summarizes the use of the Professional and Consultant Services Roster for the first year of the roster period 2015-2016, as required under Policy 9 of the currently approved Procurement Policy. The roster process for acquisition of services is currently used by Planning and Economic Development, Corporate Services and Public Works

**SUBJECT: Professional and Consultant Services Roster 2015-2016
(PW16045/PED16130/FCS16054) (City Wide) Page 2 of 2**

Departments. A listing of Successful Consultants, by Roster category, is attached to this report as Appendices A and B of report PW16045/PED16130/FCS16054.

In 2015, forty-one Roster categories issued assignments. The following table illustrates the total dollar values allocated during the first term of this Roster (2015):

	2014 Roster Year	2015 Roster Year
Total Dollar Value:	\$16,959,730	\$16,829,290
Total Number of Assignments:	475	444
Average Value of Each Assignment:	\$35,705	\$37,904
Number of Roster Firms in Program:	98	115

Note that the 2014 Roster year information was submitted to the Audit, Finance & Administration Committee on June 8, (Report No. PW15034 / PED15069 / FCS15040) and is shown in the table above for comparison purposes.

The second year term of assignments for the 2015-2016 Roster (C12-07-14) period will be reported to Council in 2017.