



**CITY OF HAMILTON**  
**PUBLIC WORKS DEPARTMENT**  
**Engineering Services Division**

<b>TO:</b>	Chair and Members Public Works Committee
<b>COMMITTEE DATE:</b>	June 13, 2016
<b>SUBJECT/REPORT NO:</b>	2016 Special Events Requiring Temporary Road Closures (PW16052) (Wards 1 and 15)
<b>WARD(S) AFFECTED:</b>	Wards 1 and 15
<b>PREPARED BY:</b>	Rich Shebib (905) 546-2424, Extension 3909
<b>SUBMITTED BY:</b>	Gary Moore, P.Eng. Director, Engineering Services Public Works Department
<b>SIGNATURE:</b>	

**RECOMMENDATION**

That each of the following applications:

- (a) Nirankari International Samagam for the temporary closure of Bay Street between King Street and York Boulevard on Saturday July 2, 2016 for pedestrian overflow during a Festival of Humaneness, attached Appendix "A" to report PW16052;
- (b) Core Entertainment for the temporary closure of Bay Street between King Street and York Boulevard on Thursday July 21, 2016 for a Paul McCartney Street Party, attached Appendix "B" to Report PW16052;
- (c) Historic Waterdown Arts & Events for the temporary closure of Griffin Street between Main Street and Mill Street; Main Street from Barton Street to Dundas Street; and Franklin Street from Dundas Street to Griffin Street from Saturday August 20, 2016 to Sunday August 21, 2016 for a Historic Waterdown Summer Festival, attached Appendix "C" to Report PW16052;

Be approved, subject to the following conditions:

- (i) That the City may revoke the temporary road closure at any time to gain access for emergency services;
- (ii) That no property owner or resident within the barricaded area be denied access to their property upon request;
- (iii) That the applicant ensure that clean-up operations be carried out immediately before the re-opening of the roads, to the satisfaction of the General Manager of Public Works or designate at the expense of the event organizer;

- (iv) That all barricading and traffic control be supplied by the applicant, and must conform to "Ministry of Transportation Book 7 - Temporary Conditions";
- (v) That all barricading and traffic control be subject to the direction and satisfaction of the General Manager of Public Works or designate with all costs the responsibility of the applicant;
- (vi) That all warning boards and detour signs manufactured and installed by the City of Hamilton in advance of the closure be at the expense of the applicant;
- (vii) That the applicant notify all property owners and tenants along the closed portion of the route of the event in writing a minimum of two weeks in advance of the closure. The notice must be completed prior to the event in a form acceptable to the General Manager of Public Works or designate, providing, but not limited to a 24-hour contact name and telephone number;
- (viii) That the applicant provide proof of \$2,000,000 public liability insurance naming the City of Hamilton as an added insured party with a provision for cross liability, and holding the City of Hamilton harmless from all actions, causes of action, interests, claims, demands, costs, damages, expenses and loss;
- (ix) That the applicant pay the required full road closure fee of \$634.20 made payable to "The City of Hamilton" prior to road closure.

### **EXECUTIVE SUMMARY**

Applications were received through the Special Event Office requesting temporary closures of City roadways to hold special events in 2016 by the following organizations,

- Nirankari International Samagam (Saturday July 2, 2016)
- Core Entertainment (Thursday July 21, 2016)
- Historic Waterdown Arts & Events (Saturday August 20, 2016 to Sunday August 21, 2016)

As the applications comply with the City's road closure policy, and with no objections from the SEAT Committee or area residents, staff recommends approval of the applications, subject to the conditions detailed in the recommendation, and with support from Hamilton Police Service in providing control within the closure areas.

***Alternatives for Consideration – See Page 4***

### **FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: All other City of Hamilton costs associated to road closures for special events are recovered through permit fees and external billing.

Staffing: N/A

Legal: N/A

## **HISTORICAL BACKGROUND**

Nirankari International Samagam is requesting a temporary closure of Bay Street between King Street and York Boulevard on Saturday July 2, 2016 from 2:00 p.m. to 6:00 p.m. for a Festival of Humaneness. The temporary closure is to provide additional space on the roadway for visitors who are expected to spill onto the roadway during the arrival of the guest of honour at this event at First Ontario Centre.

Core Entertainment is requesting a temporary closure of Bay Street between King Street and York Boulevard on Thursday July 21, 2016 from 10:00 a.m. to 8:00 p.m. for a Paul McCartney Street Party. The event is to provide additional entertainment for those attending the concert at First Ontario Centre that same evening. The entertainment will include food vendors, live music, and a beer garden.

Historic Waterdown Arts & Events is requesting a temporary closure of Griffin Street between Main Street and Mill Street; Main Street between Barton Street to Dundas Street; and Franklin Street between Dundas Street to Griffin Street at midnight on Saturday August 20, 2016 to midnight on Sunday August 21, 2016. The event is to provide additional entertainment for those attending. The entertainment will include food vendors, live music, and public art galleries.

For each event, the Public Works Department will install advance warning signs when required. The HSR will temporarily relocate any bus stops within the closure area and detour their routes accordingly. Hamilton Police will also assist where required.

As the applications comply with the City's road closure policy, and with no objections from area residents, staff recommends approval of the applications, subject to the conditions detailed in the recommendation, and with support from Hamilton Police Service in providing control within the closure areas.

## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The City has a policy for delegated authority for short term road closures (TOE02009a). The policy states that delegated authority is given for events from previous years as long as:

- The event has been approved by the Special Events Advisory Team (SEAT) and conforms to the policies and procedures contained in the City's Guidelines for Special Event Planning.
- A Council report has been approved in the first year of the event granting the event organizers permission to close the roadway.
- No problems associated with the event were reported in the previous year.
- The location of the event has not changed from the previous year.
- A positive response is received from the Ward Councillor(s) affected by the event.

All events in this report are in being requested for road closure for the first time. Therefore Council approval is required.

This report aligns with the Public Works Strategic Plan by being a leader and steward of community events and is mutually beneficial with external customers and enhancing tourism.

### **RELEVANT CONSULTATION**

The Special Events Advisory Team (SEAT) have reviewed and recommend the events. SEAT is made up of representatives from Culture, Corridor Management, Hamilton Police Service, Public Health, Municipal Parking System, Hamilton Street Railway, Municipal Law Enforcement, Waste Management, and Emergency Services.

Staff has consulted with and gained approval from the Ward Councillors.

### **ANALYSIS AND RATIONAL FOR RECOMMENDATION**

With the installation of the appropriate road closure supplies, and the assistance of the Hamilton Police Service, the event is expected to result in minimal traffic disruption. The success will be measured based on operational details, participation levels and feedback.

### **ALTERNATIVES FOR CONSIDERATION**

Council may elect to deny the applications for the temporary road closures. However, considering the positive impacts on culture and the community, and due to the fact that the Special Events Advisory Team has reviewed and approved the events, staff do not support this alternative.

### **ALIGNMENT TO THE 2012 – 2015 STRATEGIC PLAN**

#### **Strategic Priority #1**

A Prosperous & Healthy Community

*WE enhance our image, economy and well-being by demonstrating that Hamilton is a great place to live, work, play and learn.*

#### **Strategic Objective**

- 1.2 Continue to prioritize capital infrastructure projects to support managed growth and optimize community benefit.
- 1.3 Promote economic opportunities with a focus on Hamilton's downtown core, all downtown areas and waterfronts.
- 1.5 Support the development and implementation of neighbourhood and City wide strategies that will improve the health and well-being of residents.

**Strategic Priority #2**

Valued & Sustainable Services

*WE deliver high quality services that meet citizen needs and expectations, in a cost effective and responsible manner.*

**Strategic Objective**

2.2 Improve the City's approach to engaging and informing citizens and stakeholders.

2.3 Enhance customer service satisfaction.

**Strategic Priority #3**

Leadership & Governance

*WE work together to ensure we are a government that is respectful towards each other and that the community has confidence and trust in.*

**Strategic Objective**

3.1 Engage in a range of inter-governmental relations (IGR) work that will advance partnerships and projects that benefit the City of Hamilton.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix A: Map - Festival of Humaneness Warning Board Plan

Appendix B: Map - Paul McCartney Street Party Warning Board Plan

Appendix C: Map - Historic Waterdown Summer Festival Warning Board/Detour Plan