CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	July 4, 2016
SUBJECT/REPORT NO:	Terms of Reference (TOR) - Mayor's Intelligent Community Forum Task Force (PED16038(a)) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Sarah Wayland (905) 546-2424 Ext. 4882
SUBMITTED BY: **SIGNATURE:**	Jason Thorne General Manager Planning and Economic Development Department

RECOMMENDATION

That the Mayor's Intelligent Community Task Force Terms of Reference, attached as Appendix "A" to Report PED16038(a), be approved.

EXECUTIVE SUMMARY

At the March 30, 2016 Council meeting, a motion was passed to establish the Mayor's Intelligent Community Task Force. The motion stated that the Mayor, Councillor Green and Councillor Skelly were to be appointed to the Task Force. The motion also included City of Hamilton staff across the organization, as appropriate, interested community partners and private sector experts, to explore and address our weaknesses while leveraging the strengths, as they relate to an Intelligent Community, as outlined in Report PED16038. The staff of Global Hamilton was directed to prepare a Terms of Reference for the Mayor's Intelligent City Task Force and report back to the General Issues Committee.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: N/A

Staffing: The Global Hamilton Office consists of one staff member at 0.6 FTE. Resources will be required from the Clerk's Office in terms of scheduling meeting and taking minutes.

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OUR Mission: WE provide quality public service that contribute to a healthy, safe and prosperous community, in a sustainable manner.
OUR Values: Accountability, Cost Consciousness, Equity, Excellence, Honesty, Innovation, Leadership, Respect and Teamwork

Legal: N/A

HISTORICAL BACKGROUND

On October 21, 2015, the Intelligent Communities Forum named Hamilton as one of 21 Smart Communities in the 2016 Intelligent Communities Awards. The Intelligent Communities Forum is a think tank and global network of Cities and Regions. Nominations are evaluated across six indicators such as access to broadband, innovation and knowledge workforce. Hamilton was selected from among more than 350 municipalities around the world.

As a means of increasing Hamilton's international visibility and name recognition, the Global Hamilton Council proposed that the City of Hamilton should apply for "Intelligent Communities" designation to the Intelligent Communities Forum (ICF). It was argued that attaining this designation would give Hamilton a powerful marketing edge, business attraction tool and access to best practices followed by other model cities. Global Hamilton led this initiative, with support from the Mayor's Office and input from City of Hamilton staff across the organization.

To move beyond the semi-finalist round of competition, the Global Hamilton team answered an extensive questionnaire that was evaluated by an independent research firm. In February 2016, the seven highest-scoring cities or regions were named the Top7 Intelligent Communities of the Year. Hamilton was not among the Top7.

RELEVANT CONSULTATION

The Terms of Reference were drafted based on input from City of Hamilton staff in the Mayor's Office; City Manager's Office; Information Technology, Corporates Services Department; and, Economic Development, Planning and Economic Development Department.

ALIGNMENT TO THE 2012 – 2015 STRATEGIC PLAN

Strategic Priority #1
A Prosperous & Healthy Community

WE enhance our image, economy and well-being by demonstrating that Hamilton is a great place to live, work, play and learn.

Strategic Objective

1.1   Continue to grow the non-residential tax base.
1.2   Continue to prioritize capital infrastructure projects to support managed growth and optimize community benefit.

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1.3 Promote economic opportunities with a focus on Hamilton's downtown core, all downtown areas and waterfronts.

1.5 Support the development and implementation of neighbourhood and City wide strategies that will improve the health and well-being of residents.

1.6 Enhance Overall Sustainability (financial, economic, social and environmental).

Strategic Priority #2
Valued & Sustainable Services

WE deliver high quality services that meet citizen needs and expectations, in a cost effective and responsible manner.

Strategic Objective

2.1 Implement processes to improve services, leverage technology and validate cost effectiveness and efficiencies across the Corporation.

2.2 Improve the City's approach to engaging and informing citizens and stakeholders.

Strategic Priority #3
Leadership & Governance

WE work together to ensure we are a government that is respectful towards each other and that the community has confidence and trust in.

Strategic Objective

3.1 Engage in a range of inter-governmental relations (IGR) work that will advance partnerships and projects that benefit the City of Hamilton.

3.4 Enhance opportunities for administrative and operational efficiencies.

APPENDICES AND SCHEDULES ATTACHED

Appendix "A" to Report PED16038(a) – Terms of Reference

SW/dt

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