



## **AUDIT, FINANCE & ADMINISTRATION COMMITTEE**

### **REPORT 16-012**

**9:30 am**

**Wednesday, August 10, 2016**

**Council Chambers**

**Hamilton City Hall**

**71 Main Street West**

**Present:** Councillors A. Johnson (Chair), D. Skelly (Vice Chair), M. Pearson, C. Collins, L. Ferguson, B. Johnson and A. VanderBeek

### **THE AUDIT, FINANCE & ADMINISTRATION COMMITTEE PRESENTS REPORT 16-012 AND RESPECTFULLY RECOMMENDS:**

1. **Tax Appeals under Sections 357 and 358 of the *Municipal Act (2001)* (FCS16038(b)) (City Wide) (Item 5.1)**
  - (a) That Appendix “A” to Report 16-012 respecting the Tax Appeals processed under Section 357 of the *Municipal Act, (2001)*, in the amount of \$51,061 be approved; and
  - (b) That Appendix “B” to Report 16-012 respecting the Tax Appeals, due to a Gross or Manifest Clerical Error, Pursuant to Section 358 of the *Municipal Act, (2001)*, in the amount of \$4,151 be approved.
  
2. **CityHousing Hamilton (CHH) Loan Request (FCS16062) (City Wide) (Item 5.2)**
  - (a) That the City of Hamilton (City) provide an interest bearing loan to CityHousing Hamilton (CHH) for the implementation of a water conservation project affecting approximately 3,000 units, in an amount not to exceed \$1,000,000 with interest at 2.50% annually, to be repaid in full within ten years from the date of the loan advance; and

- (b) That the loan be repaid with annual principal and interest payments on the anniversary dates of the loan advance as reflected in the repayment schedule attached as Appendix "C" to Report 16-012; and
- (c) That a Long Term Receivable account be established to record the Loan Receivable to CHH on the City's balance sheet; and
- (d) That the City Solicitor and the General Manager, Finance and Corporate Services be authorized to draft the loan agreement for execution by the Mayor and City Clerk.

**3. Follow-up of Audit Report 2012-07 Community Partnership Program Grants (now City Enrichment Fund) (AUD16013) (City Wide) (Item 5.3)**

That Report AUD16013, respecting the follow up of Audit Report 2012-07, Community Partnership Program Grants (now City Enrichment Fund), be received.

**4. Whistleblower Information Update for Q2 2016 (AUD16016) (City Wide) (Item 5.4)**

That the Whistleblower Information Update for Q2 2016 (AUD16016) be received.

**5. Summary of Results: Driver Certification Program (DCP) Audit – Hamilton Fire Department (AUD16018) (City Wide) (Item 8.1)**

That Report AUD16018 respecting a Summary of Results: Driver Certification Program (DCP) Audit – Hamilton Fire Department, be received.

**6. Summary of Results: Driver Certification Program (DCP) Audit – Hamilton Street Railway (AUD16019) (City Wide) (Item 8.2)**

That Report AUD16019 respecting a Summary of Results: Driver Certification Program (DCP) Audit – Hamilton Street Railway, be received.

**7. 52 Cannon Street West – Outstanding Development Charges Deferral Agreement and Property Taxes (Item 8.3)**

- (a) That the Letter of Request from Mr. Huan (Jessy) Vu respecting Outstanding Development Charges Deferral Agreement and Property Taxes for the property located at 52 Cannon Street West, be received; and

- (b) That Staff be directed to report back to the Audit, Finance & Administration Committee in September 2016 with an update on the Outstanding Development Charges Deferral Agreement respecting 52 Cannon Street West.***

**FOR THE INFORMATION OF COUNCIL:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised there were no changes to the Agenda.

The Agenda for the August 10, 2016 meeting of the Audit, Finance & Administration Committee was approved, as presented.

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were none declared.

**(c) APPROVAL OF MINUTES (Item 3)**

**July 6, 2016 (Item 3.1)**

The Minutes of the July 6, 2016 Audit, Finance & Administration Committee meeting were approved, as presented.

**(d) 52 Cannon Street West – Outstanding Development Charges Deferral Agreement and Property Taxes (Item 8.3)**

The motion respecting 52 Cannon Street West was amended by adding subsection (b), to read as follows:

- (a) Staff were directed to report back to the Audit, Finance & Administration Committee in September 2016 with an update on the Outstanding Development Charges Deferral Agreement respecting 52 Cannon Street West.***

For disposition of this matter, please refer to item 7.

**(e) PRIVATE AND CONFIDENTIAL (Item 12)**

**Closed Session Minutes, July 6, 2016 (Item 12.1)**

As the Audit, Finance & Administration Committee determined that discussion of the Closed Session Minutes of July 6, 2016 was not required, the Minutes were approved in Open Session as shown below:

The Closed Session Minutes, July 6, 2016, were approved as presented and the Closed Session Minutes, July 6, 2016 remained confidential.

**(f) ADJOURNMENT (Item 13)**

There being no further business, the Audit, Finance & Administration Committee was adjourned at 9:57 a.m.

Respectfully submitted,

Councillor A. Johnson  
Chair, Audit, Finance & Administration Committee

Judy Sheppard  
Legislative Coordinator  
Office of the City Clerk

City of Hamilton  
Corporate Services Department  
Taxation Division  
Section 357 Tax Appeals of the Municipal Act, 2001

357-10-119	1665 Nebo Rd	Major Renovations due to oil spill in the basement	2010	-619.12
357-10-324	502 Centennial Pkwy N	Demolition did not result in decrease in the value	2010	0.00
357-11-163	775 South Service Rd	Tax Class Conversion appeal withdrawn by the owner	2011	0.00
357-12-080	3439 Powerline Rd	Demolition of three silos	2012	-11.01
357-12-112	68 Stonehenge Dr	Gross or Manifest Error incorrect number of bathrooms and fireplaces	2012	-104.25
357-12-151	38-40 Centennial Pkwy N	Exemption denied seniors centre does not meet the criteria	2012	0.00
357-12-157	286 Brookview Cres	Demolition of original structures	2012	-1,107.47
357-14-324	103 Parkdale Ave N	Tax Class Conversion denied property under renovations new use not defined	2014	0.00
357-14-289	858 Burlington St E	Demolition of two buildings	2014	-81.29
357-15-122	391 East 16th St	Gross or Manifest Error denied the UFFI adjustment already applied	2012	0.00
357-15-145	1095 Woodburn Rd	Exemption does not apply the property does not meet the criteria	2015	0.00
357-15-155	0 Frances	Exempt City owned	2015	-7,443.02
357-15-219	601 Burlington St E	Tax Class Conversion the lease terminated reverts back to PILT	2015	1,506.83
357-15-219	601 Burlington St E	Tax Class Conversion the lease terminated reverts back to PILT	2015	-1,511.40
357-15-234	82 Parkside Dr	Demolition not completed upon inspection on Jan 26, 2016	2015	0.00

City of Hamilton  
Corporate Services Department  
Taxation Division

Section 357 Tax Appeals of the Municipal Act, 2001

357-15-275	308 Woodworth Dr	Demolition of single family dwelling	2015	-86.60
357-15-284	57-59 Niagara St	Tax Class Conversion now residential	2015	-1,958.24
357-15-291	601 Burlington St E	Gross or Manifest Error incorrect square footage charged to tenant	2015	1,836.21
357-15-291	601 Burlington St E	Gross or Manifest Error incorrect square footage charged to tenant	2015	-1,377.61
357-15-325	6 Tisdale St S	Major Renovations application denied value reflects recent purchase price	2015	0.00
357-15-326	514 King St E	Major Renovations application denied value reflects recent purchase price	2015	0.00
357-15-327	781-785 King St E	Fire in 2006 property still under renovations	2015	-5,746.10
357-15-330	640 Queenston Rd	Demolition already reflected on the roll	2015	0.00
357-15-332	38B Bigwin Rd Unit 3	Tax Class Conversion the space now used as commercial	2015	-2,428.47
357-15-335	125 Nebo Rd	Tax Class Conversion now commercial enterprise	2015	-7,832.68
357-15-339	256 Lime Kiln Rd	Major Renovations condition change does not meet the definition of damaged	2015	0.00
357-15-346	57 Royal Winter Dr	Tax Class Conversion model home sold	2015	-712.56
357-15-347	9300 Airport Rd	Demolition of hangar # 13	2015	0.00
357-15-347	9300 Airport Rd	Demolition of hangar # 13	2015	-1,259.46
357-15-352	72 Second Rd W	Demolition of single family home	2015	-112.09
357-15-358	30 Alma St	Demolition of 1.5 storey single family dwelling	2015	-207.81

City of Hamilton  
Corporate Services Department  
Taxation Division

Section 357 Tax Appeals of the Municipal Act, 2001

357-15-362	19 Elm Hill Blvd	Demolition of 2 storey single family dwelling	2015	-41.66
357-15-364	4 Chateau Ct	Demolition of 1 storey single family dwelling	2015	-95.35
357-15-368	1249 Ridge Rd	Tax Class Conversion farm status granted by OMAFRA	2015	-905.12
357-16-011	84 Parker Ave	Demolition of old house	2016	-2,214.26
357-16-013	637 Highway 8	Fire in 2015 already reflected on the 2016 roll	2016	0.00
357-16-014	283 Concession 8 Rd E	Fire on Good Friday house and garage razed	2016	-4,080.22
357-16-017	27 Blackburn Lane	Fire in 2015 already reflected on the roll	2016	0.00
357-16-022	614 West 5th St	Demolition of single family dwelling	2016	-1,731.45
357-16-024	2372 Fletcher Rd	Demolition of single family house and garage	2016	-1,512.00
357-16-025	160 Oneida Blvd	Demolition of one storey single family dwelling	2016	-1,844.19
357-16-029	547 Highway 5	Demolition processed on a PRAN	2016	0.00
357-16-033	431 Southcote Rd	Demolition of structures already removed from the 2016 roll	2016	0.00
357-16-034	902 King St E	Demolition of garage denied as it was never assessed	2016	0.00
357-16-035	60 Alma St	Demolition of 1.5 storey single family dwelling	2016	-1,324.25
357-16-038	133 Orchard Dr	Demolition of 1 storey single family dwelling	2016	-696.58
357-16-041	69 Roselawn Ave	Demolition of 1 storey single family dwelling	2016	-834.47

City of Hamilton  
 Corporate Services Department  
 Taxation Division

Section 357 Tax Appeals of the Municipal Act, 2001

357-16-042	25 Durham Rd	Demolition of old structures new home under construction	2016	-954.09
357-16-043	70 Calvin St	Demolition of 1.5 storey single family dwelling	2016	-888.83
357-16-047	1176 Alberton Rd	Demolition of 2 storey single family dwelling	2016	-1,010.96
357-16-048	275 Springbrook Ave	Demolition of structure already reflected on the roll	2016	0.00
357-16-049	158 Stone Church Rd E	Demolition of unsafe house	2016	-892.83
357-16-050	103-105 Parkdale Ave N	Tax Class Conversion denied reno still underway new purpose not known	2015	0.00
357-16-051	0 Kirkwall Rd	Exempt property consolidated with the Church property	2016	-2,589.73
357-16-057	276 Wendover Dr	Demolition of inground pool	2016	-177.68
357-16-058	1224 Smith Rd	Demolition of shed	2016	-11.36
357-16-067	0 Garner Rd W	Exempt handled on a PRAN	2016	0.00
			<b>TOTAL</b>	<b>-51,061.17</b>



City of Hamilton  
 Corporate Services Department  
 Taxation Division  
 Section 358 Tax Appeals of the Municipal Act, 2001

358-12-045	68 Stonehenge Dr	Gross or Manifest Error incorrect number of bathrooms & fireplaces	2011	-80.56
358-12-046	68 Stonehenge Dr	Gross or Manifest Error incorrect number of bathrooms & fireplaces	2010	-55.65
358-15-107	781-785 King St E	Gross or Manifest Error	2014	-3,826.98
358-16-008	869 Collinson Rd	Gross or Manifest Error	2015	-11.66
358-16-014	276 Wendover Dr	Gross or Manifest Error	2015	-176.25
			<b>TOTAL</b>	<b>-4,151.10</b>

**CityHousing Hamilton**  
**Loan Repayment Schedule**

PRINCIPAL	\$ 1,000,000
INTEREST	2.50%
TERM (YRS)	10
ANNUAL PAYMENT	\$114,258.76

<u>YEAR</u>	<u>INTEREST</u>	<u>PRINCIPAL</u>	<u>P &amp; I</u>	<u>OUTSTANDING PRINCIPAL</u>
1	25,000.00	89,258.76	114,258.76	910,741.24
2	22,768.53	91,490.23	114,258.76	819,251.00
3	20,481.28	93,777.49	114,258.76	725,473.52
4	18,136.84	96,121.93	114,258.76	629,351.59
5	15,733.79	98,524.97	114,258.76	530,826.62
6	13,270.67	100,988.10	114,258.76	429,838.52
7	10,745.96	103,512.80	114,258.76	326,325.72
8	8,158.14	106,100.62	114,258.76	220,225.10
9	5,505.63	108,753.14	114,258.76	111,471.96
10	2,786.80	111,471.96	114,258.76	-
<b>TOTAL PAYMENTS</b>	<b>142,587.63</b>	<b>1,000,000.00</b>	<b>1,142,587.63</b>	