



INFORMATION REPORT

TO:	Chair and Members Audit, Finance and Administration Committee
COMMITTEE DATE:	August 10, 2016
SUBJECT/REPORT NO:	Summary of Results: Driver Certification Program (DCP) Audit – Hamilton Fire Department (AUD16018) (City Wide)
WARD(S) AFFECTED:	City Wide
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SIGNATURE:	

Council Direction:

Per the Council-approved 2016-2018 Audit Services Work Plan (AUD16005), a Driver Certification Program (DCP) specified procedures inspection was to be conducted by the Audit Services Division and submitted to the Provincial Ministry of Transportation (MTO) for the Hamilton Fire Department.

Information:

The Audit Services Division completed the inspection work and submitted the “Driver Certification Program Specified Procedures Inspection Report” to the MTO by the required deadline of June 30, 2016. Fieldwork took place from late April 2016 through to June 2016. The time period evaluated during the inspection was October 28, 2014 to April 12, 2016.

A summary of findings is as follows:

Number of Program Infractions

Minor: 1

Major: 0

Overall this is a positive result for the Hamilton Fire Department. Staff in the Training Section are to be commended for their sustained efforts in the area of driver certification.