



Hamilton

MINUTES
ARTS ADVISORY COMMISSION

April 26, 2016

4:00 p.m.

Basement Room #B05

Lister Block, 28 James Street N.

Chair: Still to be determined **Minute Taker:** Christine Vernem

Present: Elena Balaska, Christine Braun, Monika Ciolek,
Sara Dickinson, Patricia LeClair, Peter Malysewich

**Absent with
Regrets:** Councillor Sam Merulla, Councillor Donna Skelly,
Councillor Arlene VanderBeek, Ray Rivers, Kyle Skinner

Also Present: Anna Bradford, Ken Coit

1. CHANGES TO THE AGENDA

1.1 The 2016 Arts Awards was added under Item 6
(Presentations).

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

There were no minutes requiring approval.

4. CONSENT ITEMS

There were no Consent Items.

5.0 PRESENTATIONS

5.1 Welcome and Introductions

Ken Coit, Staff Liaison for the Arts Advisory Commission (AAC), welcomed members to the initial meeting of the Arts Advisory Commission (term ending 2018).

Each member provided a brief introduction.

Anna Bradford, Director of Culture for the Tourism and Culture Department, also provided a welcome and will be in attendance at the next AAC meeting to provide an overview of the Tourism and Culture Division.

MOTION:

Moved: Christine Braun **Seconded:** Sarah Dickinson
CARRIED

THAT Anna Bradford attend the next AAC meeting to provide an overview, focusing on funding, of the work of Tourism and Culture Division at the City of Hamilton.

5.2 Terms of Reference and Mandate

Ken Coit reviewed the AAC Mandate and Terms of Reference and outlined the scope of responsibilities of the AAC members noting the following:

- The Commission is directly responsible to inform Council on issues and initiatives arising in the Arts Sector in Hamilton and may be involved in outreach events.
- Staff are positioned to assist the Commission members and staff may approach members for assistance (i.e. Art Awards and local artist initiatives). AAC Members do not direct staff or their workplans.

Ken noted that due to timing the Arts Awards Steering Committee for this year has already been struck however AAC members will be invited to participate on the 2017 Awards juries.

Ken also offered the opportunity for members to participate in Public Art juries.

5.3 Advisory Committee Standard Procedures Overview

Ken noted Appendix 'F' in the Procedural Handbook that requires member agreement. The signed forms will be collected at the June 28th AAC meeting. Of note is that all communications from the AAC should be delivered through the Chair of the AAC and all meetings are to be held in confidentiality.

5.4 Arts Funding

Patricia LeClair, previous Chair of the AAC, provided an overview of the last term noting the work that commenced in 2006 aimed at increasing the funding available to artists is now complete. After much work engaging the community, striking a task force and collaborating with many others, the proposed program for funding titled the City Enrichment Fund was unanimously endorsed by Council in 2014. The Hamilton Community Foundation partnered with the City to match the commitment to arts funding by increasing their own financial investment simultaneously to the City's 3 year financial investment.

MOTION:

Moved: Christine Braun
CARRIED

Seconded: Sarah Dickinson

THAT staff arrange for an update by City Staff on the City Enrichment Fund (Arts Funding) and the AAC relationship to the funding for the next AAC meeting.

5.5 Budget

Ken Coit noted that the Arts Advisory Commission has \$9,000 set aside in funding to be used by end of year as well as a reserve. Staff will research and provide the dollar amount of the reserve at the next meeting.

5.6 Building Cultural Legacies Project

Patricia LeClair noted the following:
Recognizing that there is a gap in the history of artists in Hamilton the previous Commission approved money for the AAC to support the Hamilton Arts Council's Building Cultural Legacies Project. A consultant was hired to prepare background information on how and by who artists work and stories should be documented. The report will be shared with members. Application has been made for a future fund grant.

MOTION:

Moved: Christine Braun **Seconded:** Sarah Dickinson
CARRIED

THAT Colina Maxwell be invited to attend the next AAC meeting to speak on the Cultural Legacies project.

5.7 Relationship with Hamilton Arts Council

A facilitator retained by the AAC informed that the difference between the Hamilton Arts Council and the Arts Advisory Commission is that the Council is the advocate body for the Arts Sector whereas the AAC present, meet or share with City Council information and recommendations on Arts Sector issues and initiatives.

MOTION:

Moved: Christine Braun **Seconded:** Sarah Dickinson
CARRIED

That Stephanie Vegh be invited to attend the next AAC meeting to speak on the relationship between the Hamilton Arts Council and the AAC.

5.8 Arts Awards – June 9th

Ken reported on the Arts Awards to be held on June 9th at the Scottish Rite. A showcase will be held outdoors with artists and performers prior to the 1 hour indoor awards presentation.

Pam Mulholland will be providing members with the code for a complimentary ticket to the event. Ken asked that members obtain their ticket prior to May 15th when the tickets become publicly available.

MOTION:

Moved: Patricia LeClair **Seconded:** Peter Malysewich
CARRIED

THAT a brief introduction announcing the members of the 2016 Arts Advisory Commission be included in the June 9th Arts Awards program.

6.0 DISCUSSION ITEMS

6.1 Appointment of Chair and Vice Chair

Given the absence of two AAC members, Ken suggested, and it was agreed, that the motion to appoint a Chair and Vice Chair be postponed. Patricia will provide an overview of the roles of the Chair and Vice Chair at the next meeting.

6.2 2016 Arts Advisory Commission Meeting times, dates and location

It was proposed the meetings occur bi-monthly on the last Tuesday of every other month (Note the 2nd floor of Lister Block has been designated as a 'scent free' workplace. Staff and visitors are asked to refrain from using scented products such as perfume and cologne when visiting or attending meetings at this location.)

Ken relayed Ray's suggestion that the meeting vary in location within the City. Staff are prepared to comply with this request.

It was agreed that the 4:00 – 6:00 p.m. timeframe for meetings is agreeable to all present.

7.0 OTHER BUSINESS

Light refreshments will be served at upcoming meetings.

8.0 ADJOURNMENT

MOTION:

Moved: Sarah Dickinson **Seconded:** Monica Ciolek

THAT, there being no further business, the meeting be adjourned at 4:58 p.m.

NEXT MEETING

Tuesday June 28, 2016, 4:00 PM

Lister Block, 28 James Street North, Visitor Tourist Centre, 1st Floor.