

CITY OF HAMILTON

MOTION

Council Date: August 12, 2016

MOVED BY COUNCILLOR A. JOHNSON.....

SECONDED BY COUNCILLOR

WEST FEST – SPECIAL OCCASION PERMIT LIQUOR LICENCE

WHEREAS, Hamilton City Council has received Notice (attached hereto as Appendix “A”) from Ms. Jenney Gates on behalf of the Westdale Village BIA, that they wish to obtain approval for a Special Occasion Permit Liquor Licence to sell alcohol on September 3, 2016 between the hours of 11:00 a.m. and 11:00 p.m. on King Street West between North Oval and Sterling Street/South Oval in Hamilton, Ontario, during West Fest taking place in Hamilton, Ontario;

WHEREAS, the Alcohol and Gaming Commission of Ontario requires that if a permit holder is not a registered charity or non-profit organization, that a resolution of the Council is required to designate the event as one of municipal significance; and

WHEREAS, the City of Hamilton does not have an objection to the Liquor Licence Serving Time Extension for the following establishment;

THEREFORE BE IT RESOLVED:

- (a) That the City of Hamilton hereby deems the West Fest, being held in the City of Hamilton, Ontario on September 3, 2016, as municipally significant; and,
- (b) That the following applicant be provided a copy of this resolution for inclusion with their application to the Alcohol and Gaming Commission of Ontario:
 - (i) Westdale Village BIA c/o Jenney Gates, Hamilton, Ontario.



Hamilton

LIQUOR LICENCE NOTIFICATION FORM
CITY OF HAMILTON

TEMPORARY EXTENSION PERMIT

SPECIAL OCCASION PERMIT

NAME OF THE EVENT: West Fest

Municipal Address of Event: King Street West between North Oval and Sterling St / South Oval

CONTACT INFORMATION

(Please print legibly - approval of incomplete or illegible applications may be delayed)

ORGANIZATION: Westdale Village BIA

CONTACT PERSON: Jenney Gates PHONE (DAY): 905-526-6134

ADDRESS: 1038 King St. West PHONE (EVENING): _____

CITY: Hamilton CELL PHONE: _____

POSTAL CODE: L8S-1L5 FAX: _____

EMAIL: info@westdalevillage.ca

EVENT DETAILS

TYPE OF EVENT:

- INDOORS OUTDOORS PUBLIC EVENT PRIVATE EVENT
 PARADE SPORT/ TOURNAMENT EVENT/ FESTIVAL OTHER, PLEASE SPECIFY: _____
 HAS A S.E.A.T. APPLICATION BEEN MADE? YES NO
 CHARITY (Charity number is required) NOT-FOR-PROFIT (Proof of registration is required)

PLEASE PROVIDE THE LOCATION (IF APPLICABLE):

CITY PARK (NAME): _____

BUILDING/ FACILITY NAME/ AREA: _____

ROAD(S): King Street West between North Oval and Sterling St / South Oval

ESTIMATED ATTENDANCE

(Please estimate all that apply)

NUMBER OF PEOPLE PER DAY: 4000 NUMBER OF PEOPLE FOR THE ENTIRE EVENT: 4000

NUMBER OF VOLUNTEERS/ STAFF: 20 NUMBER OF PARTICIPANTS: 30
*SMARTSERVE **MUST** be obtained *People involved in the event eg: VENDERS, racers, runners

** IF MORE THAN 5000 PERSONS, APPLICATION **MUST** BE RECEIVED 60 DAYS PRIOR TO THE EVENT **

EVENT ELEMENTS

(Complete to ensure proper permits are processed)

EVENT ON CITY PROPERTY: YES NO ADMISSION FEE: YES NO
 SOUND AMPLIFICATION: YES NO WHEELCHAIR ACCESSIBLE: YES NO
 FOOD: YES NO PAY DUTY POLICE HIRED: YES NO, not yet
 FIREWORKS: YES NO IF YES, NUMBER OF PAY DUTY POLICE HIRED: _____
 TENTS/TEMPORARY STRUCTURES: YES NO PRIVATE SECURITY HIRED: YES NO
 IF YES, PROVIDE DIMENSIONS: _____ IF YES, NUMBER OF PRIVATE SECURITY HIRED: _____

* BUILDING PERMIT REQUIRED FOR TENTS LARGER THAN 60 m.sq. OR ATTACHED TO A BUILDING

OCCUPANT LOADS OF EACH TENT/ STRUCTURE: _____

EVENT DETAILS

(Provide details to ensure proper evaluation of the application)

EVENT DATE	EVENT TIME	ALCOHOL SERVING TIME
03/09/16 DD/MM/YY	START: 11:00 AM FINISH: 11:00 PM	START: 11:00 AM FINISH: 11:00 PM
DD/MM/YY	START: _____ FINISH: _____	START: _____ FINISH: _____
DD/MM/YY	START: _____ FINISH: _____	START: _____ FINISH: _____

APPLICATION CHECKLIST

(Application will not be processed without the following)


APPLICATION FORM MAP OF THE EVENT MUST INCLUDE:
 LCBO LOCATION WHERE APPLICATION IS MADE: _____
 A. AREA OF THE ENTIRE EVENT
 B. LOCATION OF LICENSED AREA
 C. ALL ENTRY/EXISTS TO THE EVENT AND LICENSED AREA
 D. LOCATION OF ALL FIRE CONNECTION IN THE EVENT AND IN THE LICENSED AREA
 E. WASHRRROM LOCATIONS

LCBO DETAILS

NOTE TO AGCO/ LCBO:

THIS APPLICATION IS USED BY THE CITY OF HAMILTON AS A NOTIFICATION TO FIRE, BUILDING, HEALTH, CLERKS OFFICE AND THE POLICE SERVICE OF THE CITY OF HAMILTON FOR TEMPORARY EXTENSION AND SPECIAL OCCASION PERMIT LIQUOR LICENCE REQUESTS.

FOR OFFICE USE ONLY

DATE RECEIVED: July 18 2016 RECEIVED BY: 

FILE NUMBER: _____ RESOLUTION REQUIRED
 NO RESOLUTION REQUIRED

Jenney Gates July 15th, 2016
 PRINT NAME DATE