



Hamilton

OPEN FOR BUSINESS SUB-COMMITTEE

REPORT 16-002

Thursday, May 5, 2016

9:30 a.m.

Council Chambers, 2nd Floor

Hamilton City Hall

Present: Mayor F. Eisenberger
Councillor M. Pearson, Chair
Councillors T. Whitehead, L. Ferguson, A. VanderBeek, R. Pasuta

Also in attendance: Patrick Campbell, Stoney Creek Chamber of Commerce
Kathy Drewitt, Business Improvement Area Advisory Committee
Matt Johnston, Hamilton-Halton Homebuilders Association
Keanin Loomis, Hamilton Chamber of Commerce
Graham McNally, Hamilton Burlington Society of Architects
Megan Platts, Hamilton Burlington Realtors Association

Absent with Regrets: Councillors M. Green and J. Partridge – City Business

THE OPEN FOR BUSINESS SUB-COMMITTEE PRESENTS REPORT 16-002 TO THE GENERAL ISSUES COMMITTEE AND RESPECTFULLY RECOMMENDS:

1. **On-line Development Application Web Layer, Geographic Information System (GIS) Planning & Analysis (Item 7.1)**

That staff be directed to provide training to the Councillors and their Executive Assistants, 30 days after the on-line release of the new Geographic Information System (GIS) Enhancements.

2. Temporary Business Licence - Pilot (PED16103) (City Wide) (Item 8.1)

That Report PED16103 respecting the Temporary Business Licence – Pilot, be received.

3. Improving Planning Application Review (CI-15-E) (PED16040) (City Wide) (Referred to the Open For Business Sub-Committee, from the Planning Committee Report 16-003) (Item 8.2)

- (a) That the requirements listed under the Complete Application Requirements and Formal Consultation be amended to include the following:
- (i) That the “Community Consultation” requirement not be considered mandatory prior to the submission of an application;
 - (ii) That the “Community Consultation” requirement be considered mandatory after the submission of an application;
 - (iii) That the “Community Consultation” after the submission of an application include options such as “Neighbourhood Meetings”.
- (b) That staff be directed to review the requirements of the pilot-project for the Design Review Panel, and that definite criteria be included to encompass exact implications for the development community; and
- (c) That Report CI-15-E/PED16040, Improving Planning Application Review, be referred back to the Planning Committee.

FOR THE INFORMATION OF THE COMMITTEE:

(a) CHANGES TO THE AGENDA (Item 1)

The Clerk advised of the following changes:

1. ADDED DELEGATION REQUESTS (ITEM 4)

- 4.1 Delegation request from Sergio Manchia, UrbanSolutions Planning & Land Development Consultants Inc., respecting Item 8.2 Improving Planning Application Review (CI-15-E) (PED16040) (for today’s meeting).

The agenda for the May 5, 2016 meeting was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES (Item 3)

(i) January 28, 2016 meeting (Item 3.1)

The Minutes of the January 28, 2016 meeting were approved, as presented.

(d) DELEGATION REQUEST (Item 4)

(i) Delegation request from Sergio Manchia, UrbanSolutions Planning & Land Development Consultants Inc., respecting Item 8.2 Improving Planning Application Review (CI-15-E) (PED16040) (for today's meeting) (Item 4.1)

The delegation request from Sergio Manchia, UrbanSolutions Planning & Land Development Consultants Inc., respecting Item 8.2 Improving Planning Application Review (CI-15-E) (PED16040) for today's meeting, was approved.

(e) STAFF PRESENTATIONS (Item 7)

(i) On-line Development Application Web Layer, Geographic Information System (GIS) Planning & Analysis (Item 7.1)

Angela Monaco and Richard Paola, GIS - Planning and Analysis addressed the Committee respecting the On-line Development Application Web Layer, with the aid of a PowerPoint presentation. A copy of the presentation has been included in the public record. Their presentation included, but was not limited to the following:

- Introduction
- Development Application
- Application Types
- Data Attributes
- Basic Stats
- Demonstration
- Next Steps

The presentation respecting the On-line Development Application Web Layer, Geographic Information System Planning & Analysis, was received.

For disposition of this matter, please refer to Item 1

(ii) Status of the Open For Business Initiative by the General Manager, Planning and Economic Development (Item 7.2)

Jason Thorne, General Manager, Planning & Economic Development addressed the Committee respecting the Status of the Open For Business Initiative, with the aid of a PowerPoint presentation. A copy of the presentation has been included in the public record. Mr. Thorne's presentation included, but was not limited to the following:

- 22 initiatives in 12 month
- Eliminating the unnecessary steps
- Streamlining the necessary steps
- Clear guidelines and expectations
- Technology
- Staff development and customer service

The presentation respecting the Status of the Open For Business Initiative, was received.

(f) DISCUSSION ITEMS (Item 8)

(i) Temporary Business Licence - Pilot (PED16103) (City Wide) (Item 8.1)

Ken Leendertse, Director, Licensing and Monica Ciriello, Senior Project Manager made themselves available to answer questions from the Committee.

For disposition of this matter, refer to Item 2.

(ii) Improving Planning Application Review (CI-15-E) (PED16040) (City Wide) (Referred to the Open For Business Sub-Committee, from the Planning Committee Report 16-003) (Item 8.2)

Melanie Pham, Planner, addressed the Committee respecting the Improving Planning Application Review (CI-15-E) (PED16040), with the aid of a PowerPoint presentation. Copies of the presentation were distributed at the time of the meeting, and a copy has been included in the public record. Ms. Pham's comments included, but were not limited to the following:

- Status of PED16040
- Purpose of PED16040

- Proposed Complete Application Requirements
- Concerns Raised – Community Consultation and Design Review Panel
- Changes under consideration
- Next Steps

Sergio Manchia, UrbanSolutions Planning & Land Development Consultants Inc., addressed the Committee respecting the Improving Planning Application Review. His comments included, but were not limited to:

- I have concerns with two aspects of the report
- More consultation is a better way to achieve goals, but it is the methods I am concerned with
- Public participation prior to the application being deemed complete is inefficient
- Meeting with the Design Review Panel prior to public participation regarding a submission is a dangerous situation
- We cannot describe a project fully at this point in the process
- Public consultation after the application is deemed complete would make sense
- Reports and studies cost a great deal of money
- Let's reduce the 1000 days, let's move on to good urban design and let's participate with neighbourhoods as best we can

The staff presentation and the delegation respecting Improving Planning Application Review (CI-15-E) (PED16040), were received.

For disposition of this matter, please refer to Item 3.

(iii) Business Café Proposal from the Hamilton Chamber of Commerce and the Planning and Economic Development Department (Item 8.3)

This item was deferred to the next Open For Business Sub-committee meeting.

(iv) Consultation Program for Business Licence Review (Item 8.4)

This item was deferred to the next Open For Business Sub-committee meeting.

(v) AMANDA Roadmap Update from the Manager, Amanda Review and Implementation Project (Item 8.5)

This item was deferred to the next Open For Business Sub-committee meeting.

(g) GENERAL INFORMATION / OTHER BUSINESS (Item 11)

(i) Continuous Improvement Team Updates (Item 11.1)

Bill Janssen, Director, Open For Business Initiative addressed the Committee respecting the Continuous Improvement Team Updates. The information will be circulated to Council.

The Continuous Improvement Team Updates, were received.

(h) ADJOURNMENT (ITEM 12)

There being no further business, the meeting be adjourned at 12:43 p.m.

Respectfully submitted,

Councillor M. Pearson, Chair
Open for Business Sub-Committee

Loren Kolar
Legislative Coordinator
Office of the City Clerk