



**AUDIT, FINANCE & ADMINISTRATION COMMITTEE**  
**MINUTES 16-012**  
**9:30 am**  
**Wednesday, August 10, 2016**  
**Council Chambers**  
**Hamilton City Hall**  
**71 Main Street West**

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**Present:** Councillors A. Johnson (Chair), D. Skelly (Vice Chair), M. Pearson, C. Collins, L. Ferguson, B. Johnson and A. VanderBeek

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**THE FOLLOWING ITEMS WERE REPORTED TO COUNCIL FOR CONSIDERATION:**

**1. Tax Appeals under Sections 357 and 358 of the *Municipal Act (2001)* (FCS16038(b)) (City Wide) (Item 5.1)**

**(Skelly/Pearson)**

- (a) That Appendix "A" to Report FCS16038(b) respecting the Tax Appeals processed under Section 357 of the *Municipal Act, (2001)*, in the amount of \$51,061 be approved; and
- (b) That Appendix "B" to Report FCS16038(b) respecting the Tax Appeals, due to a Gross or Manifest Clerical Error, Pursuant to Section 358 of the *Municipal Act, (2001)*, in the amount of \$4,151 be approved.

**CARRIED**

**2. CityHousing Hamilton (CHH) Loan Request (FCS16062) (City Wide) (Item 5.2)**

**(B. Johnson/Pearson)**

- (a) That the City of Hamilton (City) provide an interest bearing loan to CityHousing Hamilton (CHH) for the implementation of a water conservation project affecting approximately 3,000 units, in an amount not to exceed \$1,000,000 with interest at 2.50% annually, to be repaid in full within ten years from the date of the loan advance; and
- (b) That the loan be repaid with annual principal and interest payments on the anniversary dates of the loan advance as reflected in the repayment schedule attached as Appendix "B" to Report FCS16062; and

- (c) That a Long Term Receivable account be established to record the Loan Receivable to CHH on the City's balance sheet; and
- (d) That the City Solicitor and the General Manager, Finance and Corporate Services be authorized to draft the loan agreement for execution by the Mayor and City Clerk.

**CARRIED**

**3. Follow-up of Audit Report 2012-07 Community Partnership Program Grants (now City Enrichment Fund) (AUD16013) (City Wide) (Item 5.3)**

**(VanderBeek/Ferguson)**

That Report AUD16013, respecting the follow up of Audit Report 2012-07, Community Partnership Program Grants (now City Enrichment Fund), be received.

**CARRIED**

**4. Whistleblower Information Update for Q2 2016 (AUD16016) (City Wide) (Item 5.4)**

**(Pearson/Skelly)**

That the Whistleblower Information Update for Q2 2016 (AUD16016) be received.

**CARRIED**

**5. Summary of Results: Driver Certification Program (DCP) Audit – Hamilton Fire Department (AUD16018) (City Wide) (Item 8.1)**

**(B. Johnson/Ferguson)**

That Report AUD16018 respecting a Summary of Results: Driver Certification Program (DCP) Audit – Hamilton Fire Department, be received.

**CARRIED**

**6. Summary of Results: Driver Certification Program (DCP) Audit – Hamilton Street Railway (AUD16019) (City Wide) (Item 8.2)**

**(B. Johnson/Skelly)**

That Report AUD16019 respecting a Summary of Results: Driver Certification Program (DCP) Audit – Hamilton Street Railway, be received.

**CARRIED**

**7. 52 Cannon Street West – Outstanding Development Charges Deferral Agreement and Property Taxes (Item 8.3)**

**(VanderBeek/Collins)**

- (a) That the Letter of Request from Mr. Huan (Jessy) Vu respecting Outstanding Development Charges Deferral Agreement and Property Taxes for the property located at 52 Cannon Street West, be received; and

- (b) That Staff be directed to report back to the Audit, Finance & Administration Committee in September 2016 with an update on the Outstanding Development Charges Deferral Agreement respecting 52 Cannon Street West.***

**MOTION, AS AMENDED, CARRIED**

**FOR THE INFORMATION OF COMMITTEE:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised there were no changes to the Agenda.

**(Skelly/Ferguson)**

That the Agenda for the August 10, 2016 meeting of the Audit, Finance & Administration Committee be approved, as presented.

**CARRIED**

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were none declared.

**(c) APPROVAL OF MINUTES (Item 3)**

**July 6, 2016 (Item 3.1)**

**(Pearson/B. Johnson)**

That the Minutes of the July 6, 2016 Audit, Finance & Administration Committee meeting be approved, as presented.

**CARRIED**

**(d) 52 Cannon Street West – Outstanding Development Charges Deferral Agreement and Property Taxes (Item 8.3)**

**(VanderBeek/Collins)**

That the motion respecting 52 Cannon Street West be amended by adding subsection (b), to read as follows:

- (a) That Staff be directed to report back to the Audit, Finance & Administration Committee in September 2016 with an update on the Outstanding Development Charges Deferral Agreement respecting 52 Cannon Street West.***

**AMENDMENT, CARRIED**

For disposition of this matter, please refer to item 7.

**(e) PRIVATE AND CONFIDENTIAL (Item 12)**

**Closed Session Minutes, July 6, 2016 (Item 12.1)**

As the Audit, Finance & Administration Committee determined that discussion of the Closed Session Minutes of July 6, 2016 was not required, the Minutes were approved in Open Session as shown below:

**(B. Johnson/Ferguson)**

That the Closed Session Minutes, July 6, 2016, be approved as presented and that the Closed Session Minutes, July 6, 2016 remain confidential.

**CARRIED**

**(f) ADJOURNMENT (Item 13)**

**(Ferguson/Pearson)**

That, there being no further business, the Audit, Finance & Administration Committee be adjourned at 9:57 a.m.

**CARRIED**

Respectfully submitted,

Councillor A. Johnson  
Chair, Audit, Finance & Administration Committee

Judy Sheppard  
Legislative Coordinator  
Office of the City Clerk